

Attendance record:**Chairman:** Cllr Massey**Members Present:** Cllrs Chamberlain, Lewis, Pepper, Rhodes, Rylance, K Straw, L Straw, Staddon.**In attendance:** Clerk, Deputy Clerk, Neighbourhood Plan Officer**MOP: 4**Broadclyst Parish Council
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Broadclyst Parish Council Ordinary meeting

There were no items for discussion under part B (exclusion of press and public) on this agenda. Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council, held virtually via Microsoft Teams, for the purpose of transacting the following business for the purpose of transacting the following business:

MINUTES (Draft)

20/095 MEMBERS	19
20/096 DISCLOSABLE PECUNIARY INTEREST	19
20/097 MINUTES	19
20/098 WARD MEMBERS.....	19
i. Broadclyst County Division Members.....	19
ii. Broadclyst District Ward Members	19
20/099 PUBLIC QUESTIONS.....	19
20/100 ACCEPTANCE OF REPORTS	20
20/101 COUNCIL REPORTS	20
i. Clerks report	20
ii. Pavilions report	20
iii. Food Bank report	Error! Bookmark not defined.
iv. Neighbourhood Plan Officer report.....	20
v. Neighbourhood Plan Review report.....	20
20/102 FINANCE:.....	21
Routine reporting	21
20/103 PLANNING	22
i. Recent decisions July/Aug 2020	22
ii. Appeal decisions July/Aug 2020:.....	22
iii. Validated applications for consideration:	22
20/104 CORRESPONDENCE	23
20/105 FUTURE AGENDA ITEMS	23
20/106 TO CLOSE THE MEETING	23

MINUTES

20/095 MEMBERS

- i. **Present:** Members present are recorded on the previous page; the meeting was conducted via Microsoft Teams.
- ii. **Apologies:** The Council resolved to accept apologies from Cllrs Harris and Cllr Waldron due to work commitments. Cllr Jackson is on an agreed sabbatical.

20/096 DISCLOSABLE PECUNIARY INTEREST

The Chairman requested that any Members with an Interest to record in the book email the Clerk so a record could be kept. There were no new DPI's recorded.

20/097 MINUTES

The Council received the draft minutes of the Full Council meeting on 6th July 2020.

Proposal: It was proposed by Cllr K Straw to adopt the draft Minutes as a correct record of the meeting; this was seconded by Cllr Liz Straw with all in favour.

RESOLUTION: That the draft Minutes be accepted as a true record of the meeting.

Standing Orders were suspended:

20/098 WARD MEMBERS

i. Broadclyst County Division Members

County Division Members Cllrs Bloxham and Randall-Johnson had circulated reports and notification of forthcoming roadworks and associated temporary road closures on Town Hill, Broadclyst in the October 2020 half-term.

ii. Broadclyst District Ward Members

District Ward Member Cllr Chamberlain requested an update from County Division member Cllr Bloxham on the traffic lights on Station Road to update residents in Broadclyst Station and along Station Road.

20/099 EXETER YMCA SUMMER REPORT

Community Projects Manager Sam Thomas gave a review following community work through the summer including a Treasure Hunt and support through GSCE's, then outlined a two-prong proposal for autumn youth work. This will include CBT therapy for individuals, a new initiative. Run 2 clubs with 4 drop-in session to coincide with bubbles at Clyst Vale. It is hoped to do this at the Pavilions, using the outside space to observe social distancing and year 8 biggest cohort at youth club, may need to split into smaller sessions for capacity.

Action: to look at providing Covid-safe outdoor space

20/100 PUBLIC QUESTIONS

1. The Chairman publicly thanked Ben Evans from the Broadclyst Environmental Group for his continued efforts for litter picking in the village.

Ben Evans provided the council with an update from the Environmental group has achieved. From wildflowers to residents, 263 active members using the Facebook page, weekly litter picks around the village and the lending of equipment to other residents to pick litter on 30mph roads within the village. A tennis What's App group to encourage the use of the Broadclyst tennis courts. Lets Move, Devon's biggest community movement challenge. Most participants

out of any community team in Devon! (67) Largest number of active minutes in Devon over the 7-week challenge.

