

Attendance register:**Chairman (retiring)** Cllr Massey**Chairman (elected)** Cllr Massey**Members present:** Cllrs Baker, Chamberlain, Francis, Gent, Pepper, Rhodes, Rylance, K Straw, L Straw, Staddon, Waldron.**In attendance:** Clerk, Deputy Clerk, NP Officer**Also Present:** Phillip Smart**MOP:** 6

19, New Buildings

Broadclyst

Exeter

EX5 3EX

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Broadclyst Parish Council
Annual Meeting of the Council

Press and Public were welcome to attend.

There were 2 items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

The Annual meeting of the Broadclyst Parish Council was held on **Tuesday 4th May 2021 at 19:00hrs** for the purpose of transacting the following business:

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MINUTES

21/064 ELECTION OF CHAIRMAN

The Election of Chairman shall be the first item of business transacted at the Annual meeting (Local Government Act 1972; 15 (2))

Cllr Massey retains his post as Chair until the new Chairman is elected (LGA 1972 15(4)); in the event of an equality of votes in the election of Chairman, the person presiding at the meeting has a casting vote in addition to any other vote he may have (LGA 1972; 15 (3))

PROPOSAL: Cllr Rylance proposed Cllr Massey as Chairman for 2021/22. This proposal was seconded by Cllr Staddon. All Members were in agreement.

RESOLUTION: That Cllr Massey be elected as Chairman for 2021/22.

The Chairman must sign the Acceptance of Office form in the presence of the Proper Officer¹. This must be at the meeting at which he is elected² unless the Council permits signing at a later meeting fixed by the Council³.

Resolution: It was proposed by Cllr K Straw that the council permits the Chairman to sign the Acceptance of Office form in the presence of a member of the council or of the proper officer of the council and deliver to the council a declaration of acceptance of office in a form prescribed by an order made by the Secretary of State. This was seconded by Cllr Baker and unanimously agreed.

21/065 ELECTION OF VICE CHAIRMAN

Cllr Gent resigned his post as 2019/20 & 2020/21 Vice Chairman. Cllr Massey requested nominations for Vice Chairman, 2 nominations were proposed, however only one was able to be progressed (not seconded).

PROPOSAL: Cllr Gent was proposed by Cllr Staddon, seconded Cllr Rylance. Majority vote (6 in favour, 2 abstentions, 0 objections).

RESOLUTION: That Cllr Gent is elected as Vice Chair for 2021/22.

21/066 MEMBERS

- i. **Present:** Members present and the method / platform by which they are attending are recorded on the previous page.
- ii. **Apologies:** Council agreed to accept apologies from Cllr Gent, Harris, and Jackson.

¹ LGA 1972 83(3)

² LGA 1972 83(4)

³ LGA 1972 83(4)(c)

21/067 DISCLOSABLE PECUNIARY INTEREST

The Chairman reminded Members to keep their Register of Interests up to date.

21/068 MINUTES

The Council received draft minutes of the Full Council meeting on 6th April 2021 (updated prior to the meeting).

PROPOSAL: It was proposed by Cllr K Straw to accept the updated draft Minutes, this was seconded by Cllr L Straw, and unanimously agreed.

RESOLVED: That the updated draft Minutes of 6th April 2021 be adopted as a correct record.

NB: The Chairman brought forward approval of Council's accounts (21/074i) and approval of the Council's IA report and AGAR (21/076) to this point to ensure this business was transacted whilst Council was quorate, and Members had reliable internet connections. For the sake of clarity, the Minutes record the consecutive numerical reference rather than the agenda 'running order'.

Standing Orders were suspended:

21/069 WARD MEMBERS**i. Broadclyst County Division Members**

There were no matters for / from County Division Members Cllrs Bloxham and Randall-Johnson (NB: Due to DCC elections in May, County Members are in purdah). Cllr Bloxham is not standing for election; it was agreed that the Clerk writes to him to thank him for his work for the community.

ii. Broadclyst District Ward Members

District Ward Members Cllr Pepper, Rylance and Chamberlain were in attendance. Vaccinations are being offered to people who did not fall into the first 10 groups. The vaccination centre at Westpoint is being relocated to Greendale Business Park.

Preparations for the New Local Plan are still moving forward, with representations being processed.

21/070 NATIONAL TRUST REPORT

The Council received a report from Phillip Smart, General Manager of Killerton, National Trust. Income has been significantly impacted by Covid (losses of c.£200m), resulting in changes in the organisation and restructuring of staff. External contractors and Property Managers are being utilised to continue the level of service to tenants.

The Let Estate turnover has been slower than usual due to Covid. The house will be reopening on 17th May with a pre-booking system to remain Covid-secure. Staff have returned from furlough, which is good to see.

Going forward, there will be less resources as an organisation, resulting in less ability to do things, however Killerton remains committed to such things as the Chapel Conservation project. The estate has received a DEFRA Heritage Lottery Fund Green Recovery Award of c.£800k to help with flood management of the flood plain between Ellerhayes and Columbjohn. Other projects include restoration of ancient woodlands within the estate, as well as new tree planting at Burrowton and Ashclyst Farm (18 hectares; 25,000 trees) to address the impact of climate change; the potential to link with the community to help with planting will be explored.

21/071 PUBLIC QUESTIONS

The Chairman invited questions consider requests from members of the public. Thanks were given for the work of the Council over the last year, especially the food bank and tree planting. Climate change and the Council's Plan to set out how it will respond to the Climate emergency was

discussed. Councils work and its operational decisions are influenced by how we can reduce the Council's carbon footprint and climate impact.

The meeting reconvened under Standing Orders

21/072 ACCEPTANCE OF REPORTS

It was proposed by Cllr K Straw that the Council accept reports received above, this was seconded by Cllr L Straw with all in favour.

21/073 COUNCIL REPORTS

i. Deputy Clerks report

It was proposed by Cllr K Straw that the Council accept the Deputy Clerks report for April 2021, this was seconded by Cllr L Straw with all in favour.

ii. Clerks / Food Bank report

Recommendation 1 For Council to seek to recoup an appropriate proportion of the cost of repair through the courts.

PROPOSAL: It was proposed by Cllr Chamberlain to proceed with the above recommendation with the help of Cllr K Straw, this was seconded by Cllr K Straw and unanimously agreed.

RESOLUTION: That the cost of repair is recouped through the courts.

Recommendation 2 & 3 were noted by Council

Recommendation 4 For the Council to resolve to approve the emergency unbudgeted expenditure.

PROPOSAL: It was proposed by Cllr K Straw to approve the emergency unbudgeted expenditure. This was seconded by Cllr Rhodes and unanimously agreed.

RESOLUTION: the emergency unbudgeted expenditure to go ahead. Details in Part B)

iii. Neighbourhood Plan Officer report

To receive a report from the Neighbourhood Plan Officer, and to resolve any recommendations contained within.

PROPOSAL: It was proposed by Cllr Massey to accept the report and to note the recommendations contained within the report. This was seconded by Cllr Rylance with 2 abstentions and a majority vote.

RESOLUTION: That the Neighbourhood Plan report is accepted by council

21/074 FINANCE

i. Financial Reporting: Council accounts to 31.03.2021

The Council received the Council's year-end accounts, including the bank reconciliations, financial statement, and balance sheet to 31st March 2021.

PROPOSAL: It was proposed by Cllr Massey that the Council approves the Accounts to 31.03.2021. This was seconded Cllr Rylance and unanimously accepted.

RESOLUTION: That the Council approves the draft accounts.

ii. Payment Schedule

The Council received the list of payments for April 2021 for approval.

PROPOSAL: It was proposed by Cllr L Straw to approve the payment schedule for April 2021. This was seconded by Cllr Rhodes, with all in favour.

RESOLUTION: That the Council approves the April 2021 payment schedule.

iii. Banking

Council reviewed the banking arrangements for 2021/2022. There were no changes.

21/075 GOVERNANCE.

i. General Power of Competence

Local Councils can only do what legislation requires or permits them to do. Introduced under the Localism Act 2011(ss1-8), the General Power of Competence permits Local Councils which meet the qualifying criteria to do anything that an individual may do (subject to statutory prohibitions, restrictions and limitations).

Criteria are defined in Article 2:2(1) of the Parish Councils (General Power of Competence) (Prescribed conditions) Order 2012; after the original resolution is passed, the Order requires the Council to resolve at each subsequent annual meeting that it continues to meet the criteria, namely:

- that at least two-thirds of Members were elected at the most recent ordinary elections (whether contested or not)
- that the Clerk to the Council holds a recognised sector-specific qualification. Broadclyst Parish Council continues to meet both criteria.

To confirm Broadclyst Parish Council is eligible to use the GPC in 2021/22, and payments will be made using the GPC as a Power of First Resort.

PROPOSAL: It was proposed by Cllr Massey that Broadclyst Parish Council do meet the eligibility criteria to use GPC as a Power of First Resort in 2021/2022. This was seconded by Cllr Pepper, with all in favour.

RESOLUTION: That Broadclyst Parish Council can use GPC for 2021/2022

ii. Standing Order #5

The Council received a report containing business for review at the Annual meeting as set out in Standing Order #5.

