

Issue date: 22nd October 2024
Meeting Date: 28th October 2024
Meeting Time: 19:00hrs
Meeting Venue: Broadclyst Sports Pavilions, Holly Close, EX5 3JB
Agenda issued by: Gemma Cole - Assistant Clerk
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19, New Buildings
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To:
 Broadclyst Parish Council Planning and Environment Committee Members
For information:
 All Broadclyst Parish Councillors
 Press and Public
 Broadclyst County Division Members: Cllr Randall-Johnson
 Broadclyst District Division Members: Cllrs Chamberlain, Fernley, Rylance

Broadclyst Parish Council Planning and Environment Committee Meeting

Public Notice of meeting: Press and Public were welcome to attend. Members of public are reminded that their attendance at this meeting is a matter of public record. NB: There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public).

There was a Planning and Environment Committee meeting of Broadclyst Parish Council on **Monday 28th October 2024 at 19:00hrs** at Broadclyst Pavilions, Holly Close, Broadclyst, EX5 3JB, for the purpose of transacting the following business:

MINUTES (DRAFT)

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AGENDA

P24/062 OPEN MEETING; ATTENDANCE RECORD

- i. The Chair to open the meeting at 19:05hrs
- ii. **Present:** Members present were recorded as Cllr Massey (chair), Cllr Gent, Cllr Gordon, Cllr Fernley, Cllr Rhodes, Cllr Taylor and Cllr Veliyeth.
- iii. **Apologies:** There were no apologies received.

P24/063 DISCLOSABLE PECUNIARY INTERESTS

Cllr Massey declared an interest in planning application 24/2049/MFUL as owner of a neighbouring property.

P24/064 MINUTES

The Committee received the draft minutes of the Planning and Environment Committee meeting on 23rd September 2024.

It was proposed by Cllr Taylor to resolve to approve the draft Minutes as a correct record. This was seconded by Cllr Gent, with a majority vote (1 abstention as was absent from the meeting). **RESOLVED**

P24/065 PUBLIC SESSION

There were no questions raised by members of public.

P24/066 PLANNING - APPLICATIONS FOR CONSIDERATION

- i. The committee received, considered and agreed the Council's comments to East Devon District Council (the Local Planning Authority) in respect of the planning applications detailed below:
 - a. **24/1552/ADV** | Proposal to Install No. 3 Fascia Signs and No 4. Totem Signs | Land Adjacent To Babbage Way Exeter Science Park Clyst Honiton EX5 2FN
Council comment: Does not wish to comment.
 - b. Cllr Massey declared an interest as a neighbour. He took no part in this item. The Vice Chair, Cllr Taylor, took the chair for this application.
24/2049/MFUL | Construction of a new 16 space car park with access from Station Road and a network of footpaths and the change of use of surrounding land to Country Park (Suitable Alternative Natural Greenspace - SANG) | Land To The South Of Shercroft Close Station Road Broadclyst
Council comment: It was proposed by Cllr Gent that the proposals are supported. Seconded by Cllr Rhodes and unanimously agreed. **RESOLVED.**
 - c. **24/2133/V106** | Application to vary the Section 106 Agreement in relation to accessible and adaptable homes | Land North Of Old Tithebarn Lane Clyst Honiton
 The Council considered the impact and implications of the error that has led to the variation coming forward, and different options for resolution. There was concern as to how this had happened and it was felt that the substitution of 38 open market M4(2) properties was not acceptable.
Proposal: It was proposed by Cllr Gent that the substitution of 38 open market dwellings for 38 affordable dwellings is not acceptable and that the developer delivers the planned provision for affordable housing. as intended elsewhere within the estate. This was seconded by Cllr Taylor and unanimously agreed. **RESOLVED.**

P24/067 ENVIRONMENT – CARBON PLAN

The Council received and considered the Carbon Reduction Plan report and Carbon Footprint Report from Carbon Sense. The Committee asked for the Solar Panels and battery storage quotes to be brought to the next Planning & Environmental meeting.

Notes from this agenda item are appended for reference.

P24/068 ENVIRONMENT – BRIEFING PAPER

The Committee received and considered a briefing paper that detailed potential future Carbon Climate options. Members reflected on the council's original aim and objectives to evaluate to what extent each had been achieved and whether any new objectives should be added.