2. Member of Public asked that a cycle link up to the BMX track would be very welcome as the BMX track is becoming a sports hub for children and residents of Broadclyst. MOP also stated that with more people working from home, there will be more chances to litter pick.

3. It was questioned if the National Trust (NT) have a copy of the draft Neighbourhood Plan. The Clerk confirmed that the National Trust does not and cannot have a copy of the plan as its not yet been finalised. As with all landowners, the NT has been engaging with the Neighbourhood Plan preparation process. NT staff members have completed Registers of Interests and have not had any influence on the site allocation process, although as an organisation we are grateful for its knowledge, which has helped the steering groups to draft robust and appropriate green policies and Heritage policies.

The meeting reconvened under Standing Orders

20/100 ACCEPTANCE OF REPORTS

The Council accepted reports received from stakeholders, with no matters arising from any of the public/stakeholder reports received this evening.

20/101 COUNCIL REPORTS

i. Clerks report

The Council received the Deputy Clerks Report for July/Aug 2020 and noted / resolve the following recommendations contained within:

- a. That the work to make the Pavilions Covid-secure is complex and ongoing, with legislation changing every week;
- b. That an appeal for more volunteers for the Food Bank be run on local social media pages;
- c. Cranbrook Plan Examination Update - Gypsy and Travellers.

Proposal. Cllr Massey proposed that the Council delegates to Cllr Chamberlain, Lewis, and Massey to submit a response to the Cranbrook Plan Gypsy and Traveller Accommodation proposals

RESOLUTION: This was unanimously agreed and will be completed

ii. Pavilions and Food Bank report

The Pavilions closed on 23rd March 2020 under government regulations in relation to the Covid-19 pandemic, with the building temporarily repurposed as a satellite hub of Exeter Food Bank. Now the Food Bank has relocated, Council noted that most user groups do not plan to return for the autumn term.

The Council received a report on the food bank, noting spend of grant funding to date.

iii. Neighbourhood Plan Officer report

The Council received a report from the Neighbourhood Plan Officer who is working remotely with a team of volunteer proof-readers to prepare draft policies. The report included a note that the examination timetable

RESOLUTION: It was proposed by Cllr Staddon to accept the NP report. This was seconded Cllr Rylance with a majority vote of 5 to 2. Motion carried.

iv. Neighbourhood Plan Review report

Cllr Lewis gave a brief overview of his review of the Broadclyst Neighbourhood Plan.

20/102 FINANCE:

Routine reporting

- i. The Council received the bank reconciliations and balance sheets to 31.07.2020.
Cashbook 1 £2,194.38; cashbook 2 £380,719.08
- ii. The Council received the Income/Expenditure Financial Statement as at 31.07.2020.
Income £202,652 (49.5%); Expenditure £75,560 (20.2%)
- iii. The Council received and resolved to approve (retrospectively) the list of payments for July and August 2020 for £25,093.71 and £21,699.98 respectively.
(NB: Purchases and payments for July and August were agreed before payment with the Chair of Finance as Council was not meeting before the invoices were due);

RESOLUTION: It was proposed by Cllr Massey, seconded by Cllr Rylance to approve all the financial reports and payment schedules. This was unanimously agreed.

Additional financial matters for consideration

iv. Community Grant Application:

The Council considered a request from Tornadoes Netball Club for £87.31 to 'top-up' their successful fundraising to a total of £1,000. The grant is for equipment needed for new couch to court project.

Proposed: It was proposed by Cllr K Straw and seconded by Cllr Massey to make the top-up, noting how well the Club had done in its fundraising and it is to be congratulated. This was unanimously agreed.

RESOLUTION: That the Council awards a further £87.31 to Tornados Netball Club.

- v. **Flood Alarm:** the Council received the Timeview and Maintenance Renewal invitation for the Flood Alarm on the Three Fords (expired 31.07.2020) and considered the renewal of the contract at the annual price of £847 (exc. VAT). It was noted that although local companies had been approached for sponsorship, none had been secured at the time of the meeting.

