

Agenda issue date: Tuesday 13th January 2026
Meeting date: Monday 19th January 2026
Meeting time: commences 19:00hrs
Meeting venue: Westclyst Primary School, Maddick Road,
 Westclyst, EX1 3YG
Agenda issued by: Angie Hurren, Clerk and RFO
Signed: *Angie Hurren*



Broadclyst Parish Council **Ordinary Meeting of the Council**

Public Notice of meeting: Press and Public were welcome to attend.
 There were two items for discussion that meet criteria for the exclusion of press and public on this agenda.
 Members of public were reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary meeting of the Broadclyst Parish Council on **Monday 19th January 2026** at **19:00hrs** at Westclyst Primary School, Maddick Road, Westclyst EX1 3YG for the purpose of transacting the following business:

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MINUTES (Draft)

26/001 OPEN MEETING; MEMBERS ATTENDANCE

- i. The Chair opened the meeting at 19:01hrs
- ii. **Attendance:** Members present recorded as: Cllr Massey (Chairman); Cllrs Boyles, Fernley, Gordon, Pepper, Rhodes, K Straw, L Straw, Taylor, Veliyeth.
In attendance: Clerk, Assistant Clerk (NC).
Members of public: 5
- iii. **Apologies:** The following Members submitted apologies prior to the meeting: Cllrs Keeping, Rylance, Whitmarsh. Cllr Chamberlian submitted apologies during the meeting via email, however this was not seen until after the meeting closed.

26/002 DISCLOSABLE PECUNIARY INTEREST

There were no new personal or pecuniary interests declared at the meeting.

26/003 MINUTES

The council received the draft Minutes from the previous meeting.

PROPOSED: It was proposed by Cllr Taylor that the council resolves to approve as a correct record the draft minutes of the Full Council meeting on Monday 1st December 2025. seconded by Cllr K Straw and carried, majority vote (1 abstention). **RESOLVED.**

26/004 COLLABORATIVE PARTNERS

There were no updates at this meeting.

26/005 BROADCLYST COUNTY DIVISION MEMBERS REPORTS

The Council received a report from County Division Member Cllr Gent, with an update around Local Government Reorganisation (LGR) and Exeter elections, noting that Exeter City Council has opted to request to cancel May 2026 elections.

TownHill traffic/parking issues are still live, with a meeting coming up in respect of that. White lines on Tithebarn Way are to be relined. There will be new / additional bus shelters in 26/27 as per clerks report later in this agenda (26/018).

26/006 BROADCLYST WARD MEMBERS REPORTS

District Ward Members Cllr Fernley gave a short verbal update.

26/007 PUBLIC QUESTIONS

Members of the public asked the following questions:

1. What is the council's position on the flags that have appeared on the southern entrance to the village. Answer: the council does not have a position on flags.
2. Representatives from the Moonhill Management Company spoke to a request made via email for a grit bin on Poltimore Way.
3. A question was raised around how to ensure fair representation as the parish continues to grow and evolve. It was noted that this is not a criticism of the current council, but a wish to ensure fairness and equal representation going forward. A Community Governance Review would provide the platform to consider options including Warding to ensure that governance arrangements are appropriate for the new Parish of Broadclyst as strategic development set out in the 2013-31 Local Plan nears completion.
4. A comment was raised regarding agenda item 26/013 that the report mentions that Cranbrook is an example of where this happens; it was clarified that public assets are not managed at Cranbrook by CICs/CIOs.

5. A comment was made in support of the creation of an Asset Delivery Group identified in the Strategic Plan, noting that it could consider options for the delivery of Tithebarn Primary School, along with the potential for a small contribution from NCIL funding.

26/008 ACCEPTANCE OF EXTERNAL REPORTS

It was proposed by Cllr Veliyeth to accept the above reports and questions. This was seconded by Cllr L Straw. Majority vote (1 against). **RESOLVED.**

26/009 COUNCIL OFFICERS REPORTS

The council received three report(s) from Officers, and considered recommendations contained within.

- A. **Tithebarn School report.** Council considered the updated position in relation to the Tithebarn School, noting anticipated build costs are now estimated nearer to c.£9m rather than the originally thought c.£6m, creating a funding gap. No decisions have been made; Cllr Gent reported that DCC, which is running a feasibility study, has stated it is still on track to open the school in September 2028.

Options for action put forward in the officers report for consideration were:

- a) **Pass a formal resolution** reaffirming Broadclyst Parish Council's strong support for the construction of a primary school at Tithebarn, citing relevant strategic and neighbourhood plan policies. No support.
- b) **Write to key stakeholders**, including DCC, EDDC, and local MPs, to express concern over the delay and to advocate for urgent funding and delivery. Support
- c) **Use Council communications** (e.g. website, newsletter, social media) to inform residents of the situation and encourage community engagement. Support.
- d) **Engage in partnership working** with local schools, developers, district and county members, and local education officers to support coordinated advocacy. No support. due to officer capacity and education not being a statutory duty of the parish council.
- e) **Monitor progress**, either through regular reporting to Full Council or via a designated lead member or working group. Support

PROPOSED: It was proposed by Cllr Fernley that the council supports actions b, c, and e above. This was seconded by Cllr Pepper and agreed by majority vote (6:4). **RESOLVED.**

Action: Cllr Massey to prepare a statement for publication and work with the Comms Committee.

