

Broadclyst Parish Council

Income Expenditure Fourth Quarter 2021/22 (to 31.03.2022)

Budget Monitoring and Reporting of variances and virements

Reported for Monitoring

I/E Code	Cost Centre	Description	Year end figure	21/22 budget	Variance (£)	%	Note(s)	Action(s)
Income								
1075	100	CIL	124,045	0			Moved to EMR	Open separate account
1080	100	Bank Interest	45	100	-55	45%	Current bank interest rates are not going to yield as much interest as budgeted.	NFA
1300	100	Misc income	3,850	100	3,750	3850%	Insurance payout for treehouse slide	None - has been spent on replacement
1310	100	Handyman income	0	500	500	0%	Covid and volume of work has not allowed handyman to undertake any external work.	NFA
1500	150	Advertising income	0	1,500	1,500	0%	Invoices to be issued this spring; some advertisers have been adversely impacted by covid	Note
1510	150	Fun Day income	0	200	200	0%	No Fun Day in 2021	Note loss of income
1370	160	Dog waste reimb.	3,404	0	3,404		Income to set against expenditure 4370/160	NFA
1600	100	P3 grant	2,500	1,000	-1,500	250%	Additional grant funding awarded	NFA
1610	160	Grass cutting safety grant	0	1,500	1,500	0%	Money will be paid at end of grass cutting season	NFA
1620	160	Allotments	0	600	600	0%	Invoice to be raised Q4	NFA
1625	160	Westclyst Allotments	0	200	200	0%	Allotments not yet completed	NFA
Expenditure								
4111	110	I.T. replacement	89	2,000	1,911	4%	Deputy Clerks laptop due to be replaced (routine) Q4, not done	Move £1,911 to EMR and purchase in 2022/23
4160	110	Youth Club	985	2,000	1,015	49%	Unspent operational costs by Youth Club during year	Vire rent (£900) to 31.03.2022 to EMR
4180	110	Statutory training	1,063	1,000	-63	106%	Includes mental health training for officers; recommend inclusion in staff training budget	Note and include in future training
4175	130	Office running costs	1,212	1,500	288	81%	Higher than usual due to cost of PPE for officers and additional cleaning products for the office	NFA

4310	160	Visibility splay works	7,544	7,350	7,350	103%	Slight increase to contract (agreed post-budgetsetting)	NFA
4326	160	Parish Vehicle op	3,017	2,500	-517	121%	Due to additional cost of regular sanitisation; new tyres on back axle	NFA
4330	160	Lengthsman	1,609	5,000	3,391	32%	Covid has impacted this work. Some winter gulley clearance and ditching has been done, awaiting invoice	Follow up note from Q3
4360	160	P3	1,478	1,000	-478	148%	Contractors and materials invoice paid Q4	Has exceeded council budget but has spent additional P3 grant monies
4370	160	Dog bins	7,073	5,670	-1,403	125%	overpayment due to new bins at Westclysyt which have been reimbursed by management company	Note
4380	160	Refuse	1,469	500	-969	294%	Overpayment due to additional bins, increase in refuse collected. Increased collection from 3-weekly to weekly. Public bin waste now sorted for recycling by new contractor	Increased budget allocation for 22/23 to 1500. Note
4490	160	Bus shelters	0	500	500	0%	Maint has been carried out but in house and using stock materials/paint, so no additional cost to date	Note
4540	160	Grounds maint	1,717	3,250	1,533	53%	Maint costs reduced by taking work back in house	Note
1900	190	Pavilions income	3,003	3,000	-3	100%	Covid cancelled most bookings and sports use. Significant impact. Many did not resume until September 2021, some are yet to resume	Note at year end
4000	190	Pavilions staffing	9,172	9,000	-172	102%	Increased costs due to regular Covid deep cleans	Note at year end
4530	190	Football pitch	3,434	2,000	-1,434	172%	Overspend due to cost of installing dugouts (£1458.06) and advance purchase of topsoil for 22/23 works while on offer	Note at year end
4575	200	Play equipment contingency	1	2,000	1,999	0%	Move to EMR at year end to build replacement fund	Move to EMR
4680	200	BMX	0	500	500	0%	Move to EMR at year end to build fund for re-shaping works	Move to EMR
1910	210	Bowls income	1,500	2,500	1,000	60%	1600 agreed due to poor quality of green following 'moth-balling' during Covid; rate for 21/22 agreed during year	Budgeted income for 22/23 is 1,500
4600	210	Bowls exp	1,759	5,000	3,241	35%	Sprinkler service and spring works to be done. Estimated spend in the year £2,280 Spring works invoice not received	Move to EMR
4535	250	Westclys Sports Pitch	0	14,000	14,000	0%	Shed/store to be provided - shared cost with school	Note
4575	200							
4000	230	Neighbourhood Planning					Part B (confidential)	

Covid

I/E Code	Cost Centre	Description	Spend as at 31.03.2022	Total to date	Balance		Note(s)
1150	265	Residents shopping reimbursement	32		2		Imbalance due to Clerk paying cash for loaf of bread rather than using council card
4820	265	Resident shopping expenditure	30				
1155	265	Covid grants	2,342	4,297			DCF funding applied for (spend by 31.03.2022)
1145	265	Covid donations	1,955				
4821	265	Food bank shopping (essential items)	7,399	5409 +4,000	6,307		£5,409 was the amount of grant funding & pvt donations c/f from 31.03.2021, plus £4,297 received in 21/22 = £9,706, plus budget of 4,000 = 13,706, less exp in 21/22 = £6,307 c/f into 22/23
4822	265	Food bank operational costs	6,864	2,500	-4,364	275%	Includes food share membership, volunteer mileage, pest control, utilities, cool bags, white goods, packaging and marquee (new asset)
4825	265	Covid PPE / general exp	859	1,000	141	86%	Cost to council of complying with covid legislation ref PPE, specialised cleaning materials, signage, visitors books etc across all areas of the council's operation.

Spend from EM Reserves to 31.03.2022

I/E Code	Cost Centre	Description	Spend to 30.09.2021	Opening balance	Balance as at 31.03.2022		Note(s)
350	230	Neighbourhood Plan	863	3,390	2,527		Mapping software (£560), printing, meeting room hire
347	170	Toilets maintenance	360	3,518	3,158		Cost of repairing vandalism
335	160	Grounds maintenance	159	3,280	3,121		Late invoice from Q4 2020/21

Recommendation:

That the report be noted. Minute ref F22/027ii; 20.04.2022