BROADCLYST PARISH COUNCIL
DRAFT BUDGET 2024/25
1st Draft Finance Committee 04/01/2024 Minute ref: F21/005
2nd Draft Full Council 15/01/2024 Minute ref: 24/0
Precept agreed 15/01/2024; Minute ref: 24/0

100 INCOME

	Item	2023-24 Budget	Actual to 30.09.2023	Actual to 31.12.2023	2024-25 Draft Budget
1075	CIL	0	**103,660**	**210,188**	
1076	Precept	**387,665**	392,665	392,665	430,685
1080	Interest	100	3,533	7,312	5,000
1085	Investment Interest	1,700	1,005	1,590	2,000
1100	Grants & Donations	0	1,595	1,595	0
1140	Sale of Council assets	0	-		0
1160	S106	0	-		0
1230	Neighbourhood Plan	0	694	694	0
1300	Miscellaneous	100	0	0	100
1500	Advertising	1,000	0	90	1,000
1510	Fun Day income	200	7	7	1,200
1600	P3 grant	1,000	0	0	1,000
1610	DCC Grass cutting grant	1,500	0	1,544	1,638
1620	Broadclyst Allotments	600	300	300	300
1625	Westclyst Allotments	200	0	420	400
1900	Bookings at Sports Pavilion	3,000	706	1,024	3,000
1910	Bowls Club	2,000	0	2,000	2,000
1920	Westclyst Sports Pitch	0	-		300
1145/1155	Covid/food bank grants and donations	0	1,995	3,741	0
	TOTAL		**506,160**	**623,170**	**448,623**

2	EXPENDITURE Item	2023-24 Budget	Actual to 30.09.2023	Actual to 31.12.2023	2024-25 Draft Budget
110	**ADMINISTRATION**				
	Staff and employment costs (all depts)	172,300	85,377	137,858	**235,460**
4000	Staffing (officers)				
4020	Pension and HMRC on-costs (all staff)				
4050	Officers' expenses	2,500	1,012	1,539	3,000
4070	Council mobile phone	800	350	546	1,000
4080	Banking & CCLA	150	48	73	120
4085	Investments	0	-		0
4090	Payroll	650	0	344	650
4100	Stationery	1,000	125	191	1,000
4110	I.T.	4,800	794	3,689	4,900
4111	I.T Replacement	2,000	0	444	2,000
4115	Finance software	1,500	928	1,466	1,800
4120	Hall Hire	1,200	256	529	1,000
4130	Subscriptions	2,750	5,330	3,694	3,400
4135	Legal advice retainer	2,000	0	0	2,000
4135	Legal support	1,000	1,470	5,598	1,000
4140	Audit costs	2,000	2,465	2,465	2,700
4150	Youth Worker SLA	25,000	8,070	11,403	50,000
4160	Youth Club operation and inclusion	0	0	0	0
4180	Statutory training	2,000	372	558	1,000
4185	Professional development	4,000	908	908	2,000
4185	Sector development	500	0		500
4190	Insurance	5,500	3,431	3,801	6,000

120	**GRANTS FUND / SLA's**				
4275	Little Free Library		-		
4280	Youth footie		-		
4295	VIP operational support 1 year		-		
4470	Community Coronation grants 'pot'	5,000	514	514	0
4480	Emerging communities		-		
4250	Twinning		-		
4470	Single grant 'pot' & Christmas lights	10,000	4,020	6,150	10,000
130	**ACCOMMODATION**				
4075	Landlines/Broadband bundle	2,500	835	1,110	1,300
4170	Office rent/insurance	10,000	5,018	5,018	10,500
4175	Office running costs	2,000	372	671	2,000
4420	Office utilities	3,000	614	779	2,000
4460	Rates	3,000	2,829	2,829	3,000
150	**PUBLIC RELATIONS**				
4155	Community Connector + food bank	25,000	0	0	
4156	Community Connector op exp		-		
4220	Broadsheet	7,500	4,206	6,295	8,500
4230	Public consultation	0	202	202	0
4235	Community Events	2,500	1,510	1,529	2,500
4240	Crime/traffic/TRO	3,500	0	160	3,500
4260	Fun Day	3,500	3,837	3,837	4,500
4270	Arts, culture and entertainment	500	0	0	500

