



19, New Buildings
Broadclyst
Exeter
EX5 3EX
www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.

There are 0 items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

There was a Ordinary Council meeting of Broadclyst Parish Council on **Monday 13th December 2021** at **19:00hrs** at The New Inn Broadclyst EX5 3BX for the purpose of transacting the following business:

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Minutes

21/106 MEMBERS

- i. **Present:** Members present: Chairman Cllr Massey, Cllrs Baker, Gent, Lewis, Rhodes, Staddon, K Straw, L Straw, Waldron.
- ii. **Apologies:** Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.
Apologies were received from Cllr Rylance (working overseas); Jackson (away with work), Chamberlain and Pepper (unwell).
Proposal: It was proposed by Cllr Staddon that the Council agrees to accept apologies from these Councillors. This was seconded by Cllr Gent and majority vote.
Resolved.

21/107 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting. There were no new Interests or requests for dispensations received.

21/108 MINUTES

To receive, and resolve to approve as a correct record, the draft minutes of the Full Council meeting on 6th September 2021 and the consultative meeting on 13th September.

Proposal: It was proposed by Cllr K Straw, to approve the listed Minutes. This was seconded by Cllr L Straw and unanimously agreed.

21/109 COUNCILLOR RESIGNATION/VACANCY

- i. The Council noted the resignation of Cllr Harris from Broadclyst Parish Council on the 19th November 2021.
- ii. The period during which any ten electors can give notice requiring an election to fill the vacancy expired on 10th December 2021, however the Council has not received confirmation from the District Council that no notice has been received. If notice is not submitted to the District Council, the vacancy can then be filled by co-option. It was noted this cannot be delegated.

Standing Orders were suspended:

21/110 WARD MEMBERS

i. **Broadclyst County Division Members**

County Division Member Cllrs Gent was present and will circulate a report in due course.

ii. **Broadclyst District Ward Members**

There were no reports from the District Ward Members.

21/111 PUBLIC QUESTIONS

There will be a planning committee meeting in the New Year to discuss the Council's response to the new Local Plan.

The meeting reconvened under Standing Orders

21/112 ACCEPTANCE OF REPORTS

There were no reports received from stakeholders.

21/113 COUNCIL REPORTS

Deputy Clerks report

Council received the Deputy Clerks Report for Oct/Nov 2021, there were no recommendations contained within.

Proposal: It was proposed by Cllr K Straw that the Council agrees to accept the Deputy Clerks report. This was seconded by Cllr Baker and unanimously agreed. Resolved.

21/114 FINANCE and GOVERNANCE:

- i. To receive the draft Minutes from the Finance Committee meeting on 27th October 2021 and draft minutes from the Committee's consultative meeting on 6th December 2021 by way of a report to Council.

Proposal: It was proposed by Cllr Rhodes, to accept the reports from both meetings. This was seconded by Cllr L Straw, and unanimously agreed. Resolved.

- ii. The Council was asked to ratify the grant applications by VIP's and TRIP as per the indication made by the Finance Committee at its consultative meeting on 06.12.2021.

Proposal: It was proposed by Cllr Massey, to ratify the Grant applications as per the indication made by the Finance Committee at its consultative meeting on 06.12.2021. This was seconded by Cllr L Straw, and unanimously agreed. Resolved.

- iii. To ratify the Council's Q2 accounts and internal controls, approved by Finance Committee 27.10.2021.

Proposal: It was proposed by Cllr Waldron, to ratify the Councils Q2 accounts and internal controls. Seconded by Cllr Rhodes, and unanimously agreed. Resolved.

- iv. To ratify and resolve to retrospectively approve the list of payments for October and November 2021.

Proposal: It was proposed by Cllr Gent, ratify, and resolve to retrospectively approve the list of payments for October and November 2021. This was seconded by Cllr Baker, and unanimously agreed. Resolved.

21/115 Budget for 2022/2023

The Council received the draft budget for 2022/23, with a budgeted expenditure of £373,090 and budgeted income of £12,550.

