

BROADCLYST PARISH COUNCIL

DRAFT BUDGET 2021/22

1st Draft Finance Committee 26/11/2020 Minute ref: F20/60

2nd draft Full Council 07/12/2020 Minute ref: 20/139iv

Precept agreed xx/xx/xx; Minute ref: xx/xxx

100

INCOME

Item	Year end 31.03.2020	2020-21 Budget	Actual to 30.09.2020	2021-22 Draft Budget V2
1076 Precept	407,357	391,899	391,899	
1080 Interest	152	100	81	100
1085 Investment Interest	1,004	900	464	900
1100 Grants & Donations	700			
1140 Sale of Council assets	250			
1160 S106	5,642			
1230 Neighbourhood Plan	-	0		
1240 Parish Together	3,310			
1300 Miscellaneous	5,742	100	3,274	100
1320 Telephone rebate	60	50	27	50
1500 Advertising	1,040	2,000		1,500
1510 Fun Day income	330	200		200
1700 Toilets rates grant	1,447	1,450		1,450
1600 P3 grant	-	1,000	1,500	1,000
1610 DCC Grass cutting grant	1,413	1,455		1,500
1620 Broadclyst Allotments	350	600		600
Westclyst Allotments		200		200
1900 Bookings at Sports Pavilion	4,466	6,500	484	3,000
1910 Bowls Club	1,800	1,832		2,500
1920 Westclyst Sports Pitch	-	500		0
Handyman work	-	500		500
1150 Covid-19 shopping reimbursement	125		152	
155 Covid/food bank grants and donations			3,468	
TOTAL	435,188	409,286	401,349	13,600

2 EXPENDITURE		20-21	Actual to	2021-22 Draft
Item		Budget	30.09.2020	Budget
110	<u>ADMINISTRATION</u>			
4000	Staffing (officers)	53,170	74,000	38,916
4020	Pension and HMRC on-costs for all staff	64,327	42,000	17,014
4050	Officers' expenses	2,131	2,500	433
4070	Council mobile phone	648	700	318
4080	Banking & CCLA	100	150	40
4085	Investments	-	0	0
4090	Payroll	527	500	251
4100	Stationery	1,543	2,000	718
4110	I.T.	2,613	2,000	766
4115	Finance software	1,146	1,200	837
4120	Hall Hire	483	1,200	0
4130	Subscriptions	2,975	3,000	4,880
4135	Legal fees/professional advice	2,750	1,500	2,000
4135	Legal support		3,000	2,000
4140	Audit costs	1,800	2,000	500
4150	Youth Worker	15,000	10,000	5,000
4160	Youth Club operation and inclusion	-	2,500	2,000
4180	Statutory training	584	1,000	0
4185	Professional development	5,831	6,000	2,347
	Sector development		500	500
4190	Insurance	3,400	4,000	3,854
	TFR EMR (locality sub)		500	4,250
120	<u>GRANTS FUND / SLA's</u>			
4275	Little Free Library	296	0	
4280	Youth footie	1,036	1,000	26
4295	VIP operational support 1 year	338	0	
4470	Community projects grants 'pot'	1,273	0	
4480	Emerging communities	343	0	
4250	Twinning		0	
4470	Single grant 'pot' & Christmas lights		14,000	3,460
130	<u>ACCOMMODATION</u>			
4075	Landlines/Broadband bundle	1,956	2,000	575
4170	Office rent/insurance	8,512	8,500	6,104
4175	Office running costs	1,461	1,200	279
4420	Office utilities	999	1,000	1,100
4460	Rates	2,651	3,000	2,695
				3,000

