

Issue date: Wednesday 8th August 2018

Contact number: 01392 360269

E-mail: clerk@broadclyst.org

Mrs. Angie Hurren

Parish Clerk



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

**To: Broadclyst Parish Council Members
For Information: District and County Ward
Members, Press and Public.**

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There is 1 item for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Extraordinary Council meeting of Broadclyst Parish Council which will be held on **Thursday 16th Aug 2018 at 19:30hrs** in the **Broadclyst Sports Pavilions, Holly Close, Broadclyst EX5 3JB** for the purpose of transacting the following business:

AGENDA INDEX

18/140 MEMBERS APOLOGIES.....	2
18/141 DISCLOSABLE PECUNIARY INTEREST	2
18/142 MINUTES	2
18/143 COUNTY and DISTRICT COUNCIL REPORTS	2
18/144 NATIONAL TRUST REPORT	2
18/145 PUBLIC QUESTIONS	2
18/146 ACCEPTANCE OF REPORTS	2
18/147 COUNCIL REPORTS.....	2
i. Clerks report.....	2
ii. Pavilions report.....	2
18/148 NEIGHBOURHOOD PLAN	3
18/149 FINANCE	3
i. Finance Committee Minutes and Chairman report	3
ii. Payment Schedule	3
iii. Community Fund Application	3
18/150 GOVERNANCE.....	3
i. Delegation Scheme	3
ii. Financial Regulations updated.....	3
iii. Acquisition & Disposal Policy for Land and Property	3
iv. Apologies policy	3
18/151 PLANNING	3
i. Recent decisions June 2018	3
ii. Appeal decisions July 2018:.....	4
iii. Validated applications:	4
18/152 CORRESPONDENCE	5
18/153 AGENDA ITEMS FOR NEXT MEETING	5
18/154 EXCLUSION OF PRESS AND PUBLIC	5
18/155 Quote from new water supplier	5
18/156 TO CLOSE THE MEETING	5

AGENDA

18/140 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

18/141 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

18/142 MINUTES

To receive and resolve to approve as a correct record the minutes of the following meetings: Full Council 2nd July 2018, COMM's 10th July, Staffing 16th July and Planning 30th July.

Standing Orders will be suspended:

18/143 COUNTY AND DISTRICT COUNCIL REPORTS

- i. To consider matters for / from County Division Members Cllr Bloxham and Randall-Johnson
- ii. To consider matters for / from District Ward Members Cllr Pepper and Rylance

18/144 NATIONAL TRUST REPORT

To receive a report from the National Trust

18/145 PUBLIC QUESTIONS

For Public question time on items on this Agenda for no longer than 15 minutes if required

The meeting will reconvene under Standing Orders

18/146 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

18/147 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for July 2018 and to resolve any recommendations contained within.

ii. Pavilions report

To receive a report from the Pavilions Administrator for July 2018 and to resolve any recommendations contained within.

18/148 NEIGHBOURHOOD PLAN

To receive a report from the Neighbourhood Plan Officer and to resolve any recommendations contained within.

18/149 FINANCE

- i. **Finance Committee Minutes and Chairman report**
To receive the Minutes and a report from Cllr Jackson following the Council's quarterly Finance Committee meeting which was held on 16th July 2018
- ii. **Payment Schedule**
To resolve to approve the list of payments for July 2018
- iii. **Community Fund Application**
To receive and resolve an application to the Community Fund from Tornados Netball Club.

18/150 GOVERNANCE

- i. **Delegation Scheme**
To receive and to resolve to adopt the Delegation Scheme as recommended by the Finance Committee.
- ii. **Financial Regulations updated**
To receive and to adopt the updated Financial Regulations
- iii. **Acquisition & Disposal Policy for Land and Property**
To receive and to adopt the draft policy for Acquisition and Disposal Policy.
- iv. **Apologies policy**
To receive and to adopt the draft policy for Members Apologies

18/151 PLANNING

i. Recent decisions June 2018

There have been 2 recent decision to record at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
17/2961/FUL	Land Adjacent To 9 Shercroft Close Broadclyst Exeter EX5 3DZ	Erection of detached dwelling	Approval with conditions
18/1139/FUL	2 Endsleigh Crescent Blackhorse Exeter EX5 2AW	Construction of single storey rear extension.	Approval with conditions
18/1477/FUL	1 Alexandra Terrace Broadclyst Station Exeter EX5 3AU	Construction of single storey rear extension and replacement first floor window to rear	Approval with conditions
18/1580/AGR	Brook Hill (land At) Broadclyst	Reinstatement of forestry track	Approved

ii. **Appeal decisions July 2018:**

To note there have not been any appeal decisions announced in July 2018

iii. **Validated applications:**

To discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application Ref:	Location:	Proposal:
18/1147/FUL	St Peters Evangelical Church Station Road Broadclyst	<u>Demolition of an existing extension, construction of a new single storey extension, conversion of former chapel to a single dwelling with ancillary garden/amenity space and off-road parking.</u>
18/1666/COU	Lodge Trading Estate Broadclyst EX5 3BS	<u>Change of use from A1 (retail) to B1 (offices), B2 (general industry) and B8 (storage and distribution)</u>
18/1660/MFUL	Land At Pinn Court Farm Pinn Court Lane Exeter EX1 3TG	<u>The erection of a 72-bed care home together with associated works</u>
18/1637/FUL	41 - 43 Pinn Hill Exeter EX1 3TH	<u>Extensions and alterations including partial raising of roof and single storey rear extension and change of use from retail and warehouse premises to funeral directors</u>
18/1780/FUL	Channons Farm Westwood	<u>Roofing over slurry store (No 1)</u>
18/1781/FUL	Channons Farm Westwood	<u>Roofing over slurry store (No 2)</u>
18/1782/FUL	Channons Farm Westwood	<u>Roofing over slurry store (No 3)</u>
18/1783/FUL	Channons Farm Westwood	<u>Roofing over slurry store (No 4)</u>
18/1834/LBC	Lake House Town End Broadclyst	<u>Remove sliding doors and replace with inward opening door with side lights on front elevation</u>
18/1818/FUL	Harepathstead Farm Westwood	<u>Proposed new storage building for farm machinery</u>

18/152 CORRESPONDENCE

- I. Email received from Broadclyst Church "Have the Council anything in mind to celebrate Remembrance Day this year being one hundred years since the end of World War One. Perhaps we could get together with the Broadclyst Local History Society and talk about some kind of Village Event".
- II. To receive the correspondence list for the month
- III. To resolve to action any matters arising from the correspondence list as appropriate.

18/153 AGENDA ITEMS FOR NEXT MEETING

To receive requests for agenda items for consideration when Council next meets.

18/154 EXCLUSION OF PRESS AND PUBLIC

Due to the contractual nature of the following items the Chairman will propose to exclude the press and public from the remainder of the meeting on the basis of Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960, which stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

18/155 QUOTE FROM NEW WATER SUPPLIER

To receive and resolve a quote from a new water supplier.

18/156 TO CLOSE THE MEETING

Dated this 8th day of August 2018

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.