

Clerks Report

NOVEMBER 2020

1. FOOTBALL REVIEW

Following the end of the second lockdown and move to tier 2, I have undertaken a review of organised sports on council-owned pitches.

The following report has been informed by government guidance following the Council's insurance company's clarification on the likely negation of cover should the council not adhere to guidance. It is therefore for council 'to note' only (no debate or resolution required) and will be further reviewed when Devon changes to a different tier.

Social distancing

Organised sport participation events can take place outdoors, but participants must not gather or participate in groups of more than 6 people (unless from the same household or support bubble) and should follow social distancing guidelines¹.

Organised outdoor team sport and outdoor exercise classes, as well as outdoor licensed physical activity, can happen with any number of participants, as long as undertaken in line with published COVID-secure guidance. This includes personal training and sport coaching. Participants should adhere to social distancing when not actively participating (e.g. during breaks in play, or when awaiting substitutions)².

Changing rooms and showers

Objective: To minimise the risk of transmission in changing rooms and showers.

Changing rooms are an area of increased transmission risk, so usage should be minimised and additional measures taken where necessary to reduce transmission and minimise social contact. Operators must assess the available space and take all necessary precautions to ensure appropriate distancing can be maintained, including assessment, and communication, of the maximum number permitted in a space at any one time and any necessary operational changes.

Changing rooms and shower facilities should not be closed unnecessarily, but customers must not mix with people outside their group, household or support bubble (depending on the local restriction tier) and should maintain social distancing wherever possible.

Venue operators should encourage participants to avoid or minimise use where possible (e.g. by arriving in kit and showering at home) and to minimise the time they spend in the changing area. Access must be maintained where safety and safeguarding measures require their use, e.g. supporting customers with

¹ <https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/providers-of-grassroots-sport-and-gym-leisure-facilities>

² <https://www.gov.uk/guidance/coronavirus-covid-19-grassroots-sports-guidance-for-safe-provision-including-team-sport-contact-combat-sport-and-organised-sport-events>

disabilities, allowing children to change clothes. (Department for Digital, Culture, Media & Sport, 2020; s6.4)

Team talks/briefings and other gatherings should not take place in changing rooms under any circumstances.

Spectators and Children.

Supporters, parents, and other spectators are only permitted within legal gathering limits and must always adhere to social distancing guidelines whilst attending sporting activities.

In tier 2 areas: people can gather in groups of up to 6 (or larger groups if from the same household/support bubble) outdoors. Indoors, people cannot mix with others from outside their household or support bubble.

This does not apply to carers for people with disabilities, or adults where they are needed to supervise under-18s in a safeguarding role. Parents or other adults who are not required to fulfil a supervisory role are considered to be spectators, and must adhere to the legal gathering limits set out above.

Where it is anticipated that an activity will attract spectators, there should be a named person or persons with responsibility for ensuring adherence with these guidelines and ensuring the facility is COVID-secure. The person should carry out and publish a risk assessment for the activity which limits the number of spectators and focuses on the need to maintain social distancing on arrival, for the duration of the activity, and on departure.

Face coverings

Face coverings are required in most indoor settings. Where possible and practical, visitors should be encouraged to wear masks in enclosed public areas when not engaging in sport or physical activity.

Supporting Test and Trace

Continued opening up of the economy and public services is reliant on NHS Test and Trace being used to minimise transmission risk. In order to ensure that businesses and local services are able to remain open, we will be mandating that organisations in designated sectors must:

- ask at least one member of every party of customers or visitors (up to 6 people) to provide their name and contact details
- keep a record of all staff working on their premises and shift times on a given day and their contact details
- keep these records of customers, visitors and staff for 21 days and provide data to NHS Test and Trace if requested
- display an official NHS QR code poster, so that customers and visitors can 'check in' using this option as an alternative to providing their contact details
- adhere to the General Data Protection Regulation
- These duties apply to (among others) clubs providing team sport activities (Department of Health and Social Care, 2020; Annex A)

Summary:

- i. organised sports are permitted to recommence on Council's pitches;
- ii. participants are required to arrive in kit and shower at home;
- iii. changing rooms at the Pavilions are available to people with disabilities;
- iv. facilities hirers are responsible for ensuring that all social distancing, test & trace, and face covering requirements are observed at all times by all persons during their hire period.

