



19, New Buildings
Broadclyst
Exeter
EX5 3EX
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Broadclyst Parish Council Planning and Environment Committee Meeting

There was a Planning and Environment Committee meeting of Broadclyst Parish Council on **Tuesday 14th October 2025** at **19:00hrs** at Broadclyst Sports Pavilion, Holly Close, Broadclyst, EX5 3JB, for the purpose of transacting the following business:

Minutes (Draft)

P25/043 OPEN MEETING; ATTENDANCE RECORD

- i. The Chair opened the meeting at 19:00hrs.
- ii. **Present:** to record Members present. Cllr Massey (Chair); Cllrs Fernley, Gordon, Rhodes and Veliyeth.
- iii. **Apologies:** the committee accepted apologies from Cllr Pepper, L Straw and Cllr Taylor.

P25/044 DISCLOSABLE PECUNIARY INTERESTS

The Chairman reminded Members of their obligation to keep their record of interests up to date.

P25/045 MINUTES

To receive, and resolve to approve as a correct record, the draft minutes of the Planning and Environment Committee meeting on 23rd September 2025. PF prop, MG seconded unanimous The Committee received the draft minutes of the Planning and Environment Committee meeting on 23rd September 2025. Proposal: It was proposed by Cllr Fernley that the Committee accepts the draft Minutes as a correct record of the meeting. This was seconded by Cllr Gordon and unanimously agreed. RESOLVED.

P25/046 PUBLIC SESSION

There were no members of the public and no questions.

P25/047 PLANNING - APPLICATIONS FOR CONSIDERATION

The Committee received an Appeals notification for 24/1052/FUL. It was looked at in detail in the meeting. It was noted that the Neighbourhood Plan polices EC1 and EC2 would need to be looked at during the NP review. The wording would need to be slightly changed to cover the whole of the parish and not just site specific.

P25/048 EMERGENCY PLAN

The Councils Emergency Plan was deferred until its complete and then bring back to the Committee.

P25/049 NEIGHBOURHOOD PLAN PROJECTS

The Committee reviewed data gathered through the Neighbourhood Plan and subsequent community consultations to begin to identify potential short, medium, and long term projects for the Council's strategic plan.

The next piece of work will be to separate these projects into strategic projects and operational matters.

P25/050 NEIGHBOURHOOD PLAN MONITORING

- i. Committee members received a Monitoring and Light Touch Review report from the Clerk
 - a. It was noted that a full formal review of the Neighbourhood Plan is not proposed at this stage. Instead, Broadclyst Parish Council intends to wait until after the adoption of the East Devon Local Plan, currently expected in mid-to-late 2026. This will ensure the review can fully respond to any changes in strategic policy, including site allocations, infrastructure planning, and settlement boundaries.
 - b. The report recommended that Members note the intention to review the Neighbourhood Plan after the East Devon Local Plan is adopted, and that the Planning Committee will commence a regular programme of internal policy review now. This will ensure the future review is light-touch, well-evidenced, and efficient.
 - c. The report set out a month-by-month workplan to review different areas of policy, with tasks according to the work to be done.

Proposal: It was proposed by Cllr Massey that the Committee resolves to accept the report and recommendations contained within. This was seconded by Cllr Gordon, unanimously agreed and **RESOLVED**.

- ii. To consider NP policy usage in determining applications, and to identify policies for amendment. This item was deferred to the next area of work on the Neighbourhood Plan.

P25/051 CRANBROOK COMMUNITY GOVERNANCE BOUNDARY REVIEW

The Committee received a draft response for approval following the resolution of full council on Monday 6th October 2020. It was agreed to submit the draft response.

P25/052 TRAFFIC MATTERS

The committee received a report from the clerk including updates on traffic calming on Whimble Road outside The Acorns new development site and an update on the Park & Change facility at Westclyst.

P25/053 CLOSE OF MEETING

The meeting closed at 20:55hrs.

Signed:

Print:

Date:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT
BY REQUEST**