

BROADCLYST PARISH COUNCIL

FINANCE COMMITTEE MEETING MINUTES

Agenda issue date: Thursday 13.07.2023

Meeting date: Wednesday 19th July 2023

Meeting time: commences 19:00hrs

Meeting venue: Clyst Caring Day Centre, Broadclyst

Members of the Press and Public were welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2)

NB: There were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) in this meeting.

Finance Committee Members were summonsed to a Finance Committee meeting of Broadclyst Parish Council where the following business was transacted:

MINUTES

F23/038 RECORD OF ATTENDANCE AND APOLOGIES

Members present were recorded as Cllr K Straw (Chair), Cllrs. Jackson, Massey, Pepper, Taylor, Whitmarsh.

In attendance: Council Admin (Minute-taker); Clerk (advisory capacity)

Members of public: 1

Apologies were received from Cllr Rhodes (work)

F23/039 DISCLOSABLE PECUNIARY INTEREST

Members were reminded that under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, they are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

Cllr K Straw stated his personal interest as a member of the Broadclyst Theatre Group. There were no requests for dispensations.

Standing Orders were suspended:

F23/040 PUBLIC QUESTIONS

The grant applicant spoke to the committee about the Theatre Group grant application, explaining the benefit to young people and the programme that was planned.

There were no questions on items on the agenda.

The meeting reconvened under Standing Orders

F23/041 MINUTES

The committee received draft Minutes from the Finance and Governance Committee meeting on 5th June 2023 for approval.

PROPOSAL: It was proposed by Cllr K Straw that the draft minutes be accepted as a correct record of the meeting. This was seconded by Cllr Jackson, agreed unanimously, and so it was **RESOLVED**.

(It was noted that Council had received draft minutes at its meeting on 15th July as a report).

F23/042 COMMUNITY GRANT

The Committee received a community grant application from the Broadclyst Theatre Group. The application was for £2,000 towards a summer project.

It was noted that the Theatre Group had submitted some of the requested accompanying documentation (a copy of its safeguarding policy and proof of PL Insurance); the absence of additional documents was explained in the application supporting statement supplied by the applicant.

The Clerk's report was as follows:

"[...] it is recommended that this application is approved in full at **£2,000**;

- a. that in this instance the Council records a discretionary exception from its grants policy rules 2.3b, 2.3d, 2.3e, 2.3f, which require applicants to submit the group's constitution, previous year's accounts, copy of latest annual accounts/latest bank statement/balance sheet, and equality / equal opportunities policy respectively;
- b. that the Group is invited to attend a future meeting to report back to the council on the project."

PROPOSAL: It was proposed by Cllr Massey to award the grant application. This was seconded by Cllr Jackson, agreed unanimously and so it was **RESOLVED**.

F23/043 CLOSE OF MEETING

The meeting closed at 19:08

Signed:

Print:

Date:

ALL DOCUMENTS AVAILABLE IN LARGE PRINT