RESOLUTION: It was proposed by Cllr Gent, seconded by Cllr Pepper to accept the report, with all in agreement.

iii. Committee Membership

The Council reviewed Councillor membership of each of its committees and representation on external bodies. The following was agreed:

- **Finance & Governance Committee:** Cllr K. Straw, Jackson, Pepper, Rhodes, Staddon, and Waldron.
- **Planning Committee:** Cllr Baker, Chamberlain, Massey, Pepper, Rhodes, Rylance, and L. Straw.
- **Emergency Planning Committee:** Cllr Chamberlain, Gent, Massey, Pepper, and Rylance.
- **Staffing Committee:** Cllr Chamberlain, Jackson, Massey, Pepper, Rylance, and Staddon and K. Straw
- **Communications Committee:** Cllr Baker, Gent, and L. Straw.
- **Funday Committee:** Cllr Chamberlain, Pepper, and Waldron.
- **Traffic Committee:** Cllr Baker, Gent, Jackson, L. Straw, K. Straw, and Cllr Waldron.
- **Youth Committee:** Cllr Pepper, L. Straw and Cllr K. Straw.
- **Sports Pavilion Committee:** Cllr Gent and Pepper.

Representation on external bodies:

- **Broadclyst Allotment:** Cllr Chamberlain.
- **Broadclyst in Need:** Cllr Jackson and Cllr Pepper.

- **Twinning Association:** Cllr Gent and Rylance.
- **VIP's:** Cllr Chamberlain.
- **Local Action Group:** (LAG): Vacancy
- **Airport Consultative Committee:** Cllr Rylance and Staddon
- **Victory Hall Management Committee:** Cllr Vacancy
- **Skypark Liaison Group:** Clerk, Deputy Clerk, Chairman

iv. Meeting Schedule

Council's schedule of meetings for 2021/22 was confirmed.

v. Delegated Operating

Legislation to permit virtual platforms for Council meetings expires on 6th May 2021. At the time of publishing this agenda, it is not clear how Council may meet in a way that complies with Schedule 12 of the LGA 1972 and current Covid restrictions⁴.

PROPOSAL: It was proposed by Cllr K Straw that the Council instates operational delegation to the Clerk and Officers as set out in Council's approved Scheme of Delegation until such time as the Council can meet in accordance with Covid regulations.

21/076 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)

i. Annual Internal Auditor Report

The Council received the Annual Internal Audit Report 2020/21.

Proposal: It was proposed by Cllr K Straw that the Annual Internal Auditor's report be approved, seconded by Cllr Pepper and unanimously agreed.

RESOLVED: that the Council accepts the Annual Internal Auditors report, which completes page 3 of the Annual Governance and Accountability Report (AGAR) 2020/21.

ii. Annual Governance Statement

For the Authority to consider and to respond to the Annual Governance Statement assertions as set out in Section 1 of the AGAR for the year ended 31 March 2021. The Chairman and Clerk signed page 4 of the AGAR form.

iii. Council Accounting Statement for 2020/21

For the Authority to approve Section 2 of the AGAR, Accounting Statements for year-ended 31.03.2021

iv. Exercise of Public Rights

To note that the period of elector's rights will commence on Monday 14th June 2021 and finish on 23rd July 2021. Notification will be placed on the village noticeboard and website.

21/077 PLANNING

i. Planning Committee Minutes

The Council received draft minutes of the Planning Committee meeting on 29th April 2021

PROPOSAL: It was proposed by Cllr Massey to accept the draft Minutes, this was seconded by Cllr L Straw, and unanimously agreed.

RESOLVED: That the updated draft Minutes of 6th April 2021 be adopted as a correct record.

To receive draft Minutes from 29.04.2021 as a report

ii. Recent decisions April 2021

The following recent decisions have been announced at the time of publishing this agenda:

⁴ The result of a legal case to clarify wording in the Local Government Act 1972 is expected imminently.

Application ref:	Location:	Proposal:	Decision
21/0743/FUL	55 Hawkins Road Exeter Devon EX1 3UW	Retention of boundary treatment exceeding 2 metres in height	Approved
21/0742/FUL	57 Hawkins Road Exeter Devon EX1 3UW	Retention of trellis on top of existing fence	Approved

iii. Appeal decisions April 2021:

It was noted there have been 0 appeal decisions announced since the last meeting.

21/078 DOGS ON LEADS (ENFORCEMENT OF PSPO) MOTION

- i. Council received a report from Cllr Liz Straw regarding dogs on leads for the recreation field.
- ii. To consider and determine recommendations contained within.

Recommendation:

- that the Parish Council requests EDDC to enforce its dogs on leads order for the Holly Close recreation field from June 1st 2021 and to erect signs around the park highlighting this Order
- that the Parish Council also erects warning signage and publicises on its social media feeds and website that this Order will be enforced from 1st June 2021
- that the Parish Council continues to provide dog waste bags on the recreation ground.

PROPOSAL: It was proposed by Cllr L Straw to accept the recommendations contained within the report, this was seconded by Cllr K Straw, 1 Against, 1 Abstention. Carried with a majority vote.

RESOLVED: That the recommendations above are carried out for the 1st June 2021

21/079 CORRESPONDENCE

- i. The Council received the correspondence list for the month of April
- ii. There were no actions arising from the correspondence list.

21/080 FUTURE AGENDA ITEMS

The following requests for agenda items were received for consideration by the Council.

- i. Traffic report for Townend
- ii. Comms Committee

21/081 PART B

The Chairman proposed that the meeting moves into Part B (exclusion of press and public) as the next items for discussion contains matters of a sensitive, confidential, and/or contractual detail.

PROPOSAL: It was proposed by Cllr Massey to move into Part B of the meeting to discuss confidential matters, this was seconded by Cllr Baker, carried with a majority vote.

RESOLVED: That the meeting moved into Part B with the exclusion of the press and members of the public.

21/082 SECURITY AT PAVILIONS

To receive a quote detailing an intruder alert alarm system for the Pavilions.

PROPOSAL: It was proposed by Cllr K Straw to go ahead with the installation of the new intruder alarm for the Pavilions, this was seconded by Cllr Baker, carried with a majority vote.

RESOLVED: That the installation of the new intruder alarm for the Pavilions with the funding coming out of General Reserves.

21/083 PREFERRED SUPPLIER/ CONTRACTOR

To resolve to update the Councils Preferred Supplier/Contractor list re CCTV / security provider.

PROPOSAL: It was proposed by Cllr K Straw to update the Councils Preferred Supplier/Contractor list re CCTV / security provider, this was seconded by Cllr Massey, with all in favour

RESOLVED: That the Councils Preferred Supplier/Contractor list re CCTV / security provider is updated.

21/084 TO CLOSE THE MEETING

Meeting closed at 20:57hrs

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**



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Members attendance record:

Chairman Cllr Massey

Members: Cllrs Chamberlain, Harris, Pepper, K Straw, L Straw.

IN attendance: Clerk

M.O.P. 0

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.

There were 0 items for discussion under part B (exclusion of press and public) on this agenda.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 6th September 2021** at **19:00hrs** at Poltimore Café for the purpose of transacting the following business:

MINUTES (Draft)

21/085 MEMBERS

- i. **Present:** Members present are recorded at the top of this page; all attended in person.
- ii. **Apologies:** Council accepted apologies from Cllr Francis, Gent, Jackson, Rhodes, and Rylance.

21/086 DISCLOSABLE PECUNIARY INTEREST

There were no new Interests declared.

Standing Orders were suspended:

21/087 PUBLIC QUESTIONS

The Council received a question from a member of public via the Clerk which asked when / if Council would be considering its response to the current public consultation for 200 homes at Westclyst (Old Park Farm Phase 3 (OPF3)). The applicant has submitted an Environmental Statement (ES) as part of the original application (Ref:19/1799/MOUT); it was agreed that the Council will discuss the ES at its next meeting on 13th September. Members of public are welcome to attend and can view/submit their own representations online [here](#).

The meeting reconvened under Standing Orders

21/088 MEETING PLATFORM REPORT

The Council received a report (appended) that was brought forward in light of the relaxation in COVID restrictions and the current situation with COVID in East Devon, it seeks Council's agreement to holding virtual 'consultative' meetings with resulting recommended decisions from those discussions delegated to Officers.

The Chairman explained that the Parish Council has taken its lead from East Devon District Council and the report by its Monitoring Officer.

The Local Government Act 1972 requires Members to be present when voting / making decisions. It was confirmed by case law through a High Court judgement in April 2021 that 'present' means physically present and cannot be applied to Members attending meetings via virtual platforms / email / telephone etc.. The Parish Council has responded to government consultation on the issues involved and hope modernised legislation will follow soon.

The proposal presented to Council is time limited and will have no bearing on the longer-term approach it might choose to take once legislation has been delivered. COVID-19 cases have increased rapidly, to a level where Devon has more Coronavirus cases than at any previous point in the pandemic.

As COVID-19 is an airborne virus, infection risk increases with the number and proximity of contacts and the duration of that contact, hence the potential impact of 'in person' council meetings. Whilst the vaccination programme has reduced hospitalisation and mortality, there remains an enormous level of uncertainty, and the clinically vulnerable are acutely challenged under such circumstances. This group includes a number of our Members and may apply to members of public attending meetings. The proposal presented is intended to help the Council to carry out its business and discharge its duties in the safest possible way.

