



Broadclyst Parish Council
GROWING OUR COMMUNITY

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Attendance record:

Chairman: Cllr Massey

Members Present: Cllrs Baker, Chamberlain, Francis, Gent, Harris, Pepper, Rhodes, Rylance, Staddon, K Straw, L Straw, Waldron.

In attendance: Clerk, Deputy Clerk.

MOP: 0

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.

There were no items for discussion under part B (exclusion of press and public) on this agenda. Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council, held virtually via Microsoft Teams, for the purpose of transacting the following business:

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MINUTES (Draft)

20/052 RECORD OF VIRTUAL ATTENDANCE

Present: Members present are recorded on the first page of these Minutes; the meeting was held using Microsoft Teams. All Members attending virtually were able to achieve an audio link, with all but Cllr Waldron achieving a video link.

Apologies: The Council accepted apologies from Cllr Jackson.

20/053 DISCLOSABLE PECUNIARY INTEREST

The Chairman requested that any Members with an Interest to record in the book email the Clerk so a record could be kept.

20/054 GOVERNANCE

- i. **Standing Orders:** The Council received and considered amended Standing Orders to incorporate temporary legislation as enacted by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as a response to the Covid-19 pandemic. As the legislation is effective until 7 May 2021, these amendments apply until that date, or any such subsequent date that extends the legislation, or any such time that the Council resolves to supersede them.
Proposed: Cllr Gent to adopt the amendments; seconded: Cllr Harris with all in favour.
RESOLVED.

- ii. **Virtual meeting policy:** The Council received and considered a 'Virtual meeting' policy which contains guidance for attending remote meetings. It was agreed to extend the wording in the draft policy so that voting may be done by any clear means that enables Members to communicate their vote: including verbally, by show of hands, &/or voting buttons where available.
Proposed: Cllr Francis to adopt the virtual meeting policy; seconded: Cllr Massey with all in favour.
RESOLVED.

20/055 MINUTES

The Council received, and resolve to approve as a correct record, the draft minutes of the Full Council meeting on 2 March 2020 and Finance and Governance Committee Meeting on 17th March 2020.

2 March: Proposed: Cllr Gent to adopt the draft Minutes; seconded: Cllr Harris with all in favour. RESOLVED

17 March: Proposed: Cllr K Straw to adopt the draft Finance Minutes; seconded: Cllr Massey with all in favour. RESOLVED

Standing Orders were suspended:

20/056 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

Broadclyst County Division Members

The Council received reports from County Division Members Cllrs Bloxham and Randall-Johnson

Broadclyst District Ward Members

There were no reports from Ward Members. Cllr Chamberlain extended her thanks on behalf of EDDC to Broadclyst Parish Council for its response to Covid-19.

20/057 PUBLIC QUESTIONS

There were no public questions.

The meeting reconvened under Standing Orders

20/058 ACCEPTANCE OF REPORTS

RESOLUTION: It was proposed by Cllr Gent to accept all the above reports. This was seconded by Cllr Rhodes with all Members in agreement.

20/059 COUNCIL REPORTS

i. Clerks report

The Council received the Clerks Report for March and April 2020. It was noted that Broadclyst FC had raised with the Clerk the possibility of a loan to due to its anticipated loss of income as the summer tournament has been cancelled due to Covid-19. NO formal application has been received to date.

The effectiveness of remote youth work was raised, along with the expiry of the current SLA on 1st June 2020. Delegation was given to Cllr L Straw to liaise with the YMCA to prepare a report for the Finance Committee.

ii. Delegated decisions: the Council received the record of decisions made by Officers under delegation during the Covid-19 pandemic.

RESOLUTION: It was proposed by Cllr Waldron to accept both above reports. This was seconded by Cllr Harris with all Members in agreement.

iii. Pavilions report

The Council noted that there was no separate report from the Pavilions Administrator as it has been closed since 23rd March 2020 under government regulations in relation to the Covid-19 pandemic.

iv. Neighbourhood Plan report

The Council received a late NP report which contained some duplicate matters.

RESOLUTION: It was proposed by Cllr K Straw that the Council does not accept the report with duplicated items. This was seconded by Cllr Gent with all Members in agreement.

20/060 FINANCE:

i. The Council receive the Council's unaudited accounts for 2019/20, presented for approval;

RESOLUTION: It was proposed by Cllr K Straw that the Council accept the unaudited accounts, noting he was very pleased with the underspend in 19/20 and movement of £59,000 into general reserves. This was seconded by Cllr Gent with all Members in agreement.

ii. The Council received a Community Grant application from the Broadclyst Fund for £3,000. It was noted that this is an discretionary amount due to the exceptional

demand on the Fund caused by the Covid-19 pandemic. It was further noted that rule 1.9 that prevents a re-application in the same financial year from one organisation be waived for the Broadclyst Fund during Covid-19.

RESOLUTION: It was proposed by Cllr K Straw to approve the discretionary grant subject to production of an equal-opportunities and equalities policy. This was seconded by Cllr Rylance with the suggestion that the policies need only be in draft format to enable expedient awarding of the monies. All Members in agreement.

- iii. The Council received the list of payments for March and April 2020. It was noted that March and early-April payments had been made under delegation (as per resolution of the Finance Committee at its meeting on 17th March 2020).

RESOLUTION: It was proposed by Cllr K Straw to approve both schedules. This was seconded by Cllr Baker, with all Members in agreement.

20/061 PLANNING

i. Recent decisions April 2020

The Council noted the following recent decisions:

Application ref:	Location:	Proposal:	Decision
20/0206/OUT	2 Brockhill Lodge Station Road Broadclyst Exeter EX5 3AR	Construction of detached 4-bedroom dwelling (outline application with all matters reserved).	Refused
20/0442/FUL	Killerton House Killerton Exeter EX5 3LE	Installation of 3 EV Charging Points in the car park and retention of the visitor welcome kiosk.	Approval with conditions
20/0362/FUL	22 West Clyst Exeter EX1 3TL	Construction of detached garage/workshop.	Approval

ii. Appeal decisions April 2020:

It was noted there have been 0 appeal decisions announced in April 2020.

iii. Validated applications for consideration:

The Council has not received any planning applications for consultation.

20/062 CORRESPONDENCE

- i. The Council received the correspondence list for the month with no matters arising from the correspondence list as appropriate.
- ii. The Comms Committee Chairman reported that a Covid-19 edition of the Broadsheet was at the printers and would shortly be distributed across the parish.
- iii. The Chairman reported that he had received an open letter from the Clerk expressing her thanks and appreciation for the hard work of her team since the Covid-19 crisis began, noting that staff output has had to evolve as the focus of work has needed to change as the Council responds to the crisis and supports its community.

20/063 FUTURE AGENDA ITEMS

The following items were requested for consideration by the Finance Committee meeting which will be held on 18th May 2020, time TBC:

- Parking at Clyst room
- Level of ear-marked reserves
- Youth club service level agreement
- Bowling green.

20/064 DATES OF FORTHCOMING MEETINGS

The Council agreed a revised schedule of meetings for publication on the District Council's website.

20/065 TO CLOSE THE MEETING

The meeting closed at 19:51hrs.

Signed:

Print:

Date:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**