

Broadclyst Parish Council

Income Expenditure Fourth Quarter 2025/26 (to 23.03.2026)

Budget Monitoring and Reporting of variances and virements

Reported for Monitoring

I/E Code	Cost Centre	Description	Year to date	25/26 budget	Variance (£)	%	Note(s)	Action(s)
Income								
1220	100	Com Defib don	500	0			Tithebarn defib donation (Tesco)	Move to EMR at 31.03.26
1510	150	Fun Day	241	500	-259		Dog show rosette invoice outstanding (316.93)	Write off.
1905	100	Westclyst sports pitch	0	300	-300		Invoice Q4 at end of season	Discuss whether to raise or not due to lack of use
1620	160	Allotments	0	300	-300		Invoice rasied Q3	Record as year end debtor if payment not received
1370	160	Dog waste income	7,129	0			Includes late invoice from 24/25	NFA
1900	190	Pavilions income	2,658	3,000	-342	89%	Promotion and wider advertising campaign has seen increase. Bowls & toddler invoices paid Q3.	Football invoice raised Q4.

Expenditure								
I/E Code	Cost Centre	Description	Year to date	25/26budget	Variance (£)	%	Note(s)	Review / Action(s)
4000	110	Officers salary	115,540	123,000	7,460	94%	Includes p/t member of staff thru summer	Balance from Gen Res at year end
4130	110	Subscriptions	8,111	6,500	-1,611	125%	Worknest yr 2 £865.00 more than budgeted; yr 1 of 2 yr SLA for telemetry £1,169	Balance from Gen Res at year end
4135	110	Legal Costs	3,285	3,000	-285	110%	Further legal costs to come	Balance from Gen Res at year end
4175	130	Office running costs	2,935	2,000	-935	147%	Includes purchase of air con units in summer (£467) + cleaning (£610 pa)	Balance from Gen Res at year end
4155	150	Community Connector	0	20,000	20,000	0%	Appoint in 26/27	Move to EMR362
4156	150	Com Con Operational	125	2,000	1,875	6%	Appoint in 26/27	Move to EMR 363
4340	160	Parish Clock	995	300	-695	332%	3 yr LTA paid in full from EMR389	Move £300 to EMR to accumulate for 28/29
4445	160	Capital Exp	0	8,000	8,000	0%	No capital exp in 25/26	Discuss whether to return to general reserve
4535	160	Westclyst sports pitch	1,500	0	-1,500	0%	No work done in 2526	Move to EMR386 for 2627 pitch works
4420	170	Water bill error	2,709	1,500	-1,209	181%	Refund of credit requested	
4510	190	Pavilions running maint	1,760	1,500	-260	117%	Total includes £562.80 spend from climate EMR recycling bins	NFA
4560	200	Play inspection	895	500	-395	179%	Purchase of £400 play inspection credits before pice increase	NFA
4565	200	New Play Equipment	0	2,000	2,000	0%	Move to EMR at 31.03.26 to build replacement fund	Move to EMR378

4575	200	Play equipment (cont)	11,149	0	-11,149		Agreed remedial works to zip wire, swing bay, approved by council	26/27 budget agreed at £6,320
4680	200	BMX	0	500	500	0%	Youths have requested re-shape of central run	Move to EMR379

Food bank reconciliation

1145	265	Food Bank donations	2,385	0	2,385		Christmas & charitable donations	Discuss how unspent donations can be carried forward and safeguarded.
4821	265	Food bank shopping (essential items)	4,406	5,000	594	88%	Revised purchasing for the winter; change to approved supplier for bulk purchasing.	
4822	265	Food bank operational costs	4,156	5,000	844	83%	Electric bill paid Q3.	Anticipate finishing the year within budget, NFA

Spend from EM Reserves to 31.03.2026

I/E Code	Cost Centre	Description	Opening balance	Spend to 23.03.2026	Balance as at 23.03.2026	Note(s)
325	110	Buildings	29,363	325	29,038	Asbestos Survey
324	160	Bus shelters maint	500	38	462	Budlkae bus shelter storm damage
344	110	Tennis courts	1,000	40	960	New equipment
359	110	Yuth club summer trip	4,128	2,558	1,570	Summer trip approved by council
370	110	Public consultation	6,524	2,236	4,288	Promo / boost social media various campaigns; noticeboards
328	190	Climate emergency	3,800	940	2,860	For recycling bins, stickers, fixings
384	110	Crime/Traffic	9,000	332	8,669	Traffic group safety campaigns
385	110	Service costs	4,245	3,289	956	Fire safety work at Pavilions
389	110	Parish Clock	1,150	995	155	3 yr contract yr 1 Dec 25.

Recommendations:

That this budget monitoring report be presented to the Finance Committee 23.03.2026

That the report be accepted. (Min Ref F26/032viii) to inform movements to EMR at year-end.