Broadclyst Parish Council will not be the first public body to move to consultative use of 'virtual' meetings in support of delegated powers to Senior Officers. For example, East Devon District Council and South Somerset District Council resolved in July 2021 to retain for a further six months a system similar to that proposed to Council. Dorset Council resolved last week to reinstate Standing Orders which allow 'virtual' meetings. Each authority has developed their own approach to reflect their specific circumstances, based on the principle of delegated authority. The proposal as presented has been endorsed by EDDC's Chief Executive and Monitoring Officer and has resulted after a considerable amount of careful work by Officers. The health and wellbeing of all Members and Officers, their families, and others who work with us, must remain the top priority.

PROPOSAL: It was proposed by Cllr K Straw that the Council accept proposals in the report; this was seconded by Cllr Harris and unanimously agreed.

RESOLVED:

That Council agrees:

1. That until 23:59 30th April 2022 (or such earlier period as may be decided by subsequent decision);
 - a. all meetings of the Council and its committees, panels and forums shall be held virtually using available technology but shall be on the basis of being consultative only,
 - b. decisions (including all executive and regulatory matters) that would have been taken by those meetings if the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 had continued in force shall be delegated to the Clerk¹ in consultation with those meetings.
 - c. In taking decisions under paragraph b, the Clerk shall have heard all of the debate having been at the consultative meeting or seen the recording of it.

¹ or her Deputy in accordance with the Council's adopted Scheme of Delegation

2. Agree that until 23:59 17th January 2022 (or such earlier period as may be decided by subsequent decision) Standing Orders shall be treated as having been amended to give effect to the above and shall be interpreted purposively on that basis with the final decision on its interpretation to rest with the Chair of Council.

21/089 AMENDED MEETING SCHEDULE

The Council received an amended meeting schedule for 2021/2022.

PROPOSAL: It was proposed by Cllr K Straw that the Council adopts the amended meeting schedule; this was seconded by Cllr L Straw and unanimously agreed and so it was RESOLVED.

21/090 TO CLOSE THE MEETING

The meeting closed at 19:10hrs.

Signed: _____ Print

Date of signing

Date of approval of draft Minutes (if different from above)

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Deputy Clerks Report

JULY 2021

1) ENVIRONMENTAL STATIONS

Eco Green communities is a company working with town and parish councils in providing Environmental Stations to help tackle the dog fouling and littering epidemic, dispensing 100% compostable and biodegradable bags free to the public.

Eco Green communities are offering Town and Parish Councils one station plus two cases of bags for £130. Additional stations are priced at £150, and cases of bags are priced at £65. Prices as subject to VAT. They supply the bags in cases of 2,500 for the dog bags and 1,500 for the litter bags. The reason for the difference is that the dog waste bags are smaller, the litter bags are intended for general waste and need to be larger and stronger, so fewer fit in a case.

The Environmental Stations are

- Robust
- Weather – proof
- Artwork is attached directly to the board
- Decals are treated with UV-resistant laminate which makes them extra durable
- Free replacement if damaged + 4-year warranty

Each Environmental Station can display a main message space, has an individual QR Codes which receives feedback from the public, a space for the Broadclyst Parish Council logo, a secondary message space (this can promote the Public Spaces Protection Order PSPO for example)

Eco green have pledged for every Environmental Station sold, a tree will be planted, promoting biodiversity and sequestering carbon for years to come.

Proposed locations are

- Pinn Court (Litter Environmental Station) to help combat the increased litter problem
- Broadclyst playing fields. The dog waste Environmental Station to have the PSPO artwork to re-enforce the PSPO message. (The dog waste bag dispenser already there, to be moved to Elbury lane, near the dog walking field)

For more info: <https://ecogreencommunities.com/councils/>

Deputy Clerks Report

JULY 2021

Cost

Proposal: 1 station with 2 cases of bags @ £130.00

1 additional station @ £150.00

Subtotal £280.00 + VAT

To be allocated from the Climate Emergency budget. Green Square management company has agreed to fund alternate purchases of the litter bags with the Council.

Recommendation:

- For Council to agree to purchase the two Environmental stations and bags
- For Council to agree the proposed two locations
- For Council to delegate to the Deputy Clerk to go ahead with the project, order and install.

2) STAFF TRAINING

During June, all council staff passed their QA Level 3 Award in Emergency First Aid at Work. From this training, it became apparent that the Council needed to overhaul the First Aid kit for the Maintenance team who are often working alone and need to be able to have the correct equipment.

3) DEVON COMMUNITY RESILIENCE

Devon Community Resilience Forum hosted two virtual workshops on “Your Emergency plan” and Climate Change and Local Action in Your Community. Broadclyst Emergency Plan needs to be reviewed and updated in the coming weeks.

4) MAINTENANCE AROUND THE VILLAGE

As many of you will have seen, the thatched bus stop has been adapted and made more accessible to everyone including residents in wheelchairs and with pushchairs. The path leading to the bus stop was very narrow. Devon County Council has had the pull in area filled in and tarmacked to make the pathway more accessible to everyone.

The maintenance team have been hard at work preparing the football pitch for the upcoming season. New goals have been erected and the team have been putting in place new dugouts along the side of the pitch.

The dog bins at the bottom of the pitch have been moved around. There was a dog bin in each corner of the field, the dog bin nearest the Rifle Club had been moved to the middle of the path near the alley

way to Hellings Gardens. The moved bin has now been allocated to the end of Elbury Lane to help with the increased usage of the dog walking field.

The dog waste bin collections are still proving to be an issue. Photos were collected of 15 missed bins around the village as evidence. The Clerk has emailed EDDC and Suez (the Contractor) to sort the issue out and to catch up on missed collections.

This concludes my report to Council. Natasha Curwood,
Broadclyst Parish Deputy Clerk 19.07.2021

CLERKS REPORT AUGUST 2021

This report updates Members on operational matters during July and August 2021 whilst the Covid risk assessment does not support the Council meeting face-to-face.

Updates on June report are recorded in blue

1. DOG BINS

- a. There has been a noticeable increase in dog walkers using the dog walking field area, leading to an overflowing dog waste bin at the Elbury lane entrance. EDDC Streetscene has been asked to work with us to relocate two of the recreation ground dog bins to the Elbury-Sandy Lane area to ensure adequate bin provision. Missed collections have been escalated to the EDDC Service Delivery Team.

31.08.2021: The relocation is complete, however there are regular issues with missed collections, and we have received regular complaints about the poor service that we have received. A driver shortage is given as an explanation; however, this does not explain why some weeks most bins are emptied, yet a few are missed (not the same ones each time).

b. Email trail 5th March 2021 Clerk to the EDDC Recycling and Waste Contract Manager

“We have noticed a drop in the general level of service we have received over the last 6 months or so and we are very understanding of all the challenges Suez must be experiencing when trying to continue to provide public services during a pandemic.

However, we have been operating in ‘the new normal’ for long enough now to expect ‘the new normal’ in service provision. What has been an occasional occurrence of a missed collection of one bin here and there, it has morphed into regular missed collections of several bins each week, and while it’s not quite at the stage where we would seek a refund, it’s not far off.

Continued poor collection rates do little to help public confidence in the ability of our respective councils to provide a good service. Please could the seemingly random approach to collection be addressed.”

Reply: “We do still have number of staff that need to self-isolate and this is affecting our performance. Having said that we should be getting back to near normal service and I will raise this with SUEZ.”

Since March 2021, Parish Officers have contacted EDDC several times regarding missed collections, as well as encouraging residents to report online / via the app. On 25 June we asked who to contact to make a formal complaint and to request a refund. A reply was received, after having asked a second time, on 30 July to say “The charges we levy for servicing dog bins do not cover all of our costs and for this reason we are unable to offer any refunds.”

We have replied to say that “[...]whilst we appreciate EDDC is not directly responsible for service delivery, Suez has contractual obligations and presumably there is a level of performance that is expected. As Suez has consistently failed to deliver a full and proper service, it seems unfair that the

parish taxpayer must 'take the hit', not to mention all the officer hours spent chasing up missed collections."

This level of detail has been included in the Clerks report to demonstrate that Officers are doing what we can; the missed collections are beyond Broadclsyth Parish Council's control, and in fairness also beyond EDDC's control at an operational level. Council also needs to be aware of the amount of officer time that is taken up with missed collections. We have said that we are always happy to meet new drivers and show them where all the bins are, especially as some of them are a bit of a challenge to find if the driver is not familiar with the area, but this offer has not been taken up.

- c. There has been an issue with the grass in the dog walking field not being cut in accordance with the contract. This has been raised with the contractor for rectification. This has been resolved and there has been no further issues with the grass cutting contract.
- d. There has been a marked reduction in dog fouling on the playing field since the Public Space Protection Order requiring dogs to be on a lead has been publicised. We have heard well-reasoned arguments for its reversal and complainants have been advised to attend a public meeting and speak to the parish council.

2. BOWLS GREEN

A broken solenoid on sprinkler number 9 is being replaced, with 2 spare solenoids at a price of £8.03 each and one spare sprinkler head at £42.42 also being purchased.

The electrician has advised that this work be carried out in the spring so as not to be damaged by winter weather. The autumn fertiliser / seeds have been ordered (within budget) and the autumn maintenance will be carried out in September after the playing season has finished.