Proposal: It was proposed by Cllr Gent that the Council resolves to set a budgeted expenditure of £373,090 and budgeted income of £12,550. This was seconded Cllr Waldron, unanimously agreed, and so it was RESOLVED.

21/116 Precept 2022/23

The agreed budget resulted in a balancing precept of £360,540.

Proposal: It was proposed by Cllr Gent that the Council resolves to set the Parish Precept for £360,540 for 2022/23. This was seconded by Cllr Waldron and unanimously agreed, and so it was RESOLVED.

With a tax base of 2,348, this gives a Band D equivalent of £153.55 per dwelling, a year-on-year reduction of 13.28% (£23.51) per Band D property. Other band properties pay proportionally more or less, depending on their council tax banding.

21/117 PLANNING**i. Recent decisions 2021**

The following recent decisions have been noted:

Application ref:	Location:	Proposal:	Decision
21/2440/FUL	Sutherlake Broadclyst Exeter EX5 3BL	Use of annexe as holiday let	Approval with conditions
21/2715/FUL	40 Parkside Road Exeter EX1 3TN	Single storey side extension, single storey rear extension and addition of a patio with alterations to fenestration and demolition of existing conservatory.	Approval - standard time limit

ii. Appeal decisions October/November 2021:

To note there have been 0 appeal decisions announced since the last meeting.

iii. Validated applications for consideration:

The following applications were considered by Council.

Application ref:	Location:	Proposal:	Date
21/3042/TRE	Elbury View Broadclyst Exeter EX5 3HL	2 x Oak: crown lift to 5.5m from ground level. Reason: To ensure appropriate clearance over highway.	Support (majority vote, 1 abstention)
21/3012/FUL	1 Heath Cottages Broadclyst Exeter EX5 3GZ	The application is to revise the previously approved full planning application (21/1582/FUL) with an altered design, which include, removing the large overhang / canopy to the front in favour of a smaller porch, alterations to fenestrations in the master bedroom and kitchen / dining room.	Supported.
21/2672/FUL	Little Barton Farm Broadclyst Exeter EX5 3DE	Erection of four single garages	Supported.
21/2958/LBC	Loxbrook Farm Broadclyst Exeter EX5 3BN	Single storey side extension on south elevation to the main farmhouse including balustrading and handrails (revision to 21/1697/LBC)	Defer to Listed Buildings Officer

21/3112/FUL	1 Heath Cottages Broadclyst Exeter EX5 3GZ	<u>Construction of two new semi-detached dwellings and new vehicular access for existing dwelling</u>	Would like to see electric vehicle charging points, majority vote to support.
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21/118 Neighbourhood Plan

- A)** The Council received a final draft of the Broadclyst Neighbourhood Plan Regulation 16 document which is now complete and unanimously agreed by the NP Overview Steering Group.

Proposal: It was proposed by Cllr Gent that the Council accept the final draft of the Broadclyst Neighbourhood Plan Regulation 16 document. This was seconded by Cllr Lewis with 1 abstention, 1 vote against with the majority in favour. So, it was RESOLVED.

- B)** To resolve to agree to the submission of the Broadclyst NP to EDDC on recommendation from the NP Overview Steering Group.

Proposal: It was proposed by Cllr Staddon that the Council agree to the submission of the Broadclyst NP to EDDC. This was seconded by Cllr Waldron with 1 abstention, 1 vote against with the majority in favour. So, it was RESOLVED.

Thanks were expressed to everyone who has helped on the Overview Steering Committee.

21/119 CORRESPONDENCE

- i. Council noted the Correspondence with no recommendations.

21/120 FUTURE AGENDA ITEMS

The Council will arrange a virtual meeting in January for Members and the public can put forward comments on the new Local Plan.

21/121 TO CLOSE THE MEETING

Meeting closed at 19:45 hrs.

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Signed: _____ Print

Date of signing

Date of approval of draft Minutes (if different from above)