- A. Moonhill Management Company request for grit bin on Poltimore Way.

PROPOSED: It was proposed by Cllr K Straw to agree option 4 in the recommendations in the report: that the Council purchases bin; Moonhill Management Company funds full cost; legal agreement confirms responsibilities. This was seconded by Cllr Gordon and agreed by majority vote (8:1). **RESOLVED.**

26/010 FINANCE AND GOVERNANCE

- i. **Finance: Payment Schedule.**

The council received the payment schedule for December 2025. **PROPOSED:** It was proposed by Cllr Veliyeth to approve; this was seconded by Cllr L Straw. Majority vote with 1 abstention. **RESOLVED.**

- ii. **Strategic Plan**

It was noted that there were no representations received following consultation on the draft Strategic Plan and therefore the council can proceed to formally adopt the draft Plan.

PROPOSED: It was proposed by Cllr Taylor to adopt; this was seconded by Cllr Veliyeth and unanimously agreed. **RESOLVED.**

26/011 PLANNING & ENVIRONMENT

- i. **Enforcements / Appeals / TPO record.**
There were no new notifications in relation to the above.
- ii. **Recent decisions**
The council received a report on recent decisions in December 2025.
- iii. **Planning Minutes**
The council received the Planning, Environment, & Traffic Committee Minutes from the meeting held on the 9th December 2025 and 13th January 2026 as a report, which recommended that the council approves the draft representation to Reg 19 consultation of the EDDC Local Plan. **PROPOSED:** It was proposed by Cllr Fernley to accept the draft Minutes as a report; this was seconded by Cllr Taylor and agreed by majority vote (6:3). **RESOLVED.**
- iv. **Planning applications.**
There were no planning applications received for consultation.

26/012 EDDC LOCAL PLAN 2020-2042 REG 19 CONSULTATION

The council received a draft representation on the second Reg 19 consultation as recommended by the Planning Committee, and considered the council's formal response to the consultation.

PROPOSED: It was proposed by Cllr K Straw, seconded Cllr Rhodes to agree the draft representation as recommended by the Planning Committee. Majority vote with 2 abstentions.

RESOLVED.

26/013 PUBLIC QUESTION RESPONSE (01.12.2025)

The council received a response to the question asked by Paula Fernley in public questions on 01.12.2025 (Minute ref: 25/193) about how a community-led CIC/CIO at Tithebarn could work in practice.

PROPOSED: It was proposed to agree the response as the council's view by Cllr Pepper, this was seconded Cllr L Straw. Majority vote (7 in favour, 1 abstention, 1 against). **RESOLVED.**

26/014 COUNCILLOR QUESTION

The council received a question from Cllr Fernley around whether the Council is willing to initiate or support a Community Governance Review for Tithebarn.

This question will be brought back at the March meeting as a formal proposal for consideration.

26/015 CORRESPONDENCE

- i. The council received the correspondence list.
- ii. The council considered the request from Kerswell Barton for a dog bin. It was noted that the council cannot use public money to provide a bin on private land; it was further noted that there is no capacity for additional bins on the current dog waste collection schedule.

26/016 FUTURE AGENDA ITEMS

As per Minute 26/014, Cllr Fernley to submit a motion that the council considers initiating &/or supporting a Community Governance Review for Tithebarn.

26/017 CONFIDENTIAL ITEMS

It was resolved that in accordance with the provision of Schedule 12a of the Local Government Act 1972, the Public Bodies (Admissions to Meetings) Act 1960, and Broadclyst Parish Council's Standing Orders, press and public be excluded from the next items.

Reasons: contractually and commercially sensitive.

26/018 BUS SHELTERS

The council receive a confidential report regarding partial funding for new/replacement bus shelters on the 1 and 4 routes across the parish.

- i. to receive a list of potential works
- ii. to receive approximate costs,
- iii. to consider recommendations contained within the report,
- iv. to consider any delegations in respect of taking this project forward.

PROPOSED: It was proposed by Cllr K Straw to agree all recommendations and delegations as set out in the report. It was noted that the 26/27 budget does not have an EMR for bus shelters, so a bid for NCIL for c.£33k to be presented to full council in the future. This was seconded by Cllr Pepper. Majority vote with 1 abstention. **RESOLVED.**

26/019 WESTCLYST FOOTBALL PITCH

The council received a confidential report containing options and costings for three different ways forward to address issues with the pitch.

- i. To agree a way forward
- ii. To discuss funding options
- iii. To consider any delegations in respect of taking this project forward.

PROPOSED: A fourth option to do nothing on the basis that the pitch is not council-owned asset, was proposed by Cllr Taylor, seconded by Cllr Gordon, and was voted on: 2 in favour, 4 against, 3 abstentions. Not carried.

PROPOSED: It was further proposed by Cllr Rhodes to investigate the cost of doing a 'light-touch' short-term work to see if the pitch can be made playable whilst a longer-term refurb project is drawn-up. This was seconded by Cllr Boyles. Majority vote (1 abstention), motion carried.

RESOLVED. Delegation to Cllr Rhodes to bring an indicative cost to Finance & Governance on 9th February 2026.

26/020 TO CLOSE THE MEETING

The meeting closed at 20:14hrs.

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT
BY REQUEST**