3. PAVILIONS

- a. Usage remains low whilst restrictions on the number of people that can meet indoors remain, however we have had bookings come in for family parties during the summer which have gone ahead. Some of the regular user groups (craft group, toddler group) have resumed in September, however Brownies/Guides will not be coming back for the Autumn term.
- b. Storage: we need to have somewhere to store the ride-on mower. We have identified an area next to the tennis court hut that is currently 'dead land' and would like to look at putting a small (10' x 10') shed there. Whilst a small storage shed is unlikely to require planning consent, we ought do a pre-app with EDDC to ascertain the planning position. The last time we did this was to convert the Clyst room into a works compound; the cost was around £75 (we pay a reduced fee as a public body). This work is ongoing.
- c. Football: the season restarted on 4th September. There was an issue with an air lock in the showers; this was unfortunately unable to be resolved on the day, but the plumber attended during the following week and bled the system.

- d. Changing rooms: User groups are required to leave the facility as they found it and secure the building on departure. It was discovered on the Sunday night that all the lights in the passage and both changing rooms had been left on, both changing room doors were unsecured, somebody's discarded under garment was left on the floor in the home changing rooms, and the main foyer door had not been deadlocked. The changing rooms had not been swept, with litter and empty drinks bottles left on the benches and the floor.



The Club Chairman was extremely apologetic and said he would talk to the senior team. I sent the following message:

“Please impress on them that we will take a zero-tolerance approach where our facilities are not cleaned or respected. Please remind them that our cleaning staff do not ‘do’ the changing rooms, and that they must ‘put the building to bed’ when they leave, i.e. keys put back, all the lights are off, windows closed, doors locked etc.

Failure to do so will result in instant withdrawal of the use of the facilities.

Neither you nor I want to spend our Mondays dealing with football problems left from the weekend. The other option is we will charge a £100 cleaning deposit per home game. I’m quite sure they don’t treat their own properties like that so they can jolly well not treat ours like it either.”

We will monitor weekly and continue to work with the Club Chairman.

4. PLAY AREA / PUBLIC OPEN SPACE

- a. Tree house ramp/slide vandalism: An estimate has been received of £4,150 plus VAT for the replacement of the ramp/slide. A claim has been submitted to council's insurers, which in turn has resulted in an increase to premiums. The insurers have carried out a desk-based survey using before and after images. [Full settlement \(less excess\) has been received and the manufacturer has been instructed to create the replacement, which should be installed before the winter. It is disappointing to note that no apology has been forthcoming, especially as children have been without this popular piece of play equipment all summer holidays.](#)
- b. Westclyst open space: The bin provision in the big play area near the Co-Op is insufficient to hold one weeks' worth of rubbish; we have been "topping up" the EDDC weekly bin emptying with two further visits during the week. We discussed this with the Management Company during a site visit, and it has been agreed to install another bin. For ease and speed, they have asked if we can purchase and install, recharging the cost to the M/ment Co. [These](#) are the bins and installation will cost c.£100 (materials and labour), so looking at a total project cost of c£600, all of which will be reimbursed. The bin has been ordered (£307.88 plus VAT) and appears on the June payment schedule. [Full payment has been received and we await delivery of the bin.](#)

5. FOOTPATHS

Work to improve footpath 4 has been delayed as the Environment Agency had to be consulted because the path crosses a floodplain. Our proposals to create a raised walkway to improve accessibility all year round, as agreed with DCC and the National Trust, have been met with concern that the materials could wash into the watercourse. A way forward is still being sought.

6. MAINTENANCE

Work to maintain the parish footpaths and open spaces has been ongoing through the summer months with positive comments from members of public. We continue to support new communities at Westclyst by keeping a watching brief on the play areas, and enjoy a good working relationship with the Management Company.

The play area and outdoor gym will be serviced, with moving parts dismantled and greased where possible, this autumn. This work is done in-house in accordance with manufacturers guidance and at no less than recommended service interval frequencies.

7. ASB

Unfortunately, despite police intervention earlier in the summer, we have seen a recent surge in antisocial behaviour from one small group of young people in Broadclyst. While we have shown an exceptional level of tolerance during lockdown, as we start the new school year and most Covid restrictions have been lifted, all further theft, damage and ASB incidents will be reported to the Police.

8. PUBLIC TRANSPORT ACCESSIBILITY

Works have been carried out at / opposite the thatched bus stop (both sides) to widen the pavement and install dropped kerbs. This allows users of mobility scooters, wheelchairs, walkers, and other mobility aides, as well as people with prams and pushchairs, direct and safe access on and off public transport from the pavement without needing to access/exit the bus into the live carriageway as they had to do previously.

Whilst there has been some criticism of the removal of the pull-in, with car drivers complaining that it slows them down to go round the bus, it can be argued that this is not an altogether bad thing. Increasing accessibility for wheelchair users enables independence, which in turn improves wellbeing, and we have received comments from wheelchair-dependant residents to this effect.

9. FOOD BANK / SUPPORT

- a. User numbers have settled again, with c.40 adults and 35 children being regularly supported and other households who drop in and out as needed.
- b. Impact: The Foodiverse app stats record 278 collections of 13,117 kg of food to date providing the equivalent of 31,231 meals and making an estimated CO² saving of 41,794kg (as at 04.09.2021).
- c. Grant funding:
 - i. Tesco: the food bank applied to be a project under the Tesco Community Grants Scheme. This has been successful and our project is currently one of the three shoppers can vote for in Exeter stores.
The project with the highest number of votes across your region will receive £1,500 (or the amount that was requested up to this value), the second placed project £1,000 (or the amount that was requested up to this value), and the third placed project £500.
 - ii. Arnold Clarke: we applied for an Arnold Clarke community grant and were delighted to receive £1,000 in their August 2021 draw!
 - iii. DCC's Covid Local Support grant ended on 20th June, however, on 4th August, we received confirmation that had been extended. Over both rounds of funding, we have made several referrals to the scheme that have resulted in supermarket vouchers and grants for utilities and essential items being issued direct to those households we referred. We are very grateful to the Early Support Support Officers (on behalf of Early Help Triage (Mid & East)) for their help, empathy, and support.
- d. A new initiative called FareShare Delivered scheme was explained in the May report. This commenced with two FOC trial weeks on 11th August. Foods received so far include fruit, vegetables, cereal, tins, pasta, rice, pies, soups, and pizzas. We also received 20 bags of SR flour and 20 dozen eggs, so we used some of the Arnold Clarke money to buy sugar and baking block marg, giving each family a set of 'home baking' ingredients.

The FareShare Delivered scheme membership is £2,000 per annum (£40/wk); this signs us up to 'buy' an amount of food by weight (weights are banded into different price brackets). In reality, we have received a lot more than this weight and while some of it is near its sell by, some is end of line / surplus stock with longer dates. Membership can be amended or curtailed at any time; there is no minimum order. The annual invoice can be paid monthly, quarterly, or however best suits the organisation.

Recommendation: for Council to resolve to sign up to the scheme to a maximum of £2,000 for annual membership 25.08.2021 to 24.08.2022. Budget line: 265/4821 £4,000 (spend to date £2930.38); 265/4822 budget £2,500 (spend to date £854.04). Grant funding will continue to be sought to supplement these budget lines.



A 9-year-old has loved getting the cooking ingredients and was thrilled that Arnold Clark responded to one of our Tweets showing his baking. His Mum says it has inspired him and messaged to say "has his first bake sale today! I'm taking him into work and they're going to buy his cakes 🥰 he's so chuffed"

On that rather happy note, this concludes my report to council.

Angie Hurren
Clerk to the Council
31.08.2021



NEIGHBOURHOOD PLAN OFFICER'S REPORT

Report to: Broadclyst Parish Council

Date of Meeting: Sept 13th, 2021

Agenda item: 21/097iii

Subject: Broadclyst Neighbourhood Plan

Purpose of report: to update Council

Recommendation:

- i. that that report be noted
- ii. that recommendations contained within the report be considered and resolved

Financial implications: The preparation of the Broadclyst Neighbourhood Plan is supported by government Locality grants. Staffing costs are partly being met from parish council budgets and partly from the grant fund

Legal implications: Broadclyst Parish Council is a qualifying body¹ and is therefore eligible to write a Neighbourhood Plan. The District Council has a statutory duty to support the preparation of Neighbourhood Plans.

Equalities impact: Not applicable

Risk: The Audit Commission (2001) defines “risk” as an event or action which will adversely affect an organisation’s ability to achieve its objectives, project plans and processes and to successfully execute its strategies. Therefore “risk management” is the process by which risks are **identified, evaluated and controlled**.

Broadclyst Parish Council recognises that it has a responsibility to manage risks, both internal and external, and is therefore committed to the implementation of a risk management strategy in line with the introduction of Local Audit and Accountability Act 2014 in order to protect the Council from avoidable losses.

The co-operation of all Members and officers is essential to ensure the Council’s resources and service provision are not adversely affected by uncontrolled risk, to ensure the Council does not fail to seize opportunities which benefit the community.

Link to Council Action Plan:

The preparation of Broadclyst Neighbourhood Plan supports the Council’s commitment to enabling local

¹ For Neighbourhood Development Orders, the definition of “qualifying body” is in section 61E(6) of the Town And Country Planning, England, Act 1990 (inserted by paragraph 2 of the Localism Act 2011). For the purposes of Neighbourhood Development Plans the definition of “qualifying body” is in section 38A(12) of the Planning and Compulsory Purchase 2004 Act (as inserted by paragraph 7 of the Localism Act 2011).

housing delivery; supporting business growth and increased productivity, and community capacity building and engagement.

