

Present: Chairman Cllr Henry Massey

Members: Cllrs Baker, Chamberlain, Gent, Jackson, Pepper, Rhodes, Rylance, Staddon, K Straw, L Straw, Waldron,

In attendance: Clerk, Deputy Clerk

Members of public: 7

Also present: Michael Grimm Architect



19, New Buildings
Broadclyst
Exeter
EX5 3EX
www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.

There were no items for discussion under part B (exclusion of press and public) on this agenda. Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 1st July 2019** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst, EX5 3EE** for the purpose of transacting the following business:

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MINUTES (Draft)

19/92 MEMBERS APOLOGIES

Apologies: Council resolved to accept apologies from Cllr Bromley and Francis

19/93 DISCLOSABLE PECUNIARY INTEREST

There were no new ROI's of Pecuniary Interests declared.

19/94 MINUTES

The Council received the draft minutes of the Full Council meeting on 3rd June 2019 and noted Council received the draft Staffing Committee Minutes

Proposed: It was proposed by Cllr Gent that the Council resolves to approve the draft Minutes as a correct record of the meeting; this was seconded by Cllr Pepper and unanimously agreed.

RESOLVED: That the Council approves the draft Minutes for Full Council meeting on 3rd June 2019 and notes the draft staffing Committee minutes on 12th June 2019

Standing Orders were suspended:

19/95 PRESENTATION: LANGATON LANE

The Council received a presentation for a proposed residential development Langaton Lane. Located between the and the railway, the proposal is for 13 dwelling houses with associated landscaping and drainage. The site is outside of any strategic housing land allocation, lies outside the Broadclyst Built Up Area Boundary, and so constitutes development in the countryside.

The Council and members of public present raised concerns that the site:

- a. Is in an unsustainable location;
- b. Has extremely poor access for traffic, further complicated by a very low bridge to the north of the proposed entrance;
- c. Is completely devoid of non-vehicular infrastructure;
- d. Offers no additional community benefit;
- e. Does not meet any objectives of sustainable development;
- f. Is at risk from suffering or creating future flooding due to climate change / changes in the Pinn Brook's behaviour due to development up and downstream from the site;

Further concerns were raised as to air quality and noise pollution given the site's proximity to the M5 and railway.

It was felt that the proposal did not make sufficient mitigations to reduce the impact of development on this site to an acceptable level, and so the Council does not support residential development on the Langaton lane site.

19/96 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

i. Broadclyst County Division Members

County Division Members Cllrs Bloxham and Randall-Johnson did not attend but continue to support the Parish Council with highways and other County-related matters.

ii. Broadclyst District Ward Members

Nothing to report from Cllrs Rylance and Chamberlain. Cllr Pepper will be attending the first Licensing committee meeting on Wednesday 3rd July.

19/97 NATIONAL TRUST REPORT

A report was received from Phillip Smart, the General Manager at Killerton. Killerton is entering the main visitor season with the summer holidays coming up. Visitor figures reached 275,000 in 2018, this year so far are 7% up on 2018 figures – the property continues to be popular.

Across the wider estate, Killerton is continuing to the work on its strategy of providing more space for nature, with a focus on trees. Surveys are being carried out which will map and protect trees on the estate; Killerton continues to be involved with Great Trees (Clyst Valley) Project. Hedgerow surveys are also being undertaken.

Forthcoming building projects include creating two new holiday cottages near the Chapel: Crabtree Cottage and Crabtree Lodge. The estate is working on finalised design, with work commencing in the Autumn 2019 and to be completed in early 2020.

The grade 1 listed Chapel at Killerton had experienced stone failing from resin repairs made in the 1980's. the area has been barriered-off, with a full survey being undertaken by specialist stone contractor in the next couple of weeks. The estimate cost of repairs is likely to be significant. A lot of care and attention is needed for this building to protect the Chapel for the future.

Q: Once the temporary portacabin site at the local primary school is no longer needed, could be used for staff parking?

A: The National Trust felt that was for the school to open those discussions with them directly.

Q: Does the National Trust policies in place to support climate change initiatives and if so will they feed into our Neighbourhood Plan?

A: The National Trust produced a strategy in 2015 called "Playing Our Part" which recognised the Climate Change is one of the major threats that the Trust is facing as a society. As an organisation, The National Trust is doing all it can do, but there is always more to be done. The National Trust attended a rally for Climate Change at Westminster in June and welcomes any suggestions/conversations locally to tackle climate change.

19/98 PUBLIC QUESTIONS

Cllr K Straw left the meeting, returned a few minutes later.

Points/questions raised from public questions:

- It was recommended that the Broadclyst Parish Council Task and Finish Climate Change group familiarises itself with The Net Zero 2050 report from the Climate Change Committee which sets out the pathway to becoming Zero Carbon by 2050 as some of the proposals can be carried out at parish level.

