

Broadclyst Parish Council

Income Expenditure Third Quarter 2025/26 (to 31.12.2025)

Budget Monitoring and Reporting of variances and virements

Reported for Monitoring

I/E Code	Cost Centre	Description	Year to date	25/26 budget	Variance (£)	%	Note(s)	Action(s)
Income								
1220	100	Com Defib don	500	0			Tithebarn defib donation (Tesco)	Move to EMR at 31.03.26
1225	100	Charitable donations	574	0			Donations from Community Events	To be paid out Q4 to Children's Hospice SW (£204)and Breast Cancer Now (£370)
1370	160	Dog waste income	2,345				24/25 income (year end debtor)	Awaiting EDDC invoice for accurate recharge for 25/26
1510	150	Fun Day	241	500	-259		Dog show rosette invoice outstanding (316.93)	NFA
1905	100	Westclyst sports pitch	0	300	-300		Invoice Q4 at end of season	Monitor.
1600	160	P3 grant	0	1,000	-1,000		Grant of £1,050 notified. Expected Q3.	Monitor.
1620	160	Allotments	0	300	-300		Invoice rasied Q3	NFA
1625	160	Westclyst Allotments	105	400	-295		Invoices will be issued Jan 26	Monitor.
1900	190	Pavilions income	2,273	3,000	-727	76%	Promotion and wider advertising campaign has seen increase. Bowls & toddler invoices paid Q3.	Football invoice to be raised Q4.
1145	265	Food Bank donations	1,965	0	1,965		Christmas & charitable donations	We are very grateful for all the support.
Expenditure								
I/E Code	Cost Centre	Description	Year to date	25/26budget	Variance (£)	%	Note(s)	Review / Action(s)
4000	110	Officers salary	95,230	123,000	27,770	77%	Includes p/t member of staff thru summer	Slight overspend at year end.
4115	110	Finance RBS software	2,074	2,000	-74	104%	General increase in costs; complete for year	Budget increased for 26/27. NFA
4130	110	Subscriptions	7,195	6,500	-695	111%	Worknest yr 2 £865.00 more than budgeted; yr 1 of 2 yr SLA for telemetry £1,169	Budget increased for 26/27. NFA
4135	110	Legal Costs	2,915	3,000	85	97%	Further legal costs to come	Overspend anticipated, further legal exp from EMR.
4175	130	Office running costs	2,017	2,000	-17	101%	Includes purchase of air con units in summer (£467) + cleaning (£610 pa)	Balance from Gen Res at year end
4220	150	Broadsheet	5,551	8,500	2,949	65%	Increased costs due to more houses	Anticipate finishing the year within budget, NFA
4260	150	Fun Day	4,723	4,500	-223	105%	Last minute additional costs due to bar pulling out	NFA
4321	160	Equipment service/repair	4,009	2,000	-2,009	200%	Routine services booked for Q3	Includes new fire panel at Pavilions. NFA
4326	160	Parish vehicle	1,699	3,000	1,301	57%	MOT, tax, and front brakes done.	NFA

4340	160	Parish Clock	995	300	-695	332%	3 yr LTA paid 25/26 from EMR	Move 25/26 budget to EMR to accumulate for 28/29
4370	160	Dog bins	0	8,320	8,320	0%	Awaiting 25/26 invoice from EDDC; part recharge to W/Clyst Man Co	Chased invoice via email 27.01.26
4380	160	Refuse disposal	2,039	2,000	-39	102%	Part recharge to Man Co; additional trips to recycling / skips (fire risk compliance)	Budget increased for 26/27. NFA
4420	170	Public toilets water	2,419	150	-2,269	1613%	Error in water bill, as reported to Council	Account showing £1,171.79 credit as at 27.01.26
4510	190	Pavilions running maint	1,760	1,500	-260	117%	Total includes £562.80 spend from climate EMR recycling bins	NFA
4565	200	New Play Equipment	0	2,000	2,000	0%	Move to EMR at 31.03.26 to build replacement fund	NFA
4575	200	Play equipment (cont)	11,149	0	-11,149		Agreed remedial works to zip wire, swing bay, approved by council	26/27 budget agreed at £6,320
4600	210	Bowls budget	1,828	2,500	672	73%	Anticipate finishing the year within budget, NFA	NFA
4821	265	Food bank shopping (essential items)	2,436	5,000	2,564	49%	Revised purchasing for the winter; change to approved supplier for bulk purchasing.	Anticipate finishing the year within budget, NFA
4822	265	Food bank operational costs	2,401	5,000	2,599	48%	New freezer has helped with space. Electric bill paid Q3.	Anticipate finishing the year within budget, NFA

Spend from EM Reserves to 31.12.2025

I/E Code	Cost Centre	Description	Opening balance	Spend to 31.12.2025	Balance as at 01.10.2025	Note(s)
344	110	Tennis courts	1,000	40	960	New equipment
370	110	Public consultation	6,524	390	6,134	Promo / boost social media various campaigns
328	190	Climate emergency	3,800	642	3,158	For recycling bins, stickers, fixings
384	110	Crime/Traffic	9,000	268	8,733	Traffic group safety campaigns
385	110	Service costs	4,245	3,289	956	Fire safety work at Pavilions
389	110	Parish Clock	1,150	995	155	3 yr contract yr 1 Dec 25.

Recommendations:

That this budget monitoring report be presented to the Finance Committee 09.02.2026

That the report be accepted. (Min Ref F26/005iii)

To note that there are no virements recommended (Min Ref F26/005iv)