The committee considered the council's roles; noted the valuable social capital in the parish and discussed various options how to encourage a collaborative approach to carbon reduction across the parish, working with stakeholders and local businesses as well as residents. It was agreed that the council hosts an event to which interested parties / identified people / businesses are invited to discuss collaboration. This sharing of ideas will help to inform next steps.

NB. Notes from this agenda item are appended for reference. Outcomes from discussion and potential actions will be added to a live document which can easily be updated as is envisaged this work will be a regular agenda item for this committee.

P24/069 ENVIRONMENT – CARBON LITERACY TRAINING

There has been some interest in councillors and officers wishing to do Carbon Literacy training. The provider will offer FOC places to members of community groups who are interested in learning how to reduce their group's carbon footprint. If interested, please contact the office via admin@broadclyst.org or call 01392 360269.

Cllr Gent will write a short article for the Christmas broadsheet.

P24/070 CLOSE OF MEETING

The meeting closed at 20:55hrs.

Signed:

Print:

Date:

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Appendix A

Carbon Reduction Plan Actions 28.10.24**1. Specific Reduction Strategies****1.1. Company Vehicle/Business Travel**

One of the largest emissions sources is through the company owned diesel van.

- Replace current diesel van with a lower or zero emissions alternative.

1.2. Fuel

The second largest emissions source is gas combustion.

- Replace gas water heaters/boiler with an electric alternative.

1.3. Energy:

The third largest emissions source is Electricity consumption (using the location-based methodology).

- Instal Solar PV panel system to generate renewable energy.
- Continue to procure electricity from 100% renewable sources for the remainder of grid-connected electricity supply.

Waste Disposal

- Favour procurement of low or zero waste-from-packaging alternatives and implement a paperless office policy.

2. Analysis of actionable carbon reduction plan short term:

Task	Who	Current Emissions (tCO ₂ e)	Current Emissions Source	Predicted Reduction (tCO ₂ e)	Remaining Emissions (tCO ₂ e)
Installation of Solar PV system.	Broadclyst Parish Council	1.27	Emissions from Grid Connected Electricity Supply	1.07	0.20
Installation of EV Charging Point	Broadclyst Parish Council	2.15	Emissions from combustion of fuel in vehicles	TBD- no data currently available	2.15
Total (tCO₂e)	3.42				2.35

2.1. Commentary Installation of PV panels.

2.1.1. Project has been explored including utilising the shed roof which has a steeper angle and is therefore more efficient at catching PV rays in the winter months.

2.1.2. We have had feedback from three providers, as follows: (Tash to insert main comments from site visits)

2.2. Commentary Installation of EV charging point.

2.2.1. A charging and booking schedule will need to be determined.

2.2.2. The impact on the availability of parking for hirers will need to be assessed.

2.2.3. How do we prevent vehicles being left on the charging points?

3. Analysis of actionable carbon reduction plan

Other Short/Medium/Long Term Targets based on emissions hotspots: 12-72 months

Task	Who	Current Emissions (tCO ₂ e)	Current Emissions Source	Predicted Reduction (tCO ₂ e)	Remaining Emissions (tCO ₂ e)	Commentary
Reduce waste by 50% in year 2028 by prioritising no/low waste alternatives and increasing recycling. Currently 2.5 tonnes of waste per year	Broadclyst Parish Council	1.3	General Mixed Waste	0.65	0.65	1. Mixed waste is largely generated by bins in public areas (play areas, public open space). 2. Council has no safe way to process or sort mixed waste prior to collection. 3. Provision of recycling waste bins has been previously explored; there are fines for contaminated waste.

						4. User groups at the pavilions are encouraged to recycle. 5. EDDC collections
Gather data on visitor mileage and emissions related to travel to facilities.	Broadclyst Parish Council	TBD	Emissions related to travel	TBD	TBD	1. We do not have the ability to capture data for hirers of pavilions, and if we did one would need to query if processing was legitimate use of data. 2. Unclear what this means and do not think it is relevant to Broadclyst Parish Council. What other 'visitors' do they mean? We are not Sidmouth or Exmouth...suspect generic question added to the template, suggest removing.
Replace gas consumption for heating with alternative heating system	Broadclyst Parish Council	1.86	Combustion of gas	1.86	0	1. Gas heating at the Pavilions has already been replaced with infra-red ceiling panels. 2. Costing an alternative for Andrews boiler to be taken forward for action. Alternative must be able to heat large volumes of water for showers instantly / on demand. It must also be able to be compliant with legionella testing and monitoring.

						3. Alternative system should be able to cope with low water pressure at the pavilions and take feed from tank in loft.
Replace owned vehicle with low/zero emission alternative	Broadclyst Parish Council	1.90	Combustion of diesel	1.90	0	1. This is a balance of cost v carbon impact. 2. Consider ways in which the impact could be offset rather than place additional fiscal burden on the tax payer for less than 2(tCO ₂ e)
Total (tCO₂e)		5.06		4.41	0.65	

Key outcomes and actions

1. Solar panels
 - a. obtain three quotes
 - b. confirm planning consent position
 - c. consider if there is space for battery storage
2. Cost renewable energy sources
 - a. Air source heat pump
 - b. Ground source heat pump
3. Lower-zero emissions vehicle – cost replacement

Feedback from committee in response to briefing paper 28.10.2024

1. Is there still the desire to continue with climate emergency / carbon reduction work?
Yes/No vote – unanimous to continue.
2. Parish council's role: agreed re educator, leader (by example), and lobbyist.
3. Stakeholder involvement: National Trust
 - a. Noted that the NT is a major contributor to carbon emissions in the parish and the estate has a far greater impact on the climate than any other business in the parish. How do we improve relations with the NT?
 - b. Noted that the parish council can act on behalf of tenants (parish taxpayers) to raise concerns about specific matters, i.e., the EPC rating of their properties and how properties might be modernised and made more energy efficient whilst not being detrimental to the appearance and character of the properties. This can be extended to other period properties in the area, including the Broadclyst Alms Houses and St John the Baptist Parish Church.
4. **Original objectives** – how have we met them? Are they still valid?
 - a. **Publicise measures** – develop into 'educate'. How do we educate? Where – website, socials, Broadsheet; anywhere else? Workshops?
 - b. **Use NP** – continue to work with developers and LPA to work towards delivering sustainable development
 - c. **Reduce own emissions** and celebrate achievements; lead by example
 - d. **Support initiatives** – how / to what extent are the groups we are funding making their own carbon pledges?
5. New objectives
 - a. Lobbying – working with local stakeholders and businesses (National Trust, TCAT, CVCC, Heaven/FedEx, Science Park)
 - b. Training: Internal and external training for carbon literacy
 - c. Unlocking social capital how can we identify and access expertise in the local community?
 - d. Community engagement
 - i. improve links with local groups
 - ii. tree warden
 - iii. footpath warden
6. Misc. points raised:
 - a. Offer carbon literacy training in the parish.
 - b. Have a better understanding of how our clubs and societies are operating – we have a funding lever with com groups that we do not have with local businesses and stakeholders.
 - c. Working with other groups is good:
 - d. Small events the council might deliver: encourage car sharing by arranging a "speed dating" type event to introduce potential connections. Does anyone want to launch a Repair Café.
7. Actions arising from discussion points within the paper:
 - a. To get update on BESS process and timeline for community grant.
 - b. To write a letter to the NT regarding the carbon footprint of their properties.
 - c. Henry Gent - to write an article for the broadsheet to promote limited number of FOC places for carbon literacy training.
 - d. To arrange date for Carbon Literacy training with EDDC - pos Feb?

- e. Paula will write an article for the broadsheet for tree and footpath wardens.
 - f. Stakeholder meeting. Bring together the biggest employers and biggest “carbon-hitters” to talk about collaboration and how we can all work together to maximise impact and share resources. Extend invitation to developers?
8. Developers – when optional extras are offered when buying houses, for housebuilders to describe the longer term cost savings and carbon benefit to potential buyers of potential additional extras i.e. solar panels, air source heat pumps.
9. Forthcoming Agenda items for next P&E on Tuesday 12th November:
- a. to develop a preliminary plan for the first collaborative meeting
 - b. to receive updates on the resolutions made tonight
 - c. to look at what resources are available to adapt.