Risk analysis

A detailed risk analysis has been carried out and is summarised below

Risk Description	Likelihood	Impact	Mitigation Measures
Failure to deliver Neighbourhood Plan	Low	Moderate	Continued budget monitoring
Failure to meet evidenced community need	Low	Moderate/Major	Regular review of progress against community survey results
Covid 19	High	Moderate/ Major	Regular review of MHCLG Covid 19: planning update of changes to the neighbourhood planning process. Adjusting stages of the NP process to be in line with national guidance.

Key information

Neighbourhood Plans were introduced by the Localism Act 2011. The idea behind localism is that decision making is passed to a more local level, from local government to local communities. There are two main parts to neighbourhood planning: Neighbourhood Plans (NP) and Neighbourhood Development Orders (NDO).

A Neighbourhood Plan is a community-led planning framework for guiding the future development, regeneration and conservation of an area. It is about the use and development of land and may contain a vision, aims, planning policies, proposals for improving the area or providing new facilities, or allocating key sites for specific kinds of development. It may deal with a wide range of social, economic and environmental issues (such as housing, employment, heritage and transport) or it may focus on one or two issues only. It is for those producing the plan to decide on its scope and content.

A Neighbourhood Plan will be part of the statutory development plan for the area, if successful at a referendum. This statutory status gives neighbourhood plans more weight than some other local documents, such as parish plans, community plans and village design statements.

A Neighbourhood Plan must meet certain “basic conditions”. These include compliance with European and national legislation, contributing to the achievement of sustainable development, having appropriate regard to national policy and being in general conformity with existing strategic planning policy. It should not promote less development than that identified in the development plan for the area. It can provide for greater growth levels. It can also specify policies and guidance on how new development should be designed, orientated and located. The preparation of neighbourhood plans must include a robust programme of community engagement and have a proportionate evidence base.

Link to Council Action Plan:

The preparation of Broadclyst Neighbourhood Plan supports the Council's commitment to enabling local housing delivery; supporting business growth and increased productivity; and community capacity building and engagement.

REPORT

Reg 14 Consultation responses

1. The Overview Steering Group (OSG) continued to meet weekly to process the NP Reg 14 responses. The final all-day meeting on July 2nd completed this phase of the work.
2. Personal responses were compiled and sent to all members of the community and statutory authorities (89) who made qualitative comments on the content of the NP on their feedback forms.
3. All community responses were put into an 82-page appendix document: T2 Reg 14 Community Response Table. This document will be submitted at Examination.
4. All statutory responses were put into a 109-page appendix document: S1 Statutory Response Table. This document will be submitted at Examination.

Examination Documentation (Reg 17)

- a) The Consultation Statement: has been completed and contains a copy of any representations received in response to the draft plan.

Reg 16 Draft

- a) Work on this draft version is ongoing and is to be completed on Oct 1st

Next Steps:

Attached document by the NPiers provides a table that clearly explains the phases the NP is still to go through.

Oct 1st: The Reg 16 draft will be submitted for a Health Check. This is expected to be completed within the month with amendments to the draft being reviewed and accepted by the Overview Steering Group in time to be an agenda item in the PC meeting **November 1st.**

Nov 2nd Reg 16 draft to be submitted to EDDC for a further required 6-week consultation.

The next phases of the Neighbourhood Plan from Nov 2nd are determined by the Local Planning Authority who provide an indicative timetable up to Referendum.

The qualifying body has responsibility for work required by EDDC and the Examiner from Reg 17 to the electoral vote at Referendum. Post referendum will require PC processes and documentation to be completed and in place.

Recommendation 1: To note the progress and the next steps of the Broadclyst Neighbourhood Plan.

This concludes my report to Council.

Janvrin Edbrooke
Broadclyst Parish Council Neighbourhood Plan Officer
31 August 2021

10/09/2021

Broadclyst Parish Council

17:44

Balance Sheet as at 31.07.2021

31st March 2021

31st March 2022

31st March 2021		31st March 2022	
Current Assets			
8,633	VAT Control A/c	685	
968	Lloyds Bank BPC	9,566	
325,968	Lloyds Bank BPC Reserves	406,753	
335,569			417,005
335,569	Total Assets		417,005
Current Liabilities			
3,311	Accruals	0	
3,311			0
332,258	Total Assets Less Current Liabilities		417,005
Represented By			
156,859	General Reserves		242,460
175,400	Earmarked Reserves		174,545
332,258			417,005

The above statement represents fairly the financial position of the authority as at 31.07.2021 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible
Financial _____ Date : _____

Time: 15:34

Bank Reconciliation up to 31/07/2021 for Cashbook No 1 - Lloyds Bank BPC

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/07/2021	SO	75.00		75.00		R 	Mr Andrew Ricketts
01/07/2021	DD	43.47		43.47		R 	British Gas
01/07/2021	DC	71.09		71.09		R 	Tesco
02/07/2021	DC	50.22		50.22		R 	Pinhoe Garage
02/07/2021	DC	93.05		93.05		R 	Blackhorse Inn
05/07/2021	DC	135.80		135.80		R 	Blackhorse Inn
05/07/2021	DC	0.79		0.79		R 	Apple
06/07/2021	DC	7.50		7.50		R 	Co-Operative Group Ltd
07/07/2021	DC	67.60		67.60		R 	Tesco
07/07/2021	BACS 340	54.00		54.00		R 	Volunteer mileage
07/07/2021	BACS 340	27.00		27.00		R 	Mrs Natasha Curwood
07/07/2021	BACS 340	123.06		123.06		R 	Mole Valley Farmers
07/07/2021	BACS 340	24.14		24.14		R 	Pattersons
07/07/2021	BACS 340	390.00		390.00		R 	Nikki Cassap
07/07/2021	BACS 340	148.84		148.84		R 	Plandscape
07/07/2021	BACS 340	40.00		40.00		R 	Exe Estuary Pest Control
07/07/2021	BACS 340	672.00		672.00		R 	Pear technology
07/07/2021	BACS 339	245.13		245.13		R 	Amazon
07/07/2021	BACS 339	34.34		34.34		R 	Mr Andrew Ricketts
07/07/2021	BACS 339	92.50		92.50		R 	Mrs A Hurren
07/07/2021	BACS 339	47.27		47.27		R 	Mrs Helen Cutting
07/07/2021	BACS 339	2,500.00		2,500.00		R 	YMCA
07/07/2021	BACS 339	268.72		268.72		R 	Heaver Bros LTD
07/07/2021	BACS 339	307.90		307.90		R 	Pattersons
07/07/2021	BACS 339	217.44		217.44		R 	Microsoft
07/07/2021	BACS 339	14.24		14.24		R 	Trade UK
07/07/2021	BACS 339	125.00		125.00		R 	Volunteer mileage
07/07/2021	340		1,389.04	1,389.04		R 	Receipt(s) Banked
08/07/2021	DC	37.87		37.87		R 	Tesco
09/07/2021	DC	164.90		164.90		R 	My Workwear
12/07/2021	DD	21.48		21.48		R 	O2
14/07/2021	DD	21.84		21.84		R 	Octopus energy
14/07/2021	BACS 341	106.20		106.20		R 	Volunteer mileage
14/07/2021	BACS 341	190.60		190.60		R 	Plandscape
14/07/2021	BACS 341	35.45		35.45		R 	Mrs Janvrin Edbrooke
14/07/2021	BACS 341	94.60		94.60		R 	Binit
14/07/2021	BACS 341	108.00		108.00		R 	Payroll Bureau
14/07/2021	BACS 341	18.22		18.22		R 	Trade UK
14/07/2021	BACS 341	13.35		13.35		R 	Trade UK
14/07/2021	BACS 341	277.96		277.96		R 	PPL/PRS
16/07/2021	DD	107.34		107.34		R 	British Telecom
16/07/2021	BGC		3.00	3.00		R 	Receipt(s) Banked
19/07/2021	DC	1,296.00		1,296.00		R 	Dropbox
20/07/2021	DD	12.78		12.78		R 	Propel Finance
20/07/2021	DC	181.74		181.74		R 	EDDC
20/07/2021	DC	46.63		46.63		R 	Amazon
20/07/2021	DC	13.82		13.82		R 	Amazon
20/07/2021	DC	39.40		39.40		R 	Pinhoe Horde