150	<u>PUBLIC RELATIONS</u>				
	4220 Broadsheet	4,622	5,500	2,191	6,000
	4230 Public consultation	1,641	2,000	0	5,000
	4240 Crime/traffic/TRO	-	500	0	500
	4260 Fun Day	3,331	2,500	0	3,000
	4270 Arts, culture and entertainment	498	500	0	500
NEW	Community Connector				10,500
	Community Connector operational expenses				2,500
160	<u>MAINTENANCE</u>				
	4000 Maintenance Staff	13,409	21,000	7,272	
	4290 Community helipad / defibrillator	1,000	1,100	0	1,100
	4310 Safety/visibility grass cutting	6,326	7,000	3,561	7,350
	4320 Maintenance operational budget	1,771	2,000	823	2,000
	4321 Equipment service/repair	514	1,000	0	1,000
	4325 Parish vehicle lease	4,504	4,500	1,561	3,900
	4326 Parish vehicle operational costs	1,394	3,000	427	2,500
	4330 Lengthsman work	2,753	5,000	196	5,000
	4340 Parish clock : service	1,063	250	0	300
	4350 Allotments	600	700	300	700
	4350 Westclyst Allotments	-	250	0	250
	4360 P3 footpaths	415	1,000	81	1,000
	4370 dog waste	5,162	5,600	217	5,670
	4380 Refuse	555	600	0	650
	4490 Bus shelters		500	0	500
	4535 Westclyst football pitch	14,000	14,000	5,958	4,000
	4540 POS grass cutting	5,028	4,500	1,645	3,250
	<u>CAPITAL EXPENDITURE</u>				
NEW	Ride on mower, hand mower, scarifier				5,000
NEW	Tipper trailer				3,000
170	<u>PUBLIC TOILETS</u>				
	4000 Cleaner's salary	3,885	5,000	2,089	
	4420 Utilities	1,499	1,600	154	1,600
	4440 Maintenance	1,260	2,000	85	1,500
	4450 Products	489	500	41	550
	4460 Rates	2,381	2,500	2,420	2,550
	4520 Service costs (new budget line)	-	350	0	450

180	<u>CLYST ROOM</u>				
4460	Rates	197	220	202	220
4440	Clyst room maintenance/conversion	-	500	0	500
190	<u>SPORTS PAVILION</u>				
4000	Staffing	7,563	9,216	4,329	
4420	Utilities	3,999	4,000		4,250
4440	Pavilions (building maint.)	2,988	5,000	1,354	5,000
4450	Cleaning Products	380	500	9	500
4510	Pavilions (running maint.)	583	3,000	444	1,500
4520	Service costs	221	2,000	150	2,000
4530	Broadclyst football pitch	2,471	2,700	625	2,000
4550	Tennis Courts	-	500	0	500
200	<u>PLAY AREAS</u>				
4440	Informal Play repairs	1,964	2,000	0	2,000
4560	Informal Play inspection	895	1,000	142	1,000
4565	New play equipment	10,000		0	0
4570	Informal Play service	616	750	84	750
4680	BMX	93	500	0	500
210	<u>BOWLS GREEN</u>				
4440	Materials and repairs	220			
4440	Sprinkler head replacement	-			
4610	Bowls water meter	1,000			
4620	Bowls seeds/fertilizers	369			
4630	Bowls green (contractor)	7,670			
4640	Sprinkler service	-			
	total bowls budget		5,000	1,934	4,000
			0		
230	<u>NEIGHBOURHOOD PLANNING</u>				
4000	Staffing	23,664	23,000	10,712	
4750	Operational budget	5,659	0	650	
240	<u>PARISH TOGEHER PROJECTS</u>				
4900	Parish Together expenditure	3,210	0		0
250	<u>CLIMATE EMERGENCY BUDGET</u>				
NEW	Operational		1,000	0	1,000

260	<u>CONTINGENCY</u>				
4010	Staffing	-	5,000	0	5,000
4105	I.T.	727	2,000	0	2,000
4355	Allotment land	-	2,000	0	2,000
4390	Car park	-	2,000	0	2,000
4410	Buildings maintenance	-	5,000	0	5,000
4575	Play equipment replacement fund	-	2,000	0	2,000
(190) 4515	Andrews water heater	-	5,000	0	5,000
	General Reserves	-	35,000	0	20,000
	Maintenance emergency		5,000	0	

265	<u>Covid-19</u>				
4820	Resident shopping	154		123	
	Food bank shopping			2,015	4,000
	Food Bank rent and op. costs			2,080	2,500
	Covid PPE and general exp			1,504	1,000

Spend from EMR during year

5,492

TOTAL	336,128.00	409,286	146,891	237,990
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Summary	Expenditure	Income	Balancing Precept
	Need staffing figures		
Staff and administration	35,650.00	1,150	
Office and Pavilions	30,050.00	3,000	
Maint	31,640.00	500	
public relations	29,000.00	1,700	
public conveniences	6,650.00	1,450	
P3, rec, sports prov	27,000.00	4,300	
Grants SLA's	27,500.00	1,500	
NP	-	0	
Food Bank	7,500.00	0	
General - contingency	43,000.00		
	237,990.00	13,600	224,390