

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Present: Cllr Pepper (Chair), Stephen Schlich (Vice Chair), Jon Martin (Cranbrook FC rep), Steven Higginson (Broadclyst Bowls rep) Angie Hurren (Youth Club rep) Helen Marshall (Toddler Group rep) Karen Saunders (VIP rep)

In attendance: Helen Cutting (Administrator)

Members of public: 0

Sports Pavilions Management Committee (SPMC) meeting

08/06/2017

19:30hrs

Sports Pavilions, Holly Close, Broadclyst

Press and public were welcome to attend.

MINUTES

It was noted there were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting

1. ELECTION OF CHAIRMAN

The chairman stood down and Vice Chair Stephen Schlich chaired proposals for new chairman Chris Pepper was proposed, seconded by all present and re-elected.

2. ELECTION OF VICE CHAIRMAN

Stephen agreed to stand again and was proposed, seconded by all and re-elected.

3. APOLOGIES

The Committee resolved to accept apologies for absence from Margaret Simmons (Tennis rep) Jean Thornett (Crafters rep) Hazel Went (Brownies/Guides) and Tarrot Greenaway (Broadclyst Sports Club)

4. DISCLOSABLE PECUNIARY INTEREST

There were no Declarations of interest not currently on Councillors' ROIs nor receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda

5. MINUTES

Minutes from the last two meetings on 2nd February 2016 and 3rd November 2016 had been circulated. As no members from the last meetings were in attendance the minutes WERE NOT RESOLVED and have been deferred, an extra meeting will be held to agree minutes.

Standing orders were suspended

6. PUBLIC QUESTIONS

There were no public questions on this Agenda

The meeting reconvened under Standing Orders

7. **FINANCE.**

The financial statement to year-end 2016/7 was presented verbally to the Committee and is now recorded in the Minutes.

Income £6500 was down £1000 against the budget, showing little growth over the last year.

Budget monitoring

Expenditure breakdown				
	Actual to 31.03.2017	2016/17 Budget	% of spend	Transfer to/from reserves
Building				
Staffing	5,224	6,000	87.1%	
Buildings Maintenance (contingency)	8,963	5,000	179.3%	1,920
Utilities	2,446	4,000	61.1%	
Products	584	250	233.5%	
Operational maintenance	5,270	5,000	105.4%	
Service Costs	396	500	79.2%	
Recreation ground				
Football Pitch	783	1,400	55.9%	
POS. grass cutting	1,620	3,400	47.6%	
Sub total:	25,285	25,550	99.0%	1,920
Play provision				
Maintenance/repairs Section 106 (play area gate)	3,243 (2,532)	2000	35.5%	
Inspections	133	250	53.2%	
Service	882	750	117.5%	
BMX track	168	500	33.6%	
Sub total:	1,893	3,500	27%	

	Actual to 31.03.2017	2016/17 Budget	% of spend	Transfer to/from reserves
Bowls green				
Maintenance/repairs	3,064	800	383%	
Water	391	600	65.2%	
Seeds/fertilizers	18	2000	0.9%	
Contractor	4234	6300	67.2%	
Service	400	400	100%	
Sub total:	8,108	10,100	80.3%	

Summary

Income to 31.03.2017		Expenditure to 31.03.2017	
Bookings	£5,002	Pavilions	£22,883
Bowls Club	£1,500	Bowls green	£8,108
Section 106	£2,532	Public open space maintenance	£1,620
		Football pitch	£783
		Play area	£4,426
Total	£9,034	Total	£37,820

8. OFFICERS REPORT

- Reports on Pavilions facilities were received as follows:
- Kitchen – Full refurbishment has been carried out with all new appliances including a boiling water system, oven, microwave and portable hobs, extra cupboards has also allowed us to offer additional lockable storage to all our regular user groups.
- Both boilers have been serviced and all equipment has been PAT tested.
- Fire alarms/extinguishers/emergency lighting to be tested late summer as per schedule.
- Main Meeting Room – Additional storage has been created in the form of a built-in floor to ceiling cupboard, floor ties replaced, curtains removed and replaced by vertical blinds and the room has been re-decorated.
- Wi-Fi – has now been connected.

