

BROADCLYST PARISH COUNCIL 2022/23**COMMITTEE STRUCTURE**

(DELEGATION IS SET OUT IN THE COMMITTEE TERMS OF REFERENCE)

The Council may appoint standing committees or other committees as may be necessary¹.

The Council may appoint and determine the Terms of Office of the substitute members to a committee/subcommittee whose role is to replace the ordinary members at a meeting of a committee/subcommittee, where the ordinary members of the committee/subcommittee confirm to the Proper Officer 3 working days before the meeting that they are unable to attend²

The Council Chairman is an ex officio member of all Committees.

STANDING COMMITTEES

(DELEGATION IS SET OUT IN THE COMMITTEE TERMS OF REFERENCE)

<u>FINANCE and GOVERNANCE</u>	<u>PLANNING AND ENVIRONMENT</u>	<u>EMERGENCY PLANNING</u>	<u>STAFFING</u>
Evening: at least quarterly	Evening: monthly or as required	As required and annually	Daytime: as required & quarterly
Public Permitted: Yes	Public Permitted: Yes	Public Permitted: Yes	Public Permitted: No
CHAIRMAN			
Cllr K Straw	Cllr H Massey	Cllr H Massey	Cllr Jackson
MEMBERS			
Cllr Jackson	Cllr Baker	Cllr Chamberlain	Cllr Chamberlain
Cllr Massey	Cllr Chamberlain	Cllr Gent	Cllr Massey
Cllr Pepper	Cllr Pepper	Cllr Massey	Cllr C Pepper
Cllr Rhodes	Cllr Rhodes	Cllr Pepper	Cllr Rylance
	Cllr Rylance	Cllr Rylance	Cllr K Straw
<u>OFFICER</u>			
Clerk	Deputy Clerk	Clerk	Clerk

FINANCE INTERNAL CHECKS: Cllr Gent; Jackson

¹ Standing Orders 4(d)

² Standing Orders 4 (d)(v)

BROADCLYST PARISH COUNCIL 2022/23 SUBCOMMITTEE STRUCTURE
 (DELEGATION IS SET OUT IN THE SUBCOMMITTEE AND TRAFFIC GROUP TERMS OF REFERENCE)

<u>COMMUNICATIONS</u>	<u>TRAFFIC COMMITTEE</u>	<u>YOUTH</u>	<u>COMMUNITY INFRASTRUCTURE LEVY (CIL) Working Group</u>	<u>FUN DAY (Working Group)</u>
Daytime as required & quarterly	Daytime as required	Daytime as required	As required	Daytime as required
Public Permitted: Yes	Public Permitted: Yes	Public Permitted: No	Public Permitted: No	Public Permitted: No
CHAIRMAN				
Cllr H Gent	Cllr H Gent	Cllr L Straw		Cllr C Pepper
MEMBERS				
Cllr Baker	Cllr Baker	Cllr Pepper		Cllr Chamberlain
Judith Ferrier	Cllr Jackson	Cllr K. Straw		
Cllr Gent	Stephen Schlich			
Clare Ratcliffe	Cllr K. Straw			
Cllr L. Straw	Cllr L. Straw			
	Cllr Waldron			
<u>OFFICER</u>				
Clerk or Deputy Clerk	Deputy Clerk	Clerk	Clerk	Clerk & Administrator

SPORTS PAVILIONS
 (NB: Administrative purposes only)

Alternate day/evening;
Quarterly

Public Permitted: Yes

CHAIRMAN

Cllr C Pepper

MEMBERS

Cllr Gent

OFFICER

Administrator

NB: The SPMC is not by definition a Parish Council subcommittee; however, it is included here as the Parish Council has representation on the Management Committee, providing administrative and fiscal support.

BROADCLYST NEIGHBOURHOOD PLAN**OVERVIEW STEERING GROUP**

Cllr Massey (Chair); Cllr Pepper; Cllr Rylance; Cllr Gent; +4 members of public

In attendance: NP Officer; Clerk

There are 6 other Steering Groups which have members of the community working to prepare their respective areas of the Plan:

Economy; Environment; History and Heritage; Infrastructure; Settlements; and Sports, Recreation, and Leisure.

COMMUNITY GROUPS

The Council appoints representation to and/or supports the following external groups:

BROADCLYST ALLOTMENT ASSOCIATION	BROADCLYST IN NEED	BROADCLYST TWINNING	BROADCLYST VIP (VILLAGERS IMPROVING PLAY)	VICTORY HALL MANAGEMENT COMMITTEE
The BAA elects its own Chair, Secretary, and Treasurer	Cllr Jackson	Cllr Gent (PC Rep)	VIP Members hold committee roles (Chairman, Treasurer, Secretary)	Cllr vacancy (PC Rep)
Cllr Gent (PC Rep)		Cllr Rylance	Cllr Chamberlain	

POLICE LIAISON GROUP	COUNCILLOR ADVOCATE SCHEME	EAST DEVON LOCAL ACTION GROUP	EXETER AIRPORT CONSULTATIVE GROUP	SKYPARK LIAISON GROUP
Chairman	Chairman & Cllr Pepper	Cllr vacancy	Cllr Rylance Cllr Staddon	Membership set out in group's Terms of Reference as being restricted to the Chair and Clerk of Broadclyst, Clyst Honiton, Cranbrook
Clerk	Deputy Clerk	Deputy Clerk		