



Broadclyst Parish Council
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Broadclyst Parish Council Ordinary Meeting of the Council

There was an Ordinary meeting of the Broadclyst Parish Council on **Monday 3rd February 2025** at **19:00hrs** at Westclyst Primary School, Maddick Road, Westclyst EX1 3YG for the purpose of transacting the following business:

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Minutes

25/019 OPEN MEETING; MEMBERS ATTENDANCE

- i. The Chair opened the meeting at 19.01hrs.
- ii. **Attendance:** Members present were recorded as Cllrs H Massey (Chair), Gent, Gordon, Keeping, Rhodes, L Straw, K Straw and Taylor.
- iii. **In attendance:** Assistant Clerk (NC), Assistant Clerk (GC).
- iv. **Apologies:** Received from Cllrs Chamberlain, Fernley, Rylance, Waldron and Veliyeth.

25/020 DISCLOSABLE PECUNIARY INTEREST

There were no new DPs or requests for dispensations.

25/021 MINUTES

The Council received the draft minutes of the Ordinary Council meeting on Monday 13th January 2025. Cllr K Straw asked that the draft Minutes be amended from “majority vote with 1 abstention” to “majority vote with 1 vote against” to show the correct voting for item 25/006. It was **Proposed** by Cllr L Straw that the council receives with the amendment and resolves to approve draft council Minutes as a correct record. This was seconded by Cllr Taylor and unanimously agreed.

RESOLVED.

Cllr Gordon joined the meeting @ 19.03pm

25/022 DEVON AIR AMBULANCE PRESENTATION

The Council received a presentation from Devon Air Ambulance on a new project where they are developing a joint HQ and Airbase in Exeter.

25/023 NATIONAL TRUST UPDATE

There was no update received.

25/024 WARD MEMBERS REPORTS**i. Broadclyst County Division Members**

The Council received a written report from County Division Member Cllrs Gent with a verbal update also provided regarding traffic calming measures on Whimble Road, including the planned quiet lane for Elbury Lane. DCC supports 3 of the 4 highways proposals to date but would require Parish Council funding for all projects.

There were no other matters for / from County Division Members Cllrs Gent and Randall-Johnson.

ii. Broadclyst District Ward Members

The Council had received a written report from District Ward Member Cllr Fernley.

There were no other matters for / from District Ward Members Cllrs Chamberlain, Fernley and Rylance.

25/025 PUBLIC QUESTIONS

There were no questions from the members of the public.

25/026 ACCEPTANCE OF REPORTS

It was **proposed** by Cllr L Straw that the council accept the reports received from Elected Members. This was seconded by Cllr Keeping and unanimously agreed. **RESOLVED.**

25/027 COUNCIL REPORTS**i. Clerks Report**

The Council received a report from the Clerk, with the following recommendations:

- a. that the council agrees the quote of £515 examiners fee and £185 per candidate renewal fee for playground inspection qualifications. It was **proposed** by Cllr K Straw that the council resolve to approve this expenditure. This was seconded by Cllr Taylor and unanimously agreed. **RESOLVED**.
- b. Allotment provision is one of the very few statutory duties of a parish council. It is therefore recommended that the Council resolves to accept the transfer of these and additional allotments across the new developments. It was **proposed** by Cllr K Straw that council accepts allotment transfers from new developments. This was seconded by Cllr Taylor and unanimously agreed. **RESOLVED**.

ii. Assistant Clerk Report (GC)

The Council received a report from the Assistant Clerk (GC) with the following actions:

- a. It was noted that Carbon literacy training dates will be set for April. All Members wishing to attend to confirm with the Assistant Clerk (GC). Cllrs Keeping, Gordon, and Taylor confirmed attendance within the meeting.
- b. It was agreed to request detail of works relating to the adoption of open space areas of the developments such as the play areas, MUGAs, sports fields and pavilions, as has been the case with the allotments. These would be presented to council for future consideration.

It was **proposed** by Cllr K Straw that the council resolve to accept the Assistant Clerk's report. This was seconded by Cllr Gent and unanimously agreed. **RESOLVED**.

25/028 FINANCE AND GOVERNANCE

i. Payment Schedule.

The council received the payment schedule for January 2025. It was **proposed** by Cllr Taylor that the council resolves to approve the payment schedule for January 2025. This was seconded by Cllr Gordon and unanimously agreed. **RESOLVED**

ii. Preferred Supplier's Update

The Council received updates made to the preferred supplier's list. It was **proposed** by Cllr Gent to resolved to approve the updates to the preferred supplier's list. This was seconded by Cllr L Straw and unanimously agreed. **RESOLVED**

25/029 PLANNING & ENVIRONMENT

i. Enforcements / Appeals / TPO updates etc.

No new information has been announced since the last meeting.

ii. Recent decisions

The Council noted a report on the decisions made in January 2025

iii. Planning applications.

The Council considered the following planning applications:

[25/0092/FUL](#) 18 Tuckwell Grove, EX1 3HU. The council agreed that it did not wish to comment on the application.

[25/0179/AGR](#) Broomhill Farm, EX5 3DR. Majority vote to support (6 in favour and 2 abstentions).

25/030 CORRESPONDENCE

- i. The Council received the correspondence list.
- ii. No actions were arising from the correspondence list.

25/031 FUTURE AGENDA ITEMS

There were no requests for agenda items for consideration by the Council.

Any requests for agenda items must be received by the Clerk with no less than 10 clear working days' notice.

25/032 TO CLOSE THE MEETING

The meeting closed at 19.55hrs.

Signed:

Print:

Date:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**