

EDDC Carbon Action Fund Grant Report

Broadclyst Parish Council declared a Climate Emergency in June 2017. As part of the council's commitment to Climate change, I attended a launch event of EDDC for grant funding Carbon Action Programme (CAP) in June 2024. This was reported to the Planning and Environment committee meeting on the 25th June 2024 Minute Ref: P24/041.

CAP is a support package for businesses and community organisations in East Devon to help decarbonise and cut energy costs.

There are four types of support which to pick and choose from: The Council are currently progressing to point 3 and this report relates to point 4.

1. Free training sessions, workshops and access to online tools
2. Free access to a one-to-one support coordinator
3. Free carbon surveys and action plans
4. Grants to help purchase decarbonisation equipment (solar PV LED lighting, etc) which are available from Autumn 2024.

The East Devon Carbon Action programme is funded by EDDC and works in partnership with BIP (Business Information Point) as the lead support provider, along with Cosmic and environmental consultants and lastly Carbon Sense.

The applications for grant funding close on the 18th of October.

Progress to date

Attended the launch event for the EDDC funding

Attended a site visit at the Pavilions with Adela Mei – Sustainability Business advisor.

Referred to Carbon Sense to complete a Decarbonisation Plan and Carbon footprint reporting

Completed Data sheet, liaised with Carbon Sense with regards to data collection

Contacted suppliers for quotes

Completed the self-learning platform training by Cosmic.

The funding would fund solar panels on the Pavilions to help with decarbonisation of the Pavilions with the added options of battery storage and a EV charging point in the Pavilion car-park.

Officer time has been invested to attend the workshops, online training sessions, and other work involved to gather the required information for the Carbon plan, survey and quotes.

Findings

The Council does not yet meet all the criteria on the checklist and project guidance (CAF Carbon Action Fund) [caf-policy-pv4.pdf \(eastdevon.gov.uk\)](#) [caf-applicant-checklist-and-guidance-pv3.pdf \(eastdevon.gov.uk\)](#)

4.9 CAF funding cannot be used to purchase equipment where planning permission is required but has not been granted for the installation of that equipment. Applicants may be asked to provide evidence, such as an email/letter from a Planning Officer, to demonstrate that planning permission is not required.

- It is likely consent will be needed for the installation of PV panels on the Pavilion's roof; we do not have planning permission.

[caf-applicant-checklist-and-guidance-pv3.pdf \(eastdevon.gov.uk\)](#)

• Why is CAF funding required to deliver your project? Why can't your organisation/business fund delivery of the project without CAF funding? [Max of 200 words] You will need to upload a Profit and Loss Statement and a Balance Sheet to evidence this.

- Funding – Can we evidence this?

The Council would need to hold an extra Ordinary meeting before 18th October to agree the quotes and a 'preferred supplier' and find a budget allocation.

Options for consideration by the Council:

- To make budget allocation (options include vire within this year's budget, spend from reserves), select a quote and identify the 'preferred supplier' at an Extra Ordinary meeting before the 18th October 2024.
- NB: The total value of the work may well be over £25k nett, and so will need to be advertised via tender.
- Allocate a suitable budget based on the quotes received for next year's budget and planned future works.
- The Council receives the Carbon plan and survey results, using these documents to inform a plan for future decarbonising work, including a financial plan.

This concludes my report to Council

Natasha Curwood

Assistant Clerk.

04.10.2024