Time: 15:34

Bank Reconciliation up to 31/07/2021 for Cashbook No 1 - Lloyds Bank BPC

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
20/07/2021	DC	96.13		96.13		R 	Amazon
20/07/2021	DC	-13.82		-13.82		R 	Amazon
21/07/2021	DD	45.72		45.72		R 	O2
22/07/2021	DD	20.39		20.39		R 	British Gas
22/07/2021	DC	46.46		46.46		R 	Crown Decorating
22/07/2021	DC	142.73		142.73		R 	Shell
23/07/2021	DC	35.00		35.00		R 	Joshua Car Wash
23/07/2021	FPI		80.00	80.00		R 	Receipt(s) Banked
26/07/2021	DD	386.06		386.06		R 	Ford Lease
26/07/2021	DC	126.00		126.00		R 	Tesco
26/07/2021	DC	32.81		32.81		R 	Amazon
26/07/2021	DEP		85.00	85.00		R 	Receipt(s) Banked
27/07/2021	DC	41.81		41.81		R 	Pinhoe Garage
28/07/2021	DD	26.00		26.00		R 	Mrs Helen Cutting
28/07/2021	DC	275.18		275.18		R 	Booker Ltd
28/07/2021	DC	27.49		27.49		R 	Co-Operative Group Ltd
28/07/2021	Q2 VAT	3,937.04		3,937.04		R 	Lloyds Bank BPC Reserves
28/07/2021	BGC		3,937.04	3,937.04		R 	Receipt(s) Banked
28/07/2021	SO		5.00	5.00		R 	Receipt(s) Banked
28/07/2021	342		14,157.64	14,157.64		R 	Receipt(s) Banked
29/07/2021	DD	61.45		61.45		R 	British Gas
29/07/2021	DC	81.34		81.34		R 	Tesco
29/07/2021	BACS 342	14,157.64		14,157.64		R 	Staffing-related payments
30/07/2021	DC	17.85		17.85		R 	Amazon
30/07/2021	DC	28.00		28.00		R 	Timpsons
30/07/2021	BGC		364.96	364.96		R 	Receipt(s) Banked
30/07/2021	343		8,472.14	8,472.14		R 	Receipt(s) Banked
		<u>28,235.56</u>	<u>28,493.82</u>				

Bank Reconciliation Statement as at 31/07/2021
for Cashbook 2 - Lloyds Bank BPC Reserves

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank reserves	31/07/2021	1	406,753.21
			<u>406,753.21</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			406,753.21
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			406,753.21
		Balance per Cash Book is :-	406,753.21
		Difference is :-	0.00

Summary Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

I.E Summary Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Income	Income	400,269	198,163	388,840	190,677		51.0%
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>400,269</u>	<u>198,163</u>					
110	Administration	Income	63	21	50	29		42.0%
	Expenditure	151,202	80,126	172,150	92,024		92,024	46.5%
	Net Income over Expenditure	<u>(151,139)</u>	<u>(80,105)</u>	<u>(172,100)</u>	<u>(91,995)</u>			
	plus Transfer from EMR	500	0					
	Movement to/(from) Gen Reserve	<u>(150,639)</u>	<u>(80,105)</u>					
120	Grants/projects	Expenditure	12,960	(1,500)	15,000	16,500	16,500	(10.0%)
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(12,960)</u>	<u>1,500</u>					
130	Accommodation	Expenditure	15,084	6,324	16,800	10,476	10,476	37.6%
150	Public Relations	Income	0	0	1,700	1,700		0.0%
	Expenditure	8,479	1,195	28,000	26,805		26,805	4.3%
	Net Income over Expenditure	<u>(8,479)</u>	<u>(1,195)</u>	<u>(26,300)</u>	<u>(25,105)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(8,479)</u>	<u>(1,195)</u>					
160	Maintenance	Income	3,306	2,500	3,300	800		75.8%
	Expenditure	60,009	12,243	93,020	80,777		80,777	13.2%
	Net Income over Expenditure	<u>(56,703)</u>	<u>(9,743)</u>	<u>(89,720)</u>	<u>(79,977)</u>			
	plus Transfer from EMR	1,750	159					
	Movement to/(from) Gen Reserve	<u>(54,953)</u>	<u>(9,584)</u>					
170	Public Toilets	Income	0	4,840	1,450	(3,390)		333.8%
	Expenditure	8,194	4,883	11,650	6,767		6,767	41.9%
	Net Income over Expenditure	<u>(8,194)</u>	<u>(42)</u>	<u>(10,200)</u>	<u>(10,158)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(8,194)</u>	<u>(42)</u>					
180	Clyst Room	Expenditure	202	202	720	518	518	28.1%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(202)</u>	<u>(202)</u>					
190	Sports Pavilion	Income	1,269	230	3,000	2,770		7.7%
	Expenditure	17,355	6,443	29,750	23,307		23,307	21.7%
	Net Income over Expenditure	<u>(16,087)</u>	<u>(6,213)</u>	<u>(26,750)</u>	<u>(20,537)</u>			
	plus Transfer from EMR	-4,580	0					
	Movement to/(from) Gen Reserve	<u>(20,667)</u>	<u>(6,213)</u>					
200	Play Area	Expenditure	1,451	13	6,250	6,238	6,238	0.2%
	plus Transfer from EMR	0	0					

Summary Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

I.E Summary Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	(1,451)	(12)					
210	Bowls Green							
	Income	0	0	2,500	2,500			0.0%
	Expenditure	5,892	144	5,000	4,856		4,856	2.9%
	Net Income over Expenditure	(5,892)	(144)	(2,500)	(2,356)			
	plus Transfer from EMR	-458	0					
	Movement to/(from) Gen Reserve	(6,350)	(144)					
230	Neighbourhood Planning							
	Expenditure	26,285	8,275	15,000	6,725		6,725	55.2%
	plus Transfer from EMR	4,080	696					
	Movement to/(from) Gen Reserve	(22,205)	(7,579)					
	Movement to/(from) Gen Reserve	0	0					
	Movement to/(from) Gen Reserve	0	0					
250	Westclyst Sports Pitch							
	Income	300	0	0	0			0.0%
	Expenditure	13,108	0	0	0		0	0.0%
	Movement to/(from) Gen Reserve	(12,808)	0					
260	Contingency							
	Expenditure	2,100	0	0	0		0	0.0%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	(2,100)	0					
265	Covid-19							
	Income	9,091	1,612	0	(1,612)			0.0%
	Expenditure	19,763	4,272	7,500	3,228		3,228	57.0%
	Net Income over Expenditure	(10,672)	(2,660)	(7,500)	(4,840)			
	plus Transfer from EMR	912	0					
	Movement to/(from) Gen Reserve	(9,760)	(2,660)					
	Grand Totals:- Income	414,297	207,366	400,840	193,474			51.7%
	Expenditure	342,083	122,620	400,840	278,220	0	278,220	30.6%
	Net Income over Expenditure	72,214	84,747	0	(84,747)			
	plus Transfer from EMR	2,204	855					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	74,418	85,601					

PAYMENTS SCHEDULE - August 2021
Parish Council Current Account

BACS	Payee	Service/Goods Provided	Total
BACS 344	Distributors	Food bank vol mileage (CS, BM, JB, DR)	£282.60
"	A Ricketts	Mileage July 2021	£36.36
"	Binit	August waste	£91.24
"	Thirsty work	Office water	£50.62
"	PKF Littlejohn Ltd	AGAR 20/21 fees	£1,200.00
"	Hydrologic Services Ltd	Telemetry and Timeview for flood alarm contract	£618.00
"	EDDC	Additional dog waste bins (omitted from original invoice)	£648.00
"	Argos Fire Ltd	Food bank & Pavilions fire extinguishers annual service (2 inv)	£202.80
"	Trade Uk	Maintenance materials	£75.56
"	ASAP Ltd	Additional CCTV for Victory hall to cover defibrillator (Min ref 21/054)	£408.00
"	Isca Bags	Eco-degradable bags for food bank (3,000)	£75.99
BACS 345	Sunbelt Rentals Ltd	Roller hire	£261.44
"	Stratton Creber	Office utilities (08.05.2021-04.08.2021)	£203.00
"	YMCA	SLA Q2 2021/22	£2,500.00
"	Trade UK	Dugout matting (football)	£227.96
"	Exe Estuary Pest Control	Pest control contract	£40.00
"	Huck Nets (UK) Ltd	Goal net hooks	£60.00
"	Huck Nets (UK) Ltd	Payment of new goals (£1080.20 shown on June payment schedule)	
"	Distributors	Food bank vol mileage (BM)	£137.70
"	Amazon	Aug 1st to 27th 2021 inc	£533.21
BACS 346	Staffing	June 2021 staff salaries, HMRC and Pension	£14,614.66
BACS 347	Chic Flower Desgin	August grounds maintenance	£148.84
"	Thirsty work	Office water	£22.74
"	A Ricketts	Mileage & reimb. Aug 2021	£81.25
"	N Curwood	Reimbursement/mileage July/Aug 2021	£36.00
"	A Hurren	Reimbursement/mileage July/Aug 2021 (inc £94.16 diesel)	£224.66
"	Sunbelt Rentals Ltd	Turf cutter hire (installation of dugouts)	£111.13
		BACS TOTAL FOR MONTH	£22,891.76

