



Broadclyst Parish Council
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Broadclyst Parish Council Ordinary Meeting of the Council

Public Notice of meeting: Press and Public were welcome to attend.

There was 1 item for discussion or to receive a report that meet criteria for the exclusion of press and public on this agenda.

Members of public were reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary meeting of the Broadclyst Parish Council on **Monday 4th November 2024** at **19:00hrs** at Broadclyst Primary School, School Lane, Broadclyst EX5 3JG for the purpose of transacting the following business:

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MINUTES (Draft)

24/145 OPEN MEETING; MEMBERS ATTENDANCE

- i. The Chair opened the meeting at 19:00hrs.
- ii. **Attendance:** Members present were recorded as: Cllr Massey (Chair), Cllrs Fernley, Gent, Rhodes, Rylance, K Straw, L Straw, Taylor, Veliyeth, Whitmarsh.
- iii. **Apologies:** council received and accepted apologies from Cllrs Chamberlain, Pepper, Waldron.

24/146 DISCLOSABLE PECUNIARY INTEREST

There were no new DPIs noted or requests for dispensations. Cllr Gent reported that he has recently updated his ROI and has sent copies to DCC and EDDC.

24/147 MINUTES

The council received the draft minutes of the Extra Ordinary Council meeting on Thursday 24th October 2024.

PROPOSAL: It was proposed by Cllr K Straw to accept and resolve to approve the draft Minutes as a correct record of the meeting. This was seconded by Cllr Taylor, majority vote and

RESOLVED. (2 abstentions)

24/148 COUNCIL MEMBERSHIP

Item deferred to December 2024.

24/149 WARD MEMBERS REPORTS

i. Broadclyst County Division Members

The Council received a written report from Cllr Randall-Johnson.

Cllr Gent reported that the work on the Poltimore Bowles has been completed. It was noted that the invoice has not yet been received: Action Cllr Gent to chase the contractor. There were no other County matters.

ii. Broadclyst District Ward Members

Cllr Rylance and Fernley reported on the Local Plan progress and site allocations. A question was raised about the relationship between the Broadclyst Neighbourhood Plan and the District Local Plan: why are sites that were rejected by the NP taken forward in the Local Plan against community support? It was noted that the Winter Gardens site (Brcly_12) did not progress through the NP due to its size, and that the small site (Brcly_29) did not get majority support at NP consultation.

24/150 PUBLIC QUESTIONS

There were no public questions.

24/151 ACCEPTANCE OF REPORTS

Cllr Whitmarsh proposed that the council accepts reports received from Elected Members. This was seconded by Cllr Rhodes with a majority vote. **RESOLVED.** 1 abstention.

24/152 COUNCIL REPORTS

i. Clerks Report

The Council received a report from the Clerk. There were no recommendations contained within.

ii. Assistant Clerk Report

The Council received a report from the Assistant Clerk, which contained:

Recommendation around dog bins - deferred to Finance Committee.

Responses in relation to the recommendation to spend on a youth bus / vehicle included:

A) it is a large amount of money with no funding source identified;

B) any future motion to buy a youth bus should be accompanied with a fully-costed proposal that includes all operational costs including maintenance and insurance, and parking;

C) there is a broader question to look at Youth expenditure overall.

It was PROPOSED by Cllr K Straw to defer dog bin consideration to the Finance Committee and to not proceed at this stage with purchasing a vehicle for youth work. This was seconded by Cllr Fernley, and unanimously agreed. **RESOLVED.**

24/153 FINANCE AND GOVERNANCE

i. Budget 25/26 considerations.

Cllr K Straw called for submission of proposals to increase, reduce, introduce or delete budget lines. Members are asked to submit any budget change proposals in writing to the Clerk and Chair of Finance and Governance, before the 14th of November so that the budget process can continue without delay.

The 2024/25 budget can be found on the website: [https://broadclyst.org/parish-council/governance/finance/download-](https://broadclyst.org/parish-council/governance/finance/download-file?path=Budget%252F202425%20Approved%20Budget.pdf)

[file?path=Budget%252F202425 Approved Budget.pdf](https://broadclyst.org/parish-council/governance/finance/download-file?path=Budget%252F202425%20Approved%20Budget.pdf) and Members are respectfully asked to review any proposals against this before submission.

ii. Payment Schedules

To receive and approve the payment schedule for October 2024. (NB, as the last day of the month is the previous Thursday, this will be tabled at the meeting). Item deferred as schedule was not tabled.

24/154 PLANNING & ENVIRONMENT

i. Draft Minutes

The Council received draft Planning & Environment Committee Minutes from 28th October 2024 as a report.

It was **PROPOSED** by Cllr Gent that the council accepts the draft minutes as a report. This was seconded by Cllr Taylor with 1 abstention. Majority vote – **RESOLVED.**

ii. Enforcements / Appeals / TPO updates etc.

No new information has been announced since the last meeting.

iii. Recent decisions

The Council received a report on decisions made in October 2024

iv. Planning applications.

There were no planning applications in Broadclyst Parish published for consideration.

23/155 CLLR MOTION FROM CLLR L. STRAW

The Council received and considered a motion from Cllr L. Straw to Improve Safety, Environmental Health, and Equality for Children, Pupils and Residents in Broadclyst.

It was agreed that the group comprise one councillor liaison point of contact for each school as follows: Cllr L Straw / Broadclyst Community Primary; Cllr H Gent / Clyst vale Community College; Cllr Paul Whitmarsh / Westclyst Community Primary. The working group will also include Cllr P Fernley and Cllr K Straw.

This was PROPOSED by Cllr K Straw, seconded by Cllr L Straw, and unanimously agreed.
RESOLVED.

24/156 CORRESPONDENCE

- i. The Council received the correspondence list.
- ii. There were no actions arising.

24/157 FUTURE AGENDA ITEMS

The following requests for agenda items for consideration by the Council were noted: Reserves policy and review of financial changes to budget lines for 25/26.

23/158 CONFIDENTIAL ITEMS

The Council resolved that in accordance with the provision of Schedule 12a of the Local Government Act 1972, the Public Bodies (Admissions to Meetings) Act 1960, and Broadclyst Parish Council's Standing Orders, press and public be excluded from the next item.

Reason: commercially sensitive

24/159 COMMITTEE STRUCTURES

- i. Exclusion of press and public. The Chairman proposed and council resolved to exclude press and public. Reason: to receive a member-only report from council's advisors.
- ii. DEFERRED. To receive a confidential report from Devon Association of Local Councils on committee structures.
- iii. The exclusion of press and public ended and the meeting continued with inclusion of press and public.
- iv. It was noted that the council's Standing Committees are: Finance & Governance; Planning & Environment; and Staffing.
- v. DEFERRED. To agree structures for: Traffic, Comms, Youth, Events (incorporating Fun Day).
- vi. It was agreed to appoint Cllr Alwyn Veliyeth to the Planning & Environment committee. Cllrs Gordon and Veliyeth will be invited to attend the Finance & Governance committee meeting.

24/160 TO CLOSE THE MEETING

The meeting closed at 20:00hrs.

Signed:

Print:

Date

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**