2. PARISH COUNCIL REFUSE DISPOSAL

Refuse from the Pavilions and refuse bins around the recreation ground and by the public toilets are emptied by council staff. As we do not have the capacity to 'sort' bin contents to extract any recycling, all refuse goes in the black landfill bin. Since EDDC changed to three-weekly black bin collections, we have had a capacity issue in the third week at the Pavilions, even with a 1100 litre bin. I've obtained a quote for a fortnightly collection by a contractor that uses technology to sort collected rubbish, extracting anything that can be recycled with the rest being incinerated to produce energy within the South West. I thought this would be the best way to help make sure any recycling can be pulled out, without us needing to do it in-house (for which we do not have the ability). The contract has a saving of around £80 against our current annual bill on a minimum 6-month contract (with 3 months' notice period either way thereafter). I would like to trial them for the last quarter of the year which should be enough time to inform if we renew with our current contractor or stay with the new one.

Recommendation: For Council to agree a minimum 6-month contract for fortnightly waste collection from January 2021, and to delegate the awarding of the 2021/22 refuse collection contract to the Clerk based on Q4 of 2020/21.

3. ROUTINE MAINTENANCE REPORT

Annual PAT testing has been done across all areas of council operation. The sprinkler system has been drained down and winterised. Winter pruning is underway and once complete we will be hiring a chipper to generate weed-control mulch and minimise costs for disposal of green waste.

Two batches of pothole repairs have been undertaken using approved cold pothole repair materials, with this being the worst season for water and freeze/thaw damage to road surfaces. Chapter 8 training that expired during lockdown was automatically extended; now that training centres are re-opening, we are making arrangements for re-certification of operatives. DCC will fund this up to a value of £295 per person.

Footpaths

Elsewhere in the parish, footpaths are being walked with the winter offering a good chance to make repairs. The annual P3 surveys are now due, and with over 17km of footpaths please could everyone volunteer to walk some.

Neosporosis

I was extremely concerned to have a telephone call from a farmer who contacted the Parish Council for agreement to create a short, fenced walkway of c.125 yards from the kissing gate into the field. This is to 'funnel' dog walkers into the field and to encourage them to pick up after their dogs, as cattle grazing on land contaminated with dog faeces are aborting with neosporosis. The fencing proposed is standard stock fencing wire topped with plain wire at no less than 6ft width; it does necessitate a very slight deviation from the map but will follow the natural contour of the field.

Without wanting to wait for a council resolution, I spoke for the council and said it was sympathetic to and fully supportive of his proposals, and wrote to the County Council to ask that the DCC PRoW Team can also sanction this work as a positive move to improve stock safety whilst retaining public rights. On a personal note, I am no stranger to this area and in my opinion the proposal would cause no detriment to the PRoW and will hopefully go some way to addressing the awful and completely unnecessary rise in abortion rates in his cows.

Actions:

We have offered to provide some personalised signage using our footpaths budget which will raise awareness of neosporosis; the farmer has agreed this will be of use and will provide the wording. We will also run an article in the Spring Broadsheet.

4. ENDSLEIGH CRESCENT

Council received a letter from Simon Jupp MP asking if the parish council would consider providing road signage for Endsleigh Crescent, a private road in the settlement of Blackhorse. The letter noted that signage cannot be provided by DCC as it is a private road and that residents are "rightly concerned about the high volume of vehicle traffic on his road, with 20 to 30 vehicles and HGVs per day that do not realise there is no thoroughfare onto Blackhorse Lane from Honiton Road."

My reply noted that "Road signage is the responsibility of the Highways Authority; as Endsleigh is privately owned, it does fall outside of that responsibility. As much as there is empathy with [...], it is not for a Parish Council to provide signage for private property." I have explained that as joint owners of the road, the residents could club together and purchase / install signage, for which they would then be jointly and severally liable. I also noted that "the quiet cul-de-sac has been dramatically changed beyond all recognition by the economic and residential strategic growth allocations. The resulting impact(s) of these developments - be they highways matters, noise, or any other sort of nuisance - invariably do adversely affect residents; however, a Town / Parish Council has no enforcement powers, so residents should submit complaints to East Devon District Council as the Local Planning Authority. Each site has an agreed CEMP and Traffic Plan to which the developer is obliged to adhere; if these are not being observed, the LPA is the body able to enforce."

