

Present: Chairman Cllr Jackson
Members present: Cllr Pepper

In attendance: Clerk
Members of public: 0

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

BROADCLYST PARISH COUNCIL

FINANCE COMMITTEE MEETING

Members of the Press and Public were welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2)

NB: There was 1 matter of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month: F17/31 (staffing)

There was a Finance Committee Meeting on **Thursday 20th July 2017** at **19:30hrs** in the **Green Room, Victory Hall, Broadclyst** for the purpose of transacting the following business:

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Notes from an inquorate meeting

F17/25 APOLOGIES

Inquorate meeting - apologies received from Cllr Massey (work)

F17/26 DISCLOSABLE PECUNIARY INTEREST

There were no interests declared

Standing Orders were suspended:

F17/27 PUBLIC QUESTIONS

None present

The meeting reconvened under Standing Orders

F17/28 URGENT ITEM

The Chairman introduced an urgent item, to receive and approve the invoices for July 2017 which are due for payment before Council next meets.

F17/29 FINANCIAL REPORTS

- i. To receive Financial Statement to 30 June 2017
- ii. To receive Bank Reconciliation to 30 June 2017
- iii. Budget monitoring
To receive a detailed breakdown on Income and Expenditure to 30.06.2017, including percentage spends on allocations.
- iv. It was noted that the VAT reclamation up to 30 June 2017 has been submitted to HMRC in accordance with Part II, Reliefs, Exemptions and Payments, Section 33, (3) (a) of the VAT Act 1994

The above reports were received and considered. Their acceptance deferred to Council at its next meeting on 7 August 2017.

F17/30 BROADCLYST FUN DAY

A report was received on the 2017 Broadclyst Fun Day and final figures noted. A "pot" totalling £2,817.87 will be returned to the community.

F17/31 CONFIDENTIAL ITEMS

The Chairman resolved that the public (including the press) be excluded from the meeting for the next agenda item (17/31 parts i and ii) as sensitive employment information is likely to be disclosed (Part B)

F17/32 STAFFING

- i. Draft Minutes from the Staffing Committee meeting held on 19th June 2017 were received and the recommendations contained within noted.
- ii. A report from the Staffing Committee was received, following a meeting held on 20th July at 19:00hrs following a review of the Pavilions Administrators post. The recommendations contained within were noted.

F17/33 CLOSE OF MEETING

The meeting closed at 20:00hrs

Signed:.....

Print:.....

Date:.....

**ALL DOCUMENTS AVAILABLE IN LARGE PRINT BY
REQUEST.**