- Will Broadclyst Parish Council liaise with other bodies i.e. Devon Climate Change Emergency group set up by Exeter City Council to work together for Devon to be zero carbon by 2050?
- Member of public urged the Council to take every opportunity to make sure the Neighbourhood Plan (NP) is in full alignment with the Climate emergency, taking extra time to ensure the NP policies support the climate change.
- Are there any plans for widening the Langaton Lane in the future? It is not known to this Council or to the District Members present if this is proposed in the future. It is the proposed route from Tithebarn lane to Pinhoe railway station.

The meeting reconvened under Standing Orders

19/99 ACCEPTANCE OF REPORTS

Proposal: It was proposed by Cllr Gent that the Stakeholders reports be accepted; this was seconded by Cllr Pepper and unanimously agreed.

RESOLVED: That the Council accepts Stakeholders reports.

19/100 COUNCIL REPORTS

i. Clerks report

The Council received the Clerks Report for June 2019. A concern was raised about the condition of the Broadclyst football pitch.

ii. Pavilions report

Council received a report from the Pavilions Administrator for June 2019. The loss of a regular user group was noted; the Management Committee will consider how to increase bookings.

iii. Neighbourhood Plan report

The Council received the NP report/update for June 2019, noting the end of the public consultation is the 9th July. The Neighbourhood Plan Officer reported that the consultation had resulted in over 300 responses to date.

PROPOSAL: It was proposed by Cllr Staddon that the above Officers reports be accepted; this was seconded by Cllr Chamberlain and unanimously agreed.

RESOLVED: That the Council accepts Officers reports.

19/101 FINANCE

i. Accounts:

a. Bank Reconciliation

Council received the Bank Reconciliations to 31.05. 2019:
Account 1 £3,609.66; Account 2 £303,263.01. All councils accounts reconcile.

b. Financial Reporting

The Council received the Balance Sheet and Financial Statement to 31st May 2019.

Financial Statement: month income £2,344; expenditure £24,550. Year to date: income £207,020; expenditure £54,484 plus transfer from reserves of £5,223.

ii. Payment Schedule

The council approved the schedule for payments made in or relating to May 2019 for £35,813.52

RESOLUTION: It was Proposed by Cllr Staddon to accept the Financial Statement, Balance Sheet and Payment schedule to 31st May 2019, seconded by Cllr Waldron with all Member in agreement.

RESOLVED: That the Financial Statement, Balance Sheet and Payment schedule to 31st May 2019 be accepted.

iii. VAT

It was noted that the Council's claim for VAT for the fourth quarter of 2018/19 has been received.

19/102 GOVERNANCE

i. Annual Governance and Accountability Report

Council noted that the Council's AGAR for 2018/19 was submitted on 10th June via email, with acknowledgement received on 19th June that it has been logged for processing.

ii. Environmental and Biodiversity Policy

RESOLUTION: It was proposed by Cllr Staddon and seconded by Cllr Pepper to resolve that Broadclyst Parish Council adopt the first draft policy for Environmental and Biodiversity Policy.

RESOLVED: the proposal was unanimously agreed.

19/03 ITEMS REQUESTED AT PREVIOUS MEETING

iii. Climate Emergency: as requested by Cllr Henry Gent

"To agree the following:

- a. To put a statement on the parish council website: *"Broadclyst Parish Council resolved on 1st July 2019 to acknowledge that we must play our part in reducing greenhouse gas (GHG) emissions. We intend to publicise measures to reduce GHG emissions; to use the Neighbourhood Plan to encourage new developments to include GHG emissions reductions measures; to reduce GHG emissions from our own activities, and to support initiatives within the parish to reduce GHG emissions and to sequester carbon."*
- b. To support low and net zero carbon emissions as a condition of planning consent within the Broadclyst Neighbourhood Plan.
- c. To appoint a "task and finish" group with two aims: firstly, to identify how the parish council can reduce GHG emissions from its own activities; secondly, to identify ways in which the parish council can support initiatives by residents and businesses in the parish to reduce GHG emissions. This support could be through publicity, through sourcing of grants, or even through direct funding. However, it may be that the parish will be unable to allocate any officer time to assisting with these measures until after the NP has been adopted, and the NP must take priority."

RESOLUTION: It was proposed by Cllr Jackson that the Council declares a Climate Emergency and ensures that policies in its Neighbourhood Plan reflect its commitment to becoming zero carbon by 2050. The National Trust would welcome working on the "task and Finish" group. This was seconded by Cllr Staddon.

RESOLVED: the proposal to declare a Climate Emergency for Broadclyst Parish Council. was unanimously agreed.

iv. Parish Precept: as requested by Cllr Karl Straw

“That the Parish council, in line with its open government policy and providing information to its electorate, publish its comparative position in England, in Devon County and in East Devon showing the level of precept against all and compatible authorities based on the ONS statistical analysis published 15th May 2019. The analysis should show the overall position in the table for all parishes, for parishes classified as Precepting Parishes in none Unitary Authorities and then for parishes who are of size between 1000 and 2000 households as defined by the band D averages.

