

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
31/03/2017	585 5888 68	Payment entered too early	Broadclyst Parish Council	-5.60
31/03/2017	876 3283 89	Payment entered too early	Broadclyst Parish Council	-27.30
31/03/2017	449 2157 37	Payment entered too early	Broadclyst Parish Council	-29.10
31/03/2017	603 3530 84	Payment entered too early	Broadclyst Parish Council	-53.40
31/03/2017	992 8525 68	Payment entered too early	Broadclyst Parish Council	-208.00
03/04/2017	239 5031 67	Allotments rent	Broadclyst Parish Council	60.00
07/04/2017	585 5888 68	Consultation poster	Broadclyst Parish Council	5.60
07/04/2017	992 8525 68	IT support and website	Broadclyst Parish Council	208.00
07/04/2017	603 3530 84	Stationery	Broadclyst Parish Council	53.40
07/04/2017	876 3283 89	Annual play area inspection	Broadclyst Parish Council	27.30
07/04/2017	449 2157 37	Cleaning products	Broadclyst Parish Council	29.10
07/04/2017	858 2915 85	PPE signage	Broadclyst Parish Council	84.00
07/04/2017	141 4175 00	Planning fee	Broadclyst Parish Council	15.00
07/04/2017	155 1284 21	office water	Broadclyst Parish Council	6.37
07/04/2017	997 3005 89	Office lease	Broadclyst Parish Council	280.18
07/04/2017	142 2189 90	Waste collection 16/17	Broadclyst Parish Council	24.33
07/04/2017	142 2189 90	Dog bins service contract	Broadclyst Parish Council	73.00
07/04/2017	972 0981 96	Subscription	Broadclyst Parish Council	88.47
11/04/2017	778 6037 85	Mobile phone	Broadclyst Parish Council	4.10
18/04/2017	245 7193 48	Office phone	Broadclyst Parish Council	7.78
20/04/2017	778 6037 85	mobile phone	Broadclyst Parish Council	5.53
21/04/2017	245 7193 48	Wi-Fi connection	Broadclyst Parish Council	56.34
30/04/2017	684 9667 62	Utilities	Broadclyst Parish Council	1.28
30/04/2017	629 2807 22	Parish van lease	Broadclyst Parish Council	225.21
30/04/2017	520 4856 61	Seeds/fertilizer	Broadclyst Parish Council	184.47
30/04/2017	997 3005 89	Office equipment	Broadclyst Parish Council	18.18
30/04/2017	834 3575 19	Emergency lighting check	Broadclyst Parish Council	13.00
30/04/2017	823 8209 32	PPE clothing	Broadclyst Parish Council	13.64
30/04/2017	536 1533 57	Stationery	Broadclyst Parish Council	57.54
30/04/2017	903 4905 46	Internal fittings	Broadclyst Parish Council	17.00
30/04/2017	430 3697 61	Grass cutting contract	Broadclyst Parish Council	201.60
30/04/2017	464 9820 13	Open space management	Broadclyst Parish Council	29.59
30/04/2017	891 7527 83	job advertisement	Broadclyst Parish Council	35.80
30/04/2017	142 2189 90	Waste collection 17/18	Broadclyst Parish Council	162.00
30/04/2017	238 5967 58	Payroll	Broadclyst Parish Council	21.50
10/05/2017	778 6037 85	Mobile phone	Broadclyst Parish Council	4.21
16/05/2017	245 7193 48	Office phone	Broadclyst Parish Council	8.25
17/05/2017	737 7333 13	Consultation equipment	Broadclyst Parish Council	193.98
Balance Carried Forward Page 1				1,892.35

