

Clerks Report to: Broadclyst Parish Council

Date of Meeting: 22 May 2017 Quarterly Finance Committee meeting

Agenda item: F17/17

Subject: Fun Day report

Recommendation:

- i. that that report be accepted
- ii. that delegation be given to the Clerk to source and arrange purchase of heavy duty gazebos

Financial implications: Low: The fun day is supported by a precepted £2,500 towards overheads.

Legal implications: Low: a Parish Council has the Power to provide community entertainment (LGA 1972 s145 (1)(a))

Equalities impact: Low: The event is open to all

Risk: Low: risks are mitigated or insured against as far as possible. Stallholders are required to arrange adequate insurance cover. The parish council submits a risk assessment to its insurers in advance of the event. It is accepted there are some risks which are beyond mitigation such as extreme weather events; the RA details actions in such events.

Link to Council Action Plan: community development

Report:

Preparation for this year's event is well underway, with bookings for stalls coming in steadily. The fun day is being promoted in the usual manner via twitter, Facebook, local media events websites, etc. As the event draws nearer, posters will go up around the parish and Killerton will also display posters in their noticeboards.

Beaumont Vets have kindly agreed to sponsor the dog show rosettes again this year so a repeat order has been placed with the same company who made last year's rosettes.



Medals have also been delivered and local sponsorship will be obtained to cover the cost.

Pinhoe Scouts are doing the BBQ and we have asked the social club to provide an outside bar. The alcohol licence covers the whole field.

In many ways, the event won't differ hugely from previous years; kids sports-day themed races in the morning, something to watch at lunchtime, dog show in the afternoon and egg throw to finish. At the time of writing this report the committee is still undecided as to the main lunchtime entertainment. Ozzy Dee has been booked to wow crowds with tricks and magic, as well as generally helping Pete Newman out on the compere front.



Equipment:

The following was reported to the Finance Committee in July 2016:

In terms of physical equipment, there is a need to acquire more outdoor tables and chairs as well as sturdy gazebos. Additional ropes and stakes would remove our dependency on the National Trust's generosity which, while we are most grateful for their continued support, is not guaranteed and is wholly reliant of the goodwill of Killerton's staff and General Manager. In terms of sustainability, it would be good in the longer term to become more self-sufficient; such equipment would be a community asset and could be made available to community groups for their events to help justify purchase costs.

Specialist equipment, i.e. PA systems, is expensive to buy, requires storage and would not have enough use to justify the purchase expense. It is therefore recommended to use outside firms where specialist supplies/services are required.

The only other purchase to consider is investing in professional standard gazebos; the pop ups are fine for occasional use in perfect conditions however are not robust enough to withstand repeated use in more typical conditions. Having made initial enquiries a professional standard 3x3 retails at c£350; x4.5m £450 (inc. VAT). They can be printed at additional cost and discounts are available for multiple purchases / accessories (wind bars, leg weights).

Council made provision of £2,500 for Fun Day overheads in its 2017/18 budget to include purchase of heavy duty gazebos; procurement of same is underway and an order for 2 heavy duty gazebos has been placed..

This concludes my report to Council.

Angie Hurren

MILCM

Broadclyst Parish Council Clerk

16 May 2017

