

BROADCLYST PARISH COUNCIL**DRAFT BUDGET 2023/24****1st Draft Finance Committee 05/12/2022 Minute ref:f22/048****2nd draft Full Council 16/01/2023 Minute ref: 23/009****Precept agreed 16/01/2023; Minute ref: 23/010****100****INCOME**

Item	2022-23 Budget	Actual to 30.09.2022	2023-24 Draft Budget
1076 Precept	360,540	360,540	392,665
1080 Interest	100	67	100
1085 Investment Interest	1,600	880	1,700
1100 Grants & Donations			
1140 Sale of Council assets			
1160 S106			
1230 Neighbourhood Plan	0		
1240 Parish Together			
1300 Miscellaneous	100	362	100
1320 Telephone rebate	50	5	0
1500 Advertising	1,500	150	1,000
1510 Fun Day income	200		200
1700 Toilets rates grant	700		0
1600 P3 grant	1,000	2,500	1,000
1610 DCC Grass cutting grant	1,500		1,500
1620 Broadclyst Allotments	600		600
Westclyst Allotments	200		200
1900 Bookings at Sports Pavilion	3,000	585	3,000
1910 Bowls Club	1,500		2,000
1920 Westclyst Sports Pitch	0		0
Handyman work	500		0
1150 Covid-19 shopping reimbursement			
155 Covid/food bank grants and donations		230	
TOTAL	373,090	365,319	404,065

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2 EXPENDITURE**Item****22-23
Budget****Actual to
30.09.2021****2023-24
Budget****ADMINISTRATION**

Staff and employment costs (all depts)

172,300

4000	Staffing (officers)	83,000	45,820	
4020	Pension and HMRC on-costs (all staff)	45,000	21,044	
4050	Officers' expenses	2,500	818	2,500
4070	Council mobile phone	750	555	800
4080	Banking & CCLA	150	44	150
4085	Investments	0	0	0
4090	Payroll	600	299	650
4100	Stationery	2,000	207	1,000
4110	I.T.	8,500	5,814	4,800
4111	I.T Replacement	2,000	1,015	2,000
4115	Finance software	1,500	558	1,500
4120	Hall Hire	1,200	132	1,200
4130	Subscriptions	2,500	1,800	2,750
4135	Legal advice retainer	2,000	0	2,000
4135	Legal support	3,000	550	1,000
4140	Audit costs	2,000	1,500	2,000
4150	Youth Worker SLA	10,500	8,241	25,000
4160	Youth Club operation and inclusion	2,000	0	0
3	Statutory training	2,000	0	2,000
4185	Professional development	4,000	949	4,000
	Sector development	500	0	500
4190	Insurance	5,000	3,390	5,500

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GRANTS FUND / SLA's

4275 Little Free Library	0		
4280 Youth footie	0	0	
4295 VIP operational support 1 year	0		
4470 Community Coronation grants 'pot'	0		5,000
4480 Emerging communities	0		
4250 Twinning	0		
4470 Single grant 'pot' & Christmas lights	15,000	3,142	10,000

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ACCOMMODATION

4075 Landlines/Broadband bundle	2,200	788	2,500
4170 Office rent/insurance	10,000	4,442	10,000
4175 Office running costs	2,000	862	2,000
4420 Office utilities	1,100	528	3,000
4460 Rates	3,000	2,695	3,000

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PUBLIC RELATIONS

4155 Community Connector + food bank	10,500	0	25,000
4156 Community Connector op exp	0	0	
4220 Broadsheet	6,500	3,622	7,500
4230 Public consultation	0	0	0
New 4235 Community Events		2,150	2,500
4240 Crime/traffic/TRO	500	0	3,500
4260 Fun Day	3,000	3,381	3,500
4270 Arts, culture and entertainment	500	0	500