- New User Group – Starting in September Broadclyst Rainbows will be using our facilities on a Friday evening (term time only)
- Future projects:
- Extra advertising through Social Media now works have been completed.
- Car park to be re-lined and cycle rack installed.
- Field Gate – to be concreted and boot scrapers repositioned to the field side of the gate.
- Kitchen – extractor fan installed and new flooring laid, also cooker to be put onto a live feed.
- Outside electrical point to be housed on the field bottom end of bowling green – proposal to share trench when works being carried out to install Helicopter pad light.
- Tennis court fence near teen zone to be repaired again or replaced, quotes to be obtained and recommendation put to the Parish Council.

9. USER GROUP REPORTS

- **Bowls**

Reported that membership is quite low despite the popularity of the new over 60's league with games being played through the season on a Wednesday afternoon and an open evening advertised by 1000 leaflet drop across Broadclyst, Cranbrook & Westclyst. Membership stands at approx. 28; on Fun Day the bowlers will be out on the green encouraging people to have a go as well as offering their ever-popular Cream Tea's.

- **Craft**

Unfortunately, the Crafter have on two occasions recently been left standing around due to the new cupboard door being locked this was and still is a total surprise to us all as the keys were removed! After the first instance, we arranged for the carpenter to fit a non-lockable handle but he had not carried out the work before it happened again we have therefore now removed the lock all together; our sincere apologies to Jean and the craft ladies.

- **Tennis**

All ok – as discussed in the Administrators report fencing work is required also discussed was the options on how to manage the gate/payment system although the keys and locks have gone missing on numerous occasions it was agreed a new padlock would be welded by chain to the gate ready for the school holidays allowing access after payment, it was also agreed that until this time no charge would be made to the tennis club.

- **Toddlers**

Helen and Karen took over the running of the group at the start of term in September 2016 they report having members from Broadclyst, Westclyst and Cranbrook and though numbers can be erratic this is not unusual for a drop-in group. Details of the group can be found on Broadclyst parent and children Facebook page, Angie advised that funding could be made available through the Parish Council to single parents requiring help with travel expenses to and from group.

- **VIP's**

VIP's have a new generation of parents showing interest and to this end a new committee has been formed and they have already made great headway in re-establishing the name. Their Easter Egg Hunt saw over 250 children take part managing to raise an amazing £650 with half the fund being donated to Clyst Caring Friends. With loads of positive feedback, future ventures

include activities on Fun Day, a scarecrow hunt in the summer holiday as well as a picnic/fate and looking further ahead a Halloween party.

- **Youth Club in partnership with YMCA**

The new extended hours, offer two separate sessions working with children in differing age groups – 6 - 7.30pm years 7 & 8 7.30 – 9pm years 10 & 11 with children in year 9 be given the choice to join either group has worked well with topics include bullying with the younger children while the older children have been discussing mental health issues as well as looking at applying for college/job's, taking part in mock interviews and social media awareness the membership is holding at approx. 90+. The club was sad to see youth leader Steph move on to pastures new and the YMCA are in the process of advertising the position with Gareth & Martha holding the fort in the meantime. SLA is due next month some funding has been sort approx. £1800 this cannot be used on salaries.

- **Football**

We welcome back Cranbrook FC for the 2017/18 season; last season they successfully came runners up in league 7 and have been promoted next season to League 6.

We also welcome back Broadclyst Football Club, Tarrot Greenaway (Chairman) was unable to attend but kindly submitted a report that was read to the committee. The committee discussed the club's concerns over the state of the pitch these mainly being dog mess and animals digging holes that need to be filled before games for safety reasons, the Parish Council are aware and have been actively working with the community to resolve the problem, poo bins are situated on all four sides of the pitch Jon advised that the dog mess situation had actually improved from the first season Cranbrook used the pitch, also discussed was the proposal to re-locate a fourth team to the pavilions it was agreed to facilitate a meeting with the club to discuss options for next season.

- **Brownies** All ok - There is a full programme of events planned for the remainder of the term, including a sleepover at the Met office, camp fire and games at Cadihoe and a four-day camp in the summer holidays.

10. AGENDA

Agenda Items for next meeting: to receive and resolve minutes from both 02/02/16 and 03/11/2016 meetings.

Date of next meeting to be confirmed

11. CLOSE OF MEETING

The meeting closed at 20:47hrs.

Signed.....

Print.....

Date.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST.