

BROADCLYST PARISH COUNCIL 2022/23**COMMITTEE STRUCTURE**

(DELEGATION IS SET OUT IN THE COMMITTEE TERMS OF REFERENCE)

The Council may appoint standing committees or other committees as may be necessary¹.

The Council may appoint and determine the Terms of Office of the substitute members to a committee/subcommittee whose role is to replace the ordinary members at a meeting of a committee/subcommittee, where the ordinary members of the committee/subcommittee confirm to the Proper **Officer 3 working days before the meeting that they are unable to attend**²

<u>FINANCE & GOVERNANCE</u>	<u>PLANNING, ENVIRONMENT, & CLIMATE</u>	<u>EMERGENCY PLANNING</u>	<u>STAFFING</u>
Evening: at least quarterly	Evening: monthly or as required	As required and annually	Daytime: as required & quarterly
Public Permitted: Yes	Public Permitted: Yes	Public Permitted: Yes	Public Permitted: No
CHAIRMAN			
Cllr K Straw	Cllr H Massey	Cllr H Massey	Cllr Jackson
MEMBERS			
Cllr Jackson	Cllr Baker	Cllr Chamberlain	Cllr Chamberlain
Cllr Massey	Cllr Chamberlain	Cllr Gent	Cllr Massey
Cllr Pepper	Cllr Gent	Cllr Lewis	Cllr Pepper
Cllr Rhodes	Cllr Pepper	Cllr Pepper	Cllr Rylance
Cllr Taylor	Cllr Rhodes	Cllr Rylance	Cllr K Straw
Cllr Whitmarsh	Cllr Taylor	Cllr Taylor	
<u>OFFICER</u>			
Clerk	Deputy Clerk	Clerk	Clerk

FINANCE INTERNAL CHECKS: Cllr Gent; Jackson;

¹ Standing Orders 4(d)

² Standing Orders 4 (d)(v)

BROADCLYST PARISH COUNCIL 2023/24 SUBCOMMITTEE STRUCTURE

(DELEGATION IS SET OUT IN THE SUBCOMMITTEE AND TRAFFIC GROUP TERMS OF REFERENCE)

<u>COMMUNICATIONS</u>	<u>TRAFFIC COMMITTEE</u>	<u>YOUTH</u>	<u>COMMUNITY INFRASTRUCTURE LEVY (CIL) Working Group</u>	<u>FUN DAY (Working Group)</u>
Daytime as required & quarterly	Daytime as required	Daytime as required	As required	Daytime as required
Public Permitted: Yes	Public Permitted: Yes	Public Permitted: No	Public Permitted: No	Public Permitted: No
		CHAIRMAN		
Cllr Gent	Cllr Gent	Cllr L Straw	To be elected	Cllr Pepper
		MEMBERS		
Cllr Baker	Cllr Baker	Cllr Pepper	Cllr Chamberlain	Cllr Chamberlain
Cllr L Straw	Cllr Lewis	Cllr K Straw	Cllr Fernley	
	Cllr K Straw		Cllr Lewis	
Members of Public	Cllr L Straw		Cllr Massey	Members of Public
Judith Ferrier			Cllr K Straw	Henri Sansbury
Clare Ratcliffe			Cllr Whitmarsh	
		OFFICER		
Clerk or Deputy Clerk	Deputy Clerk	Clerk		Clerk & Administrator

SPORTS PAVILIONS
 (NB: Administrative purposes only)
Alternate day/evening;
Quarterly

Public Permitted: Yes

CHAIRMAN**Cllr Pepper****MEMBERS**

Cllr Gent

OFFICER

Administrator

NB: The SPMC is not by definition a Parish Council subcommittee, however is included here as the Parish Council has representation on the Management Committee, providing administrative and fiscal support.

BROADCLYST NEIGHBOURHOOD PLAN**OVERVIEW STEERING GROUP**

Members: Cllr Massey (Chair); Cllr Pepper; Cllr Rylance; Cllr Gent; plus local stakeholders and members of public

In attendance: NP Officer.

COMMUNITY GROUPS

The Council appoints representation to and/or supports the following external groups:

BROADCLYST ALLOTMENT ASSOCIATION	BROADCLYST IN NEED	BROADCLYST TWINNING	BROADCLYST VIP (VILLAGERS IMPROVING PLAY)	VICTORY HALL MANAGEMENT COMMITTEE
Cllr Gent (PC Rep)	Cllr Jackson	Cllr Gent (PC Rep)	Cllr Chamberlain (PC rep)	Vacancy
The BAA elects its own Chair, Secretary, and Treasurer		Cllr Rylance	Officer support as required	

POLICE LIAISON GROUP	EAST DEVON LOCAL ACTION GROUP	EXETER AIRPORT CONSULTATIVE GROUP	COUNCILLOR ADVOCATE SCHEME	SKYPARK LIAISON GROUP
Chairman	Cllr K Straw	Cllr Gent	Chairman and Cllr Pepper	Membership set out in group's Terms of Reference as being restricted to the Chair and Clerk of Broadclyst, Clyst Honiton, Cranbrook
	Deputy Clerk		Deputy Clerk	

NB: The need and format of the LAG / Community Safety Group is under review. Community Safety Coordinator, Dave Whelen (EDDC), will update in May/June 2022.