DEBIT CARD

			itemised below
Jun-21	Amazon reconciliation	Food bank , PPE, and maintenance items	
	Amazon	Wet wipes (anti bac)	£35.90
	Amazon	Baby wipes	£30.79
	Amazon	Nappies	£122.64
	Apple	iCloud storage	£0.79
04.08.2021	Aldi	Food Bank shopping	£48.39
06.08.2021	Tesco	Food Bank shopping	£60.54
10.08.2021	Pinhoe garage	Petrol (maintenance)	£43.14
11.08.2021	Central garage	Diesel	£117.66
13.08.2021	Resident's shopping	Reimbursed with cash and paid into account	£11.83
14.08.2021	Tesco	Food Bank shopping	£76.12
17.08.2021	Sainsburys	Fuel	£53.47
20.08.2021	Tesco	Food Bank shopping	£33.29
24.08.2021	Academia.edu	Annual subscription	£39.50
25.08.2021	Tesco	Food Bank shopping and stationery	£95.70
25.08.2021	Erasmus	8th international Degrowth Conference + € non-GBP trans. Fee	£35.31
27.08.2021	South West Water	Water (public toilets)	£76.03
27.08.2021	South West Water	Water (bowls green and pitch)	£223.88
27.08.2021	South West Water	Water (pavilions)	£122.98
28.08.2021	Tesco	baking ingredients (food bank)	£21.26
31.08.2021	Adobe	Subscription	£181.10
31.08.2021	Timpsons	Keys (noticeboard)	£12.75
		CARD TOTAL FOR MONTH	£1,443.07

STANDING ORDERS

	Mr A Ricketts	Garage storage rent	£75.00
	Administrator	Working from home allowance	£26.00

DIRECT DEBITS**Monthly/Bi-monthly**

DD	O2	Telephone (Administrator)	£20.77
DD	Octopus energy	Public toilets electricity (5th June-30th June)	£33.22
DD	BT Business	Office Phone and Broadband	£107.34
DD	O2	Telephone (Officers)	£30.91
DD	Propel Finance	Mobile phone	£12.78
DD	Ford Lease Hire	Ford Lease August 2021	£386.06
DD	British Gas	Gas at Pavilions (2 July -1 Aug 2021)	£20.39
DD	British Gas	Electricity at Sports Pavilions 9 July - 8 Aug 2021	£65.61
DD	Lloyds Bank	Bank Charges 10 May to 9 June 2021	£7.00

Quarterly/Bi-annual

DD	National Trust	Allotment Rent (bi-annually April + November)	£0.00
Annually			
DD	EMAP Publishing	LGC subscription (auto-renews in March)	£0.00
DD	ICO	Data Protection Registration (Annual - November)	£0.00
DD	TV Licence	Broadclyst Sports Pavilions Licence (annual) Paid 01.12.2020	£0.00
		DIRECT DEBITS TOTAL FOR MONTH	£684.08

TOTAL EXPENDITURE in August 2021 £25,018.91

PAYMENTS SCHEDULE - July 2021
Parish Council Current Account

BACS	Payee	Service/Goods Provided	Total
BACS 340	Distributors	Food bank vol mileage (CC)	£54.00
"	N Curwood	Reimbursement/mileage May/June 2021	£27.00
"	Mole Valley Farmers	Maintenance and P3 materials (2 inv)	£123.06
"	Pattersons	Cleaning cloths	£24.14
"	Nikki Cassup	June toilets caretaker	£390.00
"	Chic Flower Desgin	June grounds maintenance	£148.84
"	Exe Estuary Pest Control	Pest control contract	£40.00
"	Pear mapping	Annual sub (year 5 of 5 yr term)	£672.00
BACS 341	Huck Nets (UK) Ltd	Football goals, sockets, and carriage TO PAY	inc in BACS 339
"	Distributors	Food bank vol mileage (CS, BH, LG)	£106.20
"	Chic Flower Desgin	Grounds maintenance (March 2021 - missed final 20-21 inv)	£190.60
"	J Edbrooke	Reimbursement/mileage May/June 2021	£35.45
"	Binit	Waste charges for July 2021	£94.60
"	The Payroll Bureau	Q1 21-22 payroll services	£108.00
"	Trade UK	Maintenance materials (2 inv)	£31.57
"	PPL & PRS	Music Licence adj for COVID	£277.96
BACS 342	Staffing	June 2021 staff salaries, HMRC and Pension	£14,157.64
BACS 343	Amazon	July 2nd - 30th inclusive	£376.39
"	Trade UK	Materials, tools, plants (3 inv. 14/7, 16/7, 28/07)	£72.98
"	EDDC	Dog bins annual invoice	£7,354.80
"	Pattersons	Cleaning products	£21.43
"	Chic Flower Desgin	July grounds maint	£148.84
"	Nikki Cassup	July toilets caretaker	£360.00
"	Distributors	Food bank vol mileage (BM June & July)	£137.70
		BACS TOTAL FOR MONTH	£24,953.20

DEBIT CARD

Jun-21	Amazon reconciliation	Food bank , PPE, and maintenance items	Itemised below
	Amazon	Wet wipes (anti bac)	
	Amazon	Baby wipes	£17.85
	Amazon	Nappies	£60.45
05.07.2021	Apple	iCloud storage	£0.79
29.06.2021	Tesco	Diesel	£71.09
01.07.2021	Pinhoe Garage	Fuel	£50.22
02.07.2021	Blackhorse	Venue hire and food (staff training, 2 sessions)	£228.85
06.07.2021	Tesco	Food bank top-up	£67.60
06.07.2021	Co-Op	PPE for public meeting	£7.50
07.07.2021	Tesco	Food bank (no donation)	£37.87
09.07.2021	Glasdon	Rubbish bin	£369.46
16.07.2021	Workwear	Staff workwear (2 inv 2/07, 16/07)	£415.24
19.07.2021	Dropbox	Annual sub	£1,296.00
19.07.2021	EDDC	Schedule 2 refuse - balance for part year	£181.74
19.07.2021	Pinhoe Horde	Meeting room hire	£39.40
20.07.2021	EDDC	Waste disposal (part year)	£181.74
22.07.2021	Crown Paint	Paint /weatherproof stain for noticeboard	£46.46
22.07.2021	Shell	Fuel and AdBlue	£142.73
23.07.2021	Joshuas car wash	Van sanitisation (after MOT/service)	£35.00
24.07.2021	Tesco	Food bank (inc sun cream)	£126.00
26.07.2021	Pinhoe garage	Fuel	£41.81
27.07.2021	Co-Op	volunteer expenses	£27.49
27.07.2021	Bookers	Food bank bulk buy ambient items	£275.18
28.07.2021	Tesco	food bank	£81.34
29.07.2021	Timpsons	Duplicate toilets keys	£28.00
		CARD TOTAL FOR MONTH	£3,829.81

STANDING ORDERS

	Mr A Ricketts	Garage storage rent (paid 01.07.2021)	£75.00
	Administrator	Working from home allowance (pd 29.07.2021)	£26.00

DIRECT DEBITS

Monthly/Bi-monthly

DD	British Gas	Electricity at public toilets (final invoice 10 May-9 June 2021)	£43.47
DD	O2	Telephone (Administrator)	£21.48
DD	Octopus energy	Public toilets electricity (5th June-30th June)	£21.84
DD	BT Business	Office Phone and Broadband	£107.34
DD	O2	Telephone (Officers)	£45.72
DD	Propel Finance	Mobile phone	£12.78
DD	Ford Lease Hire	Ford Lease July 2021	£386.06
DD	British Gas	Gas at Pavilions (2 June -1 July 2021)	£20.39
DD	British Gas	Electricity at Sports Pavilions 9 June - 8 July 2021	£61.45
DD	Lloyds Bank	Bank Charges 10 May to 9 June 2021	

Quarterly/Bi-annual

DD	National Trust	Allotment Rent (bi-annually April + November)	£0.00
Annually			
DD	EMAP Publishing	LGC subscription (auto-renews in March)	£0.00
DD	ICO	Data Protection Registration (Annual - November)	£0.00
DD	TV Licence	Broadclyst Sports Pavilions Licence (annual) Paid 01.12.2020	£0.00
		DIRECT DEBITS TOTAL FOR MONTH	£720.53

TOTAL EXPENDITURE in July 2021 £29,503.54

Attendance record:**Chairman:** Cllr K Straw**Members Present:**

Cllr Massey, Cllr Chamberlain (for Cllr Staddon),

Cllr L Straw (for Cllr Waldron).

In attendance: Clerk

Broadclyst Parish Council
GROWING OUR COMMUNITY19, New Buildings
Broadclyst
Exeter
EX5 3EXwww.broadclyst.org**BROADCLYST PARISH COUNCIL****FINANCE AND GOVERNANCE COMMITTEE MEETING**

Members of the Press and Public were welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2)

A hybrid meeting, Committee Members were presents; there was the option for press, public, and non-committee Members to attend virtually via MS Teams.

NB: There were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public).

The meeting was conducted in line with current Covid legislation and guidance.

There was a Finance Committee Meeting on **Monday 5th July 2021** at **19:00hrs** in the **Branches Café, Poltimore House, Poltimore, EX4 0AU** for the purpose of transacting the following business:

MINUTES (draft)**F21/028 APOLOGIES**

The Committee accepted apologies from Cllr Jackson, Pepper, Staddon, Waldron. Cllr Gent (Vice Chair, non-Committee Member) also sent apologies.

F21/029 DISCLOSABLE PECUNIARY INTEREST

The Chairman reminded Members of the responsibility to keep interests updated. There were no new Interests declared.

Standing Orders were suspended:

F21/030 PUBLIC QUESTIONS

- A. Exeter YMCA.** The Committee welcomed Dr Sam Thomas from Exeter YMCA who gave a verbal update from January 2021 to date.
- The YMCA has provided a continuous service, moving from a virtual platform to in person from April 21. The online club ran for 2hrs on a Thursday; it was noted that young people

were experiencing 'zoom fatigue'. Sessions mainly comprised games, with some work to prepare transfer to college for older group.

