

Clerks Report to: Broadclyst Parish Council

Date of Meeting: 2 May 2017

Agenda item: 17/90ii

Subject: Broadclyst Sports Pavilions

Purpose of report: To update Council on regular bookings, causal hire, maintenance, staffing and any other issues as they arise.

Recommendation:

- i. that that report be noted
- ii. that any interim actions which have taken place under Officer delegation be noted
- iii. that any recommendations made be considered and a resolution reached in relation to each recommendation

Financial implications: the Pavilions is Council's biggest asset; its upkeep and operation is also one of the Council's largest areas of expenditure. Council needs to be aware of its current level of operation as well as considering issues as soon as they arise.

Legal implications: a Local Council may execute any works including works of maintenance or improvement in relation to any parish property (Clayden, 2013). The Council has a duty to take such care as in all the circumstances of the case is reasonable, to "see that the visitor will be reasonably safe in using the premises for the purposes for which he is invited or permitted by the occupier to be there¹".

As the Occupier, the Council is also reasonably expected to offer protection to trespassers ²

Equalities impact: Low

Risk: Given that the premises are frequently used by children who are expected to be more vulnerable and less able to perceive risk and understand notices, Council should guard against risk by ensuring the premises are fit for purpose at all times, with a system for reporting defects and clear delegation to enable repairs to be enacted as soon as practicable.

Link to Council Action Plan: Demonstrating excellent governance in managing the business and finances of the Council through regular monitoring and sound internal control procedures; Safe and efficient arrangements to safeguard public money; Control and management of parish public finances

¹ Occupiers Liability Act, 1957, s 2 (2)

² Occupiers Liability Act 1984; Tomlinson v Congleton Borough Council [2003] UKHL 47

Banking Report:

01/04/17 - Cheques totalling £995.00

£600 Honiton PC

£75 Mater clean

£300 B'Clyst Allotment Association Land Rental

£20 B'Clyst Allotment Association Room Rental

11/04/17 - Cheques & Cash totalling £196.50

£30 cash - Private Hire

£18.50 Creative Crafts

£148 Mixed Crafters

22/04/17 Cheque totalling £20.00

£20 Little Angels Room rental

April Total banking = £1,211.50

Pavilions Report:

April is traditionally a quite month with our term time only user groups taking two weeks off for Easter; but not so this year we have seen the VIP's use the facility to host Village Easter Egg Hunt, two children's Birthday Parties as well as an 18th Birthday party.

The Bowling season started on 08/04 with the annual pre-season supper and first roll up on 18th April.

Senior football has now finished but the juniors run right the way through to the end of April so are still a presence on a Saturday morning. and we even helped the Victory Hall when they double booked their room not a quiet month at all.

This concludes my report to Council.

Helen Cutting.

Clerk SPMC

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