At the time of writing, the council has not received a reply.

5. YMCA SLA REVIEW

The quarterly report from Sam Thomas, Exeter YMCA Community Projects Manager is appended to this report. **Recommendation:** Following Councils resolution in September, to receive and note the report, and to decide on funding for Q4 of 2020/21.

6. DEVON AND CORNWALL POLICE LIAISON GROUP REPORT

The group met on 3rd December to receive a promotion talk from the Police about the Councillor Advocate Scheme. If any Members are interested in finding out more about the CAS please email office@broadclyst.org

Councillor Advocate Scheme (CAS)

Set up by Alison Hernandez about 18 months ago, the CAS brings consistency to Police Liaison across the areas and give Councillors a direct link into the Police and Crime Commissioners (PCC) office. It is well-supported by D&C Force, with recent talks covering topics such as County Lines, and Gypsy and Traveller liaison. The Scheme gives Councillors the opportunity to talk in a safe environment under Chatham house rules. The aim is to develop a cohort of Councillors who are informed and can help to direct people in their communities.

Mick Harrison is a retired police officer with a background in community engagement history and is doing some work for the PCC to promote the Scheme; he reported that the number of advocates now stands at over 325 members, with 125 in Cornwall and over 200 in Devon. This is excellent but there is scope to expand to cover all areas. Austerity has impacted the number of Neighbourhood Police; this project encourages Councillors and Area Sergeants/Inspectors to have regular liaison meetings and share intelligence. Analysis has shown that this method is very reflective of the information passed during previous arrangements where police physically attended parish council meetings.

Antonia Weekes noted that the Councillor Advocate Scheme provides a channel for direct input into local communities that cannot be supplied physically at local level; Councillors going to the police supports police resources. There are 17 parishes in the Broadclyst division; there is a slight cross-over with the Local Action Groups (LAG) that are attended by other partner agencies and third sector bodies. CAS is more inclusive for rural parishes.

BROADCLYST FOOD BANK

1. The move by the Trussell Trust to ensure that continued use of food banks is only a last resort, as reported in November, has been escalated with all referrals now being done by East Devon District Council or Citizens Advice. These organisations are well-placed to ensure clients are in receipt of all benefits for which they qualify, as well as giving advice on budgeting, arranging better utilities rates, and signposting for other help as necessary. The Broadclyst Food Bank will continue to carry stock and to fulfill vouchers that are issued to residents by EDDC or CAB.
2. To continue to minimise food waste and supplement the dietary intake of families on low income, the fresh food collections continue from Co-Op 7 mornings a week; Tesco Tiverton and Cullompton Friday and Saturday nights; Waitrose Sidmouth occasional bonus collections; with a new collection from Tesco at Exe Vale on a Wednesday night. These collections will continue right throughout the festive period as will deliveries of fresh produce and frozen bread/pastries. Recipients are very grateful and report that it helps their reduced budgets go further.
3. Christmas: each household will receive a hamper containing enough food for Christmas dinner and each child will receive presents that have been donated by the community. At the time of writing this report we have not finalised numbers or details, however it is humbling to realise that no family in the parish need go hungry or child without a present this Christmas.

How to get support:

For Emergency food parcel vouchers call [01395 517446](tel:01395517446) or email benefits@eastdevon.gov.uk You can also call Citizens Advice Devon on [03444 111444](tel:03444111444).

To contact the Broadclyst Food Bank, call 01392 360269 or email support@broadclyst.org

This concludes my report to Council.