160	**MAINTENANCE**				
4000	Handymen				
4290	Community helipad / defibrilator	1,100	0	0	1,100
4310	Safety/visibility grass cutting	9,000	189	2,075	9,000
4320	Maintenance operational budget	2,000	840	1,604	2,000
4321	Equipment service/repair	1,000	0	1,564	2,000
4325	Parish vehicle lease	0	0	0	0
4326	Parish vehicle operational costs	3,000	1,754	2,413	3,000
4330	Lengthsman work	3,000	388	427	3,000
4340	Parish clock : service	300	0	0	300
4350	Allotments	1,500	1,200	1,500	1,000
4345	Westclyst Allotments	250	1,015	2,048	250
4360	P3 footpaths	1,000	1,196	1,902	1,000
4370	dog waste	7,440	0	8,140	8,640
4380	Refuse	1,300	572	886	1,300
4390	Car Park Maintenance	5,000	0	0	1,000
4410	Buildings Maint (contingency)	5,000	0	0	0
4415	Community Resilience (grant spend)			1,519	
4445	Capital Expenditure	8,000	5,794	5,794	8,000
4490	Bus shelters	500	0	0	500
4535	Westclyst football pitch	3,000	0	0	1,500
4540	Open space grass cutting	3,500	3,645	3,732	4,500
170	**PUBLIC TOILETS**				
4000	Cleaner's salary	0	0		
4015	Toilets caretaker (Self-emp)				
4420	Utilities	2,500	698	1,065	1,500
4440	Maintenance	1,500	895	1,347	1,500
4450	Products	1,000	438	801	1,000
4460	Rates	0	-	-	0
4520	Service costs (new budget line)	1,000	0	0	1,000

180	**CLYST ROOM**				
4460	Rates	220	212	212	220
4440	Clyst room maintenance/conversion	500	0		500
190	**SPORTS PAVILION**				
4000	Staffing				
4420	Utilities	9,000	3,715	6,782	9,000
4440	Pavilions (building maint.)	5,000	1,982	2,547	5,000
4450	Cleaning Products	700	106	118	700
4510	Pavilions (running maint.)	1,500	547	864	1,500
4515	Shower heating boiler fund	10,000	0	0	0
4520	Service costs	2,000	0	170	2,000
4530	Broadclyst football pitch	2,000	587	587	2,000
4550	Tennis Courts	500	0	0	500
200	**PLAY AREAS**				
4440	Informal Play repairs	2,000	0	0	2,000
4560	Informal Play inspection	1,000	0	0	500
4565	New play equipment / replacement fund	2,000	0	0	2,000
4570	Informal Play service	5,827	35	35	6,320
4680	BMX	500	0	0	500
210	**BOWLS GREEN**				
4600	Total bowls budget	2,500	883	2,011	2,500
		0			
230	**NEIGHBOURHOOD PLANNING**				
4000	Staffing	0	0	0	0
4750	Operational budget	0	0		0

250		**CLIMATE EMERGENCY BUDGET**				
	4810	Operational	4,000	2,275	2,275	4,000
260		**CONTINGENCY**				
		return of surplus general reserves	-27,222	-		-22,037
265		**Food Bank**				
	4820	Resident shopping		-		
	4821	Food bank shopping	5,000	1,401	3,612	5,000
	4822	Food Bank operational costs	5,000	1,039	3,704	5,000
	4825	PPE and general exp	1,000	66	66	500
		Spend from EMR during year				
		TOTAL	**404,565**	**166,365**	**264,000**	**448,623**

Budget Summary 24/25	Expenditure	Income	Balancing Precept
Staff (all depts)	235,460		
Administration	34,070	7,100	
Office and Pavilions	37,000	3,000	
Maint	41,810	0	
public relations & projects	23,500	2,200	
public conveniences	5,000	0	
P3, rec, sports prov	23,320	4,000	
Grants SLA's	60,000	1,638	
NP	-	0	
Food Bank	10,500	0	
General - contingency	- 22,037		
	448,623	**17,938**	**430,685**
	Tax base		2757
	Band D		£156.21

Year	Per annum	PCM	Per Week		% change
(per band D property)					
19/20	£244.51	£20.38	£4.70		
20/21	£198.93	£16.58	£3.83		-18.64%
21/22	£177.06	£14.76	£3.41		-10.99%
22/23	£153.55	£12.80	£2.95		-13.28%
23/24	£153.38	£12.78	£2.95		-0.11%
24/25	**£156.21**	**£13.02**	**£3.00**		**1.85%**
Increase s	-£90.96	-£7.58			-37.20%

Excess reserves calculation	
General reserves @31.03.2023	172,964
Reserves policy limit	110,000
Difference	62,964
Total excess reserves	62,964
35% to return to community	22,037