“The purpose of publishing the data is to start a debate on the comparatively high level of expenditure per household in the Parish in comparison with other Precepting Parishes and consult with the electorate on whether they wish for the current year to continue to fund all the service provided by the Parish Council. Then to gather views on the level of the Parish precept to inform the budgeting round in 2019/20.”

This item was discussed with the following points being made/considered:

- All predicted expenditure has a budget allocation. The Finance Chairman explained about the long and detailed process leading up to production of the draft budget, which is presented to the Finance Committee in November. The draft budget is then presented to Council at its December meeting;
- The Parish Council is committed to openness and transparency: all meetings are open to the public, the agendas make provision for public speaking, is done transparent and published for the public. The debate is in Sep/Oct time for budget setting;
- Last year, the Council received one complaint about the budget;
- Cllr Straw stated he felt that information about the Council’s statutory and non-statutory responsibilities is not particularly well published; electors should be informed of what additional services the Council provides;
- The Council’s work is detailed in the Broadsheet and through its social media pages and website;
- Staffing levels are higher on average compared to other parishes;
- Staff wages are half the precept, the same as it was 20 years ago;
- Best use of officer time was discussed;
- The matter of comparability to other parishes was discussed at length. The exceptional growth of the parish and associated work that this generates, as well as the provision of additional services not undertaken by other parishes, makes it virtually impossible to compare on a like-for-like basis;
- There are considerable challenges when undertaking effective and representative community engagement;
- The parish council is responsible for public amenities and parish assets, e.g. public toilets, sports pavilions;
- Council’s accounts are published online and are available to inspect during the period of electors’ rights;
- Council is primarily about service provision for its community, not a profit-making business;

- In a time of prosperity, £250 is a lot of money to some people. Other people are looking at what needs to be cut and what is essential;
- The village and parish stand out from many others with regard upkeep, the information that is put forward, the quality of representations to East Devon Planning, and what the Clerks do in their roles, leading us as a parish Council to make sensible decisions. This is something to be proud of;
- The increase in precept is exponential to the increase in workload and service provision.

Proposal

The Chairman invited proposals. It was proposed by Cllr Straw to accept the agenda item 19/103ii as it is written. The proposal was seconded by Cllr Liz Straw.

RESOLUTION: Vote: in favour 2; against 10, abstentions 0. Motion not carried.

There were no other proposals.

19/104 PLANNING

v. Recent decisions June 2019

The following recent decisions were noted.

Application ref:	Location:	Proposal:	Decision
19/0363/FUL & 19/0364/LBC	Great Barton Farm Whimble Exeter EX5 2NY	Replacement side windows to Great Barton Farm and construction of single storey extension, porch canopy and replacement windows to Jasmine Cottage	Approval with conditions
19/1019/ADV	Co-Op, Pinn Court, Westclyst.	1no. non-illuminated freestanding sign - Pinn Court Farm Pinncourt Lane Exeter EX1 3TG	Approval with conditions

vi. Appeal decisions JUNE 2019:

To note there have not been any appeal decisions announced in June 2019; Council has been notified of the following appeal:

Appeal Application ref:	Location:	Proposal:	Outcome
APP/U1105/D/19/32269	6 Endsleigh Crescent Blackhorse EX5 2AW	Construction of two storey side extension	Awaiting decision

vii. Validated applications for consideration:

The following validated planning applications were considered
(NB: Planning applications received after publication of this agenda may also be considered)

Application	Location:	Proposal:	Expiry Date	Councils Comment
19/1245/FUL	Goosens Workshop Broadclyst EX5 3JQ	Erection of an extension to a workshop building.	Wed 10 Jul 2019	Voted (10 in support, 2 abstentions)
19/1263/FUL	Fagins Antiques Hele EX5 4PW	Change of use to Class A3 of one area of the building for the sale of teas, coffees and pre-prepared food	Wed 10 Jul 2019	All in support
19/0914/LBC	2 Station Road Broadclyst EX5 3AH	Retention of loft hatch. Proposed works: structural works to roof to include internal strengthening and repairs; install partition wall in roof space above party wall; make good ceiling and create temporary opening for access to roof space for materials	Fri 19 Jul 2019	No comment to make: defer to LBC

19/104 CORRESPONDENCE

- i. The Council received the correspondence list for the month.
- ii. There were no actions to resolve from any matters arising from the correspondence list. It was noted that BT Open Reach work issue is still on going. BT has permitted development and the residents are still not happy. They have been informed to go back to BT.

It was noted that a statement responding to recent surge in highway issues has been posted on the Council's website.

19/105 AGENDA ITEMS FOR NEXT MEETING

There were no requests for agenda items for when Council next meets.

19/106 TO CLOSE THE MEETING

The meeting closed at 20.20

Signed:.....

Print:.....

Date:.....

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**