Angie Hurren
Broadclyst Parish Clerk

3rd December 2020

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Quarter 3, 2020-21 Executive Report YMCA Exeter

Broad Clyst Parish Council

Dr Sam Thomas

1.0 This quarter

- 1.1. After the summer detached programme in quarter 2 we have spent most of quarter 3 opening the Pavilions and the grounds once again to meet and engage young people. There was an overwhelming opinion amongst the members of the clubs and their friends that they were fatigued with Zoom and that they wanted a place to hang out with their friends. We managed to run 8 weeks of consecutive open access youth clubs before the second lockdown came into effect.
- 1.2. It was great fun to have the young people back and putting in place the Covid secure measures were straight forward and simple. We ran the younger year groups outdoors, allowed groups of six young people at a time to enter the grounds of the Pavilion, and we ran three outdoor clubs across the younger secondary year groups in the manner. We invested in a new volley ball net- which week on week seemed to cause some serious levels of competition (youth workers vs young people) and we used the outdoor gazebo and lights to create a sense of shared and safe 'hang out space'. We are extremely grateful for the additional funds to purchase an outdoor heater.
- 1.3. The older group year (years 10,11 and college) were run indoors under strict guidelines (following the national youth agency's guidelines, NYA). Both the older and younger groups have been a success in being there for the young people in times of crisis (whether that be a relationship breakup, a move of school or cyber bullying). We have had some very constructive conversations with the younger boys about truancy, pornography addiction and verbal abuse towards young women (topics that have regularly need to be broached this term).
- 1.4. We have had several meetings with Clyst Vale this quarter and have launched a partnership whereby the school counsellor and pastoral team have started referring young people with low mood, anxiety and behavioural issues to our Child and Young People's Wellbeing Service (short, targeted

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YMCA enables people to develop their full potential in mind, body and spirit. Inspired by, and faithful to, our Christian values, we create supportive, inclusive and energising communities, where young people can truly belong, contribute and thrive.

cognitive behavioural therapy interventions). This has already had some great outcomes and has led to great crossover with the open access youth provision. We plan to continue and grow this service next year with the recent recruitment of two further trainees (partnership with Exeter University Clinical Education Department).

2.0 Autumn Lockdown

2.1 In line with national guidance from the 5th November we delivered 5 weeks of online youth work again through Zoom. Less young people have attended however we have been working closely with another YMCA Exeter department to technologically innovate this service and this seems to have been of help in the past couple of weeks. Rebecca and the youth work team have embraced computer gaming and videoing their gaming which has re-engaged the young people. (you often just have to 'meet them where they are at'). Weekly challenges have been set and young people have participated in these. The older groups, particularly the group of girls that attend Exeter college have kept in touch over the phone and have been supported 1-2-1 by Becky Merriman where there has been the need.

2.2 We plan on using some of the extra freedoms and loosening on restrictions under tier two guidance to have a Christmas themed evening at the Pavilions on the 17th December. This has been sufficiently risk assessed and is in line with both our own organisational Tier two briefing and the NYA guidelines. We will open the outdoor space to a group of ten young people at a time in their collective year group bubble and will open the indoor space for the college age group of girls (who's maturity means they are happy to follow the stricter indoor guidelines.)

3.0 Looking Forwards: Quarter four

3.1 Next quarter we have a plan for both when we are in tier 2 and if we move into tier 1 or 3 . Safety, enjoyment and being there to support the young people through a tough winter season are our number one priority across the piece of work going forwards. Both plans involve using outdoor spaces where we can, sticking to school bubble groups and creating safe spaces for young people to meet up outside of school to hang out with their peers, make use of a listening ear of a youth worker and have some fun (come rain, shine or baltic conditions!)

- 3.2 We will be launching a Westclyst consultation process in the new year (funded by the national lottery) and launching a short series on healthy relationships.
- 3.3 As mentioned previously our ambition is to grow our links and cross over with the school, starting with expanding our CWP service and we have discussed lunch time clubs and a mentoring session when the school is able to open up again in this manner. All good stuff!
- 3.4 Worth mentioning finally is that in alliance with 'friends of Broadclyst youth club' we will be preparing to offer the young people a suite of fun, varied and active activities once restrictions and next year allow.

Apologies that I am not able to attend the meeting. If there are any further questions or queries, please do not hesitate to contact me. Sam.thomas@ymcaexeter.org.uk