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MAINTENANCE

4000 Handyman	23,000	12,721	
4290 Community helipad / defibrillator	1,100	11	1,100
4310 Safety/visibility grass cutting	8,000	1,886	9,000
4320 Maintenance operational budget	2,000	682	2,000
4321 Equipment service/repair	1,000	0	1,000
4325 Parish vehicle lease	3,900	1,654	0
4326 Parish vehicle operational costs	2,500	4,419	3,000
4330 Lengthsman work	5,000	0	3,000
4340 Parish clock : service	300	0	300
4350 Allotments	2,700	0	1,500
4350 Westclyst Allotments	250	0	250
4360 P3 footpaths	1,000	316	1,000
4370 dog waste	6,670	34	7,440
4380 Refuse	1,300	584	1,300
4390 Car Park Maintenance	10,000	0	5,000
4410 Buildings Maint (contingency)	5,000	0	5,000
4445 Capital Expenditure	8,000	16,375	8,000
4490 Bus shelters	500	0	500
4535 Westclyst football pitch	4,000	63	3,000
4540 POS grass cutting	2,500	406	3,500

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PUBLIC TOILETS

4000 Cleaner's salary			
4015 Toilets caretaker (Self-emp)	6,000	1,920	
4420 Utilities	1,800	560	2,500
4440 Maintenance	1,500	583	1,500
4450 Products	700	365	1,000
4460 Rates	0	0	0
4520 Service costs (new budget line)	1,000	0	1,000

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CLYST ROOM

4460	Rates	220	202	220
4440	Clyst room maintenance/conversion	500	0	500

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SPORTS PAVILION

4000	Staffing	9,500	4,193	
4420	Utilities	5,000	1,163	9,000
4440	Pavilions (building maint.)	5,000	2,206	5,000
4450	Cleaning Products	500	175	700
4510	Pavilions (running maint.)	1,500	467	1,500
4515	Shower heating boiler fund	0	0	10,000
4520	Service costs	2,000	0	2,000
4530	Broadclyst football pitch	2,000	196	2,000
4550	Tennis Courts	500	0	500

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PLAY AREAS

4440	Informal Play repairs	2,000	0	2,000
4560	Informal Play inspection	1,000	0	500
4565	New play equipment / replacement fund	2,000	0	2,000
4570	Informal Play service	750	12,746	5,827
4680	BMX	500	0	500

210	BOWLS GREEN			
	4440 Materials and repairs			
	4440 Sprinkler head replacement			
	4610 Bowls water meter			
	4620 Bowls seeds/fertilizers			
	4630 Bowls green (contractor)			
	4640 Sprinkler service			
	Total bowls budget	4,000	1,708	2,500
		0		
230	<u>NEIGHBOURHOOD PLANNING</u>			
	4000 Staffing	9,000	11,701	0
	4750 Operational budget	0	1,115	0
240	<u>PARISH TOGEHER PROJECTS</u>			
	4900 Parish Together expenditure	0	0	0
250	<u>CLIMATE EMERGENCY BUDGET</u>			
	4810 Operational	6,000	186	4,000
260	<u>CONTINGENCY</u>			
	return of surplus general reserves	-20,600		-27,222
265	<u>Food Bank</u>			
	4820 Resident shopping			
	4821 Food bank shopping	5,000	731	5,000
	4822 Food Bank rent and op. costs	1,000	1,647	5,000
	4825 PPE and general exp	1,000	139	1,000
	Spend from EMR during year			
	TOTAL	373,090	195,500	404,065

Summary	Expenditure	Income	Balancing Precept
Staff (all depts)	172,300		
Administration	59,350	1,900	
Office and Pavilions	48,700	3,000	
Maint	49,110	0	
public relations & projects	21,500	1,200	
public conveniences	6,000	0	
P3, rec, sports prov	23,327	3,800	
Grants SLA's	40,000	1,500	
NP	-	0	
Food Bank	11,000	0	
General - contingency	-	27,222	
	404,065	11,400	392,665

Tax base 2560
Band D £153.38

Year	Per annum	PCM	Per Week	% change
(per band D property)				
19/20	£244.51	£20.38	£4.70	
20/21	£198.93	£16.58	£3.83	-18.64%
21/22	£177.06	£14.76	£3.41	-10.99%
22/23	£153.55	£12.80	£2.95	-13.28%
23/24	£153.38	£12.78	£2.95	-0.11%
Increase since 19/20	-£90.96	-£7.58		-37.20%

Excess reserves calculation (to be updated)	
General reserves @31.03.2022	175,777
Reserves policy limit	110,000
Difference	65,777
Staffing contingency from EMR	12,000
Total excess reserves	77,777
35% to return to community	27,222