Proposed: It was proposed by Cllr K Straw, seconded Cllr Chamberlain, to renew the contract. This was agreed unanimously.

RESOLUTION: That the Council renews the contract at the price of £847 (nett).

vi. Youth Club SLA:

Following Sam's presentation earlier in the meeting, it was proposed by Cllr K Straw to continue the SLA for the autumn term, with a review in the December meeting for the following spring term. This was seconded by Cllr L Straw, and unanimously agreed.

RESOLUTION: That the Council renews the SLA for the autumn quarter and prepares for a further review in December for the spring term.

20/103 PLANNING**i. Recent decisions July/Aug 2020**

The following recent decisions were noted

Application ref:	Location:	Proposal:	Decision
20/1274/FUL	21A Parkside Road Exeter EX1 3TN	Rendering of external walls	Approval - standard time limit
20/0901/FUL	Roselow Broadclyst Exeter EX5 3BX	Conversion and extension of existing stables to provide holiday accommodation.	Approval - standard time limit

ii. Appeal decisions July/Aug 2020:

It was noted there have been 0 appeal decisions announced in July/Aug 2020.

iii. Validated applications for consideration:

The following validated planning applications received for consultation were considered.

Application ref:	Location:	Proposal:	Comment
20/1660/OUT	Laylocks Town Hill Broadclyst EX5 3EJ	Outline application with all matters reserved for the demolition of a garage and the construction of a two storey dwelling	Application has been withdrawn
20/1688/FUL	Little Barton Farm Broadclyst EX5 3DE	Demolition of existing agricultural buildings and erection of four dwellings, change of use of land to residential and associated works.	The Council resolved to not support this application, preferring the site be developed in accordance with existing consent and conditions.
20/1658/MRES	Skypark Clyst Honiton EX5 2BD (Adjoining Parish Application)	Reserved matters application (access, appearance, landscaping, layout) pursuant to the outline planning permission ref: 06/3300/MOUT for the construction of an internal road extension to the north-east of the site, including the verge, pavement, landscaping and a foul pumping station.	The Council did not wish to comment.
20/1830/FUL	Roselow Broadclyst Exeter EX5 3BX	Conversion and extension of existing stables to provide holiday accommodation (amendments to	The Council resolved to support this

		development approved under application 20/0901/FUL, to extend the building and raise the roof height)	application
20/1617/FUL	Clytside, Blackhorse	Construction of bungalow, including detached garage and new vehicular entrance	The Council resolved to support this application.

iv. Cranbrook plan examination update:

The Council resolved earlier this evening (Clerks report, Minute ref 20/101(i)(c)) that a draft response to amended matters of viability and the allocations for gypsy & traveller accommodation will be brought back to the October meeting by the working party. Further detail can be found here <https://eastdevon.gov.uk/planning/planning-policy/cranbrook-plan/cranbrook-plan-examination/#article-content>

v. Planning for the Future:

The Planning for the future consultation proposes reforms of the planning system to streamline and modernise the planning process, bring a new focus to design and sustainability, improve the system of developer contributions to infrastructure, and ensure more land is available for development where it is needed. Closing date 29th October 2020.

Further details: <https://www.gov.uk/government/consultations/planning-for-the-future>

The Council considered if it should respond to the Governments proposals set out in the white paper and agreed to delegate to a working party consisting of Cllrs Massey, Rylance, and K Straw, with a draft comment coming back to Council, on 5th October 2020.

20/104 CORRESPONDENCE

- i. The Council received the correspondence list for the month
- ii. There were no matters arising from the correspondence list as appropriate.

20/105 FUTURE AGENDA ITEMS

The following items were requested for agenda items in October for consideration by the Council:

- Traffic Plan adoption;
- Bowls Club review;
- Dog fouling on the playing field;
- Report from Cllr L Straw regarding the Cyst Vale Parent Forum.

20/106 TO CLOSE THE MEETING

The meeting closed at 20:55hrs.

Signed:

Print:

Date:

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST