

Agenda issue date: Tuesday 16th April 2024

Meeting date: Monday 22nd April 2024

Meeting time: commences 19:00hrs

Meeting venue: Broadclyst Sports Pavilion,

Holly Close, Exeter EX5 3JB

Agenda issued by: Angie Hurren, Clerk and RFO

Signed: *Angie Hurren*



Broadclyst Parish Council
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Broadclyst Parish Council Extra Ordinary Meeting of the Council

Public Notice of meeting: Press and Public were welcome to attend.

There were no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Extra Ordinary meeting of the Broadclyst Parish Council on **Monday 22nd April 2024** at **19:00hrs** at Broadclyst Sports Pavilion, Holly Close, Exeter, EX5 3JB for the purpose of transacting the following business:

MINUTES

24/035 OPEN MEETING; ATTENDANCE RECORD	81
24/036 DISCLOSABLE PECUNIARY INTEREST	81
24/037 MINUTES.....	81
24/038 WARD MEMBERS	81
i. Broadclyst County Division Members	81
ii. Broadclyst District Ward Members.....	81
24/039 PUBLIC QUESTIONS	81
24/040 ACCEPTANCE OF REPORTS.....	81
24/041 COUNCIL REPORTS.....	81
i. Committee Clerks Report	81
ii. Community Connector Report	81
24/042 FINANCE & GOVERNANCE.....	82
i. Finance Committee Minutes	82
ii. Payment Schedule	82
iii. Unaudited Accounts for 2023/24	82
24/043 Internal audit report	82
24/044 Community Grant.....	82
24/045 PLANNING.....	82
i. Recent Decisions/ Appeal decisions / TPO update.....	82
ii. Recent decisions in April 2024	82
To receive a report on recent decisions in April 2024.....	82
iii. Planning and Environment Committee Minutes	82
iv. Planning applications for consultation.....	82
24/046 CORRESPONDENCE.....	83
24/047 TO CLOSE THE MEETING.....	83

MINUTES (Draft)

24/035 OPEN MEETING; ATTENDANCE RECORD

- i. The Chair opened the meeting.
- ii. **Present:** Members present are recorded as Cllr H Massey (Chair), Cllrs Coton, Chamberlain, Fernley, Pepper, Rylance, K Straw, Taylor, Whitmarsh.
- iii. **Apologies:** accepted from Cllrs Gent, Rhodes, L Straw and Waldron.

24/036 DISCLOSABLE PECUNIARY INTEREST

Councillors were reminded to keep their record of interests updated. There were no new DPIs recorded at the meeting.

24/037 MINUTES

The Council received and the draft minutes of the Ordinary Council meeting on Monday 4th March 2024.

Proposed: It was proposed by Cllr K Straw, seconded Cllr Coton to resolve to approve as a correct record. Majority vote (Members who were absent abstained) – approved. **RESOLVED**

Standing Orders will be suspended:

24/038 WARD MEMBERS

i. Broadclyst County Division Members

The Council received a written report from Cllr Randall-Johnson and Cllr Gent. There were no matters for County Division Members Cllrs Gent and Randall-Johnson.

ii. Broadclyst District Ward Members

The Council received a written report from Cllr Fernley. There were no matters for District Ward Members Cllr Chamberlain, Fernley, and Rylance.

24/039 PUBLIC QUESTIONS

Q: Cllr Fernley asked what can the parish council do to assist her and the Tithebarn residents to prepare a paper for residents to consider alternatives to the Management Company.

A: The Chairman and Clerk will talk with Cllr Fernley.

Q: Does EDDC yet have a process for accessing CIL money?

A: Some additional staff at EDDC have been recruited. Cllr Chamberlain will request an update. It was noted that EDDC is in the process of appointing a CEO.

The meeting reconvened under Standing Orders

24/040 ACCEPTANCE OF REPORTS

Proposal: It was proposed by Cllr Coton, seconded Cllr Fernley and unanimously agreed to accept reports received from stakeholders and elected Members. **RESOLVED**

Agreed actions arising from any of the public/stakeholder reports received this evening are listed above in 24/039.

24/041 COUNCIL REPORTS

i. Committee Clerks Report

The council received a report from the Committee Clerk. This item was deferred to the next meeting to ascertain budget allocations and delegations to spend.

ii. Community Connector Report

The Council received a report from the Community Connector containing proposals for a consultation to take place during the Summer of 2024.

Marketing the survey: social media promotion of the survey, drop-in surgeries, face-to-face consultation using up to £1,000 from the Public Consultation EMR. Additional officer support for this can be funded through further request to the Finance Committee.

Proposed: Cllr Rylance, seconded Cllr Taylor, unanimously agreed. **RESOLVED.**

Acceptance of the report and recommendations contained within. **Proposed:** Cllr Rylance, seconded Cllr Chamberlain and unanimously agreed. **RESOLVED.**

24/042 FINANCE & GOVERNANCE

i. Finance Committee Minutes

The Council received draft Minutes from the Finance and Governance Committee's meeting on 25th March 2024 as a report.

Proposed Cllr Massey, seconded Cllr Taylor and unanimously agreed. **RESOLVED.**

ii. Payment Schedule.

The Council received the final full payment schedule for March 2024.

Proposed Cllr Rylance, seconded Cllr Taylor and unanimously agreed. **RESOLVED.**

iii. Unaudited Accounts for 2023/24

The Council received the unaudited accounts for 23/24.

Proposed Cllr Taylor, seconded Cllr Coton and unanimously agreed. **RESOLVED**

24/043 INTERNAL AUDIT REPORT

The Council received the second part of the Internal Auditor's report for 2023/24.

Proposed Cllr Massey, seconded Cllr Coton and unanimously agreed. **RESOLVED**

24/044 COMMUNITY GRANT

i. The Council received and considered a community grant application from the Broadclyst Fund for £2,000. The unique work of the Fund was noted.

ii. **Proposed** Cllr Pepper, seconded Cllr Coton, and unanimously agreed to award £2,000. **RESOLVED**

24/045 PLANNING

i. Recent Decisions/ Appeal decisions / TPO update

It was noted there has been 1 appeal notified since the last meeting.

ii. Recent decisions in April 2024

The Council received a report on recent decisions in April 2024

iii. Planning and Environment Committee Minutes

The Council received draft Minutes from the Planning and Environment Committee's meeting on 4th April 2024 as a report.

iv. Planning applications for consultation

Application ref:	Location:	Proposal:	Vote
24/0660/FUL	Springs Sandy Lane Broadclyst Exeter EX5 3AN	Change of use of part of the existing agricultural building and agricultural land to private equestrian use for the	Supported - majority vote (2 abstentions)

		<u>provision of a riding arena/sand school, stables and associated facilities</u>	
24/O259/LBC	Killerton House Killerton Devon EX5 3LE	<u>External application of lime wash to existing dome to reduce lux levels resulting in damage to historic paintings.</u>	Defer to Listed Buildings Officer

24/046 CORRESPONDENCE

- i. To receive the correspondence list – deferred to Annual meeting
- ii. To resolve to action any matters arising from the correspondence list as appropriate - NA

24/047 TO CLOSE THE MEETING

The meeting closed at 19:58hrs.

Signed:

Print:

Date:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**