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18/05/2017	464 9820 13	Open space maintenance	Broadclyst Parish Council	31.06
18/05/2017	903 4905 46	Decoration	Broadclyst Parish Council	17.00
18/05/2017	992 8525 68	I.T. equipment	Broadclyst Parish Council	60.40
18/05/2017	155 1284 21	Office water	Broadclyst Parish Council	2.76
18/05/2017	903 4905 46	duplicate entry	Broadclyst Parish Council	-17.00
22/05/2017	778 6037 85	Mobile phone	Broadclyst Parish Council	5.57
23/05/2017	684 9667 62	Utilities	Broadclyst Parish Council	9.18
26/05/2017	684 9667 62	Utilities	Broadclyst Parish Council	8.11
26/05/2017	629 2807 22	Parish van lease	Broadclyst Parish Council	75.07
30/05/2017	684 9667 62	Utilities	Broadclyst Parish Council	1.32
06/06/2017	394 1212 63	bus shelter maintenance	Broadclyst Parish Council	7.23
06/06/2017	997 3005 89	Office equipment	Broadclyst Parish Council	5.18
06/06/2017	464 9820 13	Football pitch maintenance	Broadclyst Parish Council	189.49
06/06/2017	232 5555 75	Tools	Broadclyst Parish Council	2.66
06/06/2017	464 9820 13	Open space maintenance	Broadclyst Parish Council	31.06
06/06/2017	155 1284 21	Office water	Broadclyst Parish Council	3.47
06/06/2017	449 2157 37	Cleaning products	Broadclyst Parish Council	3.50
09/06/2017	778 6037 85	Mobile phone	Broadclyst Parish Council	4.21
16/06/2017	245 7193 48	office telephone	Broadclyst Parish Council	8.38
19/06/2017	141 0223 35	Legal support	Broadclyst Parish Council	300.00
19/06/2017	639 2373 22	Microsoft (Office 365 subscription)	Broadclyst Parish Council	32.06
21/06/2017	778 6037 85	mobile phone	Broadclyst Parish Council	5.41
22/06/2017	927 9257 81	Maintenance	Broadclyst Parish Council	51.31
22/06/2017	464 9820 13	Footpath cutting	Broadclyst Parish Council	39.65
22/06/2017	920 9508 27	Year-end financial closedown	Broadclyst Parish Council	105.66
22/06/2017	704 5300 77	Bus shelter maintenance	Broadclyst Parish Council	20.30
22/06/2017	214 9755 91	Neighbourhood Plan consultation	Broadclyst Parish Council	17.00
23/06/2017	684 9667 62	utilities	Broadclyst Parish Council	2.48
26/06/2017	235 7632 55	Fuel (parish van)	Broadclyst Parish Council	24.84
26/06/2017	123 4141 61	Fuel (grass cutting)	Broadclyst Parish Council	5.00
26/06/2017	660 4548 36	Stationery	Broadclyst Parish Council	4.16
26/06/2017	257 7200 03	Stationery	Broadclyst Parish Council	8.14
26/06/2017	614 7986 08	Consultation equipment	Broadclyst Parish Council	5.66
26/06/2017	629 2807 22	vehicle lease	Broadclyst Parish Council	75.07
27/06/2017	684 9667 62	utilities	Broadclyst Parish Council	7.03
29/06/2017	684 9667 62	utilities	Broadclyst Parish Council	1.32
05/07/2017	603 3530 84	Stationery (ink)	Broadclyst Parish Council	44.20
05/07/2017	997 3005 89	Office lease	Broadclyst Parish Council	275.00
05/07/2017	834 3575 19	fire alarm service	Broadclyst Parish Council	5.90
05/07/2017	449 2157 37	Cleaning supplies	Broadclyst Parish Council	19.51

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05/07/2017	320 7745 71	PPE (high viz)	Broadclyst Parish Council	28.00
05/07/2017	823 8209 32	fencing materials	Broadclyst Parish Council	36.90
05/07/2017	320 8206 96	Electrical works	Broadclyst Parish Council	1,119.74
05/07/2017	656 4821 15	Mapping software	Broadclyst Parish Council	116.00
05/07/2017	704 5300 77	Community event arena posts	Broadclyst Parish Council	5.72
05/07/2017	992 8525 68	New website part-payment	Broadclyst Parish Council	174.00
05/07/2017	585 5888 68	Neighbourhood Plan forms	Broadclyst Parish Council	33.60
Total VAT Detail from Cashbook				4,904.66

I
(Full name in BLOCK LETTERS)

am claiming a refund of four thousand, nine hundred and four pounds and 66 pence
(Pounds in words pence in figures)

£ 4,904.66

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

SignatureDate
(Designated responsible officer)

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.