- The YMCA will offer a drop-in lunchtime session for college students at the YMCA in Exeter from September as an alternative place to spend lunchtimes.
- Pastoral work is underway at Clyst Vale with support for student mental health.
- The Club will promote the younger club later this summer for September, running social session thru summer to attract new members. There will be a trial in the autumn for 18yr olds to stay on post-18; this group will be run inside. The Club may need a gazebo for winter, dependant on restrictions.
- New SLA will carry a 2.5% increase in salaries (Q1 21-22 was invoiced as an extension of the 20-21 SLA).
- The Chairman noted that Council will look at options for youth provision in Westclyst and Tithebarn later this year for next year's budget.

B. Broadclyst Rainbows. The Committee welcomed Holly Lomax, Leader of Broadclyst Rainbows, who gave a background talk about Rainbows to support the community grant application.

- The group has been established for several years. Registration capacity is 18 girls, but this number can go higher with District Commissioners permission, so they will start with 19 girls in September, losing four older ones at Christmas which will then enable leaders to open-up the waiting list.
- Leaders make a massive difference to girls lives; personal investment to give back support that was so beneficial during teenage years. Holly spoke of her passion for youth work, that young people need trusted adults in their lives.
- Whilst there has always been a wish for the group to remain financially independent, it has been financially compromised by Girlguiding taking census (regardless of the group not being operational due to Covid) and the cost of buying PPE, replacing contents of 1st aid kit, etc to prepare for re-opening.

The meeting reconvened under Standing Orders.

F21/034 COMMUNITY GRANT APPLICATION

The Chairman proposed to bring consideration of the Rainbows grant application forward to this point of the agenda (Minute references retained as per the agenda for continuity with pre-meeting paperwork).

The Committee received a large grants application from Broadclyst Rainbows for £1,088. The Committee discussed the further financial expenditure that the group has had since first submitting the application, and after considering this, it was proposed by Cllr H Massey that Broadclyst Rainbows be awarded a community grant of £2,000. This was seconded by Cllr Chamberlain and unanimously agreed; the group were invited to come back to the Council later this year and give a report on how the money had benefitted the group.

RESOLVED: that Rainbows be awarded £2,000 from the community grants pot.

F21/031 MINUTES

The Committee received draft Finance Committee Minutes from 25 March 2021.

It was proposed by Cllr Massey to resolve to approve as a correct record, this was seconded by Cllr K Straw and unanimously agreed. **RESOLVED**

F21/032 REPORTING: PAYMENT SCHEDULES, DELEGATED DECISIONS, CLERKS REPORT.

- i. The Committee received delegated decision reports for May and June 2021. Proposed Cllr Massey, seconded Cllr Chamberlain.
- ii. The Committee received the Clerks and Deputy Clerks report for May and June 2021. Proposed Cllr L Straw, seconded Cllr Massey.
- iii. The Committee received payment schedules for May (£20,340.16) and June 2021 (£32,757.35). Proposed Cllr Massey, seconded Cllr K Straw.

All reports were approved unanimously after being proposed/seconded: acceptance of the reports and payment schedules was therefore **RESOLVED**.

F21/033 BUDGET MONITORING AND INTERNAL CONTROL

End of First Quarter Accounts

- i. The Committee received the bank reconciliations and balance sheet for the first quarter (01.04.2021-30.06.2021). Proposed Cllr Massey, seconded Cllr L Straw.
- ii. The Committee received the Income/Expenditure Financial Statement as at 30.06.2021. Proposed Cllr Chamberlain seconded Cllr L Straw
- iii. The Committee noted that Council's VAT reclaim to 30.06.2021 for £3,937.04 has been submitted to HMRC

The above financial reporting documents were approved unanimously after being proposed/seconded: acceptance of the first quarter accounts for 2021/22 was therefore **RESOLVED**.

F21/035 TO CLOSE THE MEETING

The meeting closed at 19:43hrs.

Signed:

Print:

Date:

**ALL DOCUMENTS AVAILABLE IN LARGE PRINT BY
REQUEST.**

Broadclyst Parish Council: Communications Summary August 2021

County Council

1. Devon County Council – Connect-Me – Funding News bulletin August
2. Devon County Council – Consumer News –
3. Devon County Council – Connect-Me – Children & Families - Get active and rediscover summer, supermarket vouchers to help families buy food over the summer holiday and have your say about childcare in Devon
4. Devon County Council – Connect-Me –
5. Devon County Council – Covid Response - update – 6th August 13th August

District Council

6. David Whelan – Happy Families, Happy Futures information to make referrals
7. David Whelan – Youth Genesis training sessions – Youth work online workshops
8. East Devon Resident update Covid – Friday 6th August

Other Agencies

9. SLCC – News Members Bulletin, Events at SLCC – National Conference 13 & 14th October
10. DALC – Newsletter # 45, #46 #47 #48 #49#50
11. OPCC – Urgent Road Safety warning issued after tragic incidents in Devon and Cornwall.
12. OPCC – Alison Hernandez launches survey into Police and Crime Plan
13. OPCC – Alert – Vaccine Passport Scams
14. OPCC – Community Grants
15. OPCC – Crimestoppers Rural Crime Campaign
16. OPCC - Statement from the Police and Crime Commissioner regarding the tragic shooting in Plymouth
17. Living Wage Foundation – The Living Wage in the Reopened Economy - August Newsletter
18. LGA – Culture, tourism & sport bulletin August 2021, Events Bulletin August 2021
19. The Trussell Trust – Support the Trussell Trust to 'keep the lifeline', Unknown, over a million people need a few minutes of your time to Keep the Lifeline
20. The National Trust – Pieces for carefree summer days
21. Devon Communities Together – An Introduction to Property Flood Resilience (PFR) Virtual Workshop 16.8.21 & 23.8.21
22. Devon Climate Emergency – August Newsletter
23. Better Health Exeter – Health Education coming up soon – Trouble sleeping workshop 16th September 12.30 – 1.30pm on Zoom
24. Fareshare – Get that peel good factor with a behind the scenes
25. RSN Rural Funding Digest – Rural Conference 2021 book now! Plus, rural funding

Public - Communications from members of public:

Resident has complained in person to the Deputy Clerk regarding the new path and bus pull in area outside the thatched bus stop in the centre of the village. It was explained DCC had completed the work to make the area more accessible for electric wheelchairs/scooters and pushchairs. The resident was happy with the explanation.

Broadclyst Parish Council: Communications Summary July 2021

County Council

1. Devon County Council – Connect-Me – Environment – Free event #Backthefuture Live: Challenge event,
2. Devon County Council – Connect-Me – Children and families – new website for children and young people with SEND
3. Devon County Council – Connect-Me – Children and Families - Devon's vital children's services have provided a well-coordinated and effective response to the challenges of COVID
4. Devon County Council – Connect-Me – Beat the heat and look out for most vulnerable in our communities as temperatures continue soar
5. Devon County Council – Travel Devon – Bikeability training, Free Give Cyclist Space stickers -
6. Devon County Council – Covid Response update – update 2nd July 6th July 9th July 16th July 23rd July 30th July
7. Devon County Council – Devon Funding News for July
8. Devon County Council – Trading Standards – Text scam alert

District Council

9. David Whelan – Neglect training from NSPCC
10. David Whelan – Mental Health online event
11. David Whelan – Learn Devon – 100s of new courses for adults
12. David Whelan – Holiday Activities and Food Programme
13. David Whelan – Warning received re the app “Monkey” and how it might be used to exploit children.
14. David Whelan – Help for social housing tenants when faced with anti-social behaviour.
15. East Devon Resident update Covid – 9th July 2021,

Other Agencies

16. DALC – Newsletter#33, #34, #35, #36, #37, #38, #39, #40, #41, #42, #43, #44,
17. Devon Climate Emergency – July Newsletter
18. OPCC – Scam Calls from HMRC or National Insurance, £350,000 unveiled to make Devon & Cornwall safer this summer, Beating Crime Plan tackles issues that communities care most about – Prime Ministers Boris Johnson's new plan unveiled. Police & Crime Commissioner Alison Hernandez welcomes the plan.
19. Councillor Advocate – Presentation forwarded to all members showing the presentation slides from the Police and Crime Plan engagement session. Grant applications accepted for chance to cash in on criminal's loot!
20. LGA – Events Bulletin July 2021, Build Back Local campaign, Children & Young People bulletin July
21. The Trussell Trust – Request for people to share their experiences of needing a Foodbank.
22. The National Trust – Get set for summer, Spontaneous days out are back!
23. Devon Communities Together – Community Resilience Forum event. Covid-19 Guidance: Important update regarding Community Buildings
24. Fareshare – 131.9 million meals distributed between April 2020 and March 2021
25. Exeter Community Energy (ecoe) – Newsletter

26. Better Health Exeter – Living with hip & back pain and Christians Against Poverty – two events
27. Home Instead – July 2021 update
28. NHS Network – NHS Health at Work Network News Update

Public - Communications from members of public:

- Several reports of dog waste bins not emptied around the village. This was reported to EDDC.
- Reports from MOP living near Ashclyst Forest emailed to highlight the damage to the road edge caused by big lorries going to the forest. This was reported to Highways. It has since been patched up by Highways.