Broadclyst Parish Council Ordinary meeting

Members of the Press and Public were welcome to attend this meeting in in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2).

There was a Full Council meeting of Broadclyst Parish Council on **Monday 7th March 2022**, **Blackhorse Function Room, Blackhorse, EX5 2AN** commencing at **19:00hrs** for the purpose of transacting the following business

Minutes

AGENDA

22/016 MEMBERS

i. **Members Present:** Cllr H Massey (Chairman), Cllrs Chamberlain, Gent, Jackson, Pepper, Rylance, Rhodes, Staddon, K Straw, L Straw. In attendance: Clerk, Deputy Clerk, NP Officer. Members of public: 4
ii. **Apologies:** tendered by Cllr Baker and Lewis. Proposed Cllr K Straw to accept reasons tendered for absence and apologies.

22/017 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

No updates or requests for new DPIs were received.

22/018 MINUTES
To receive the draft minutes of the consultative Full Council meeting on 7th February 2022. It was proposed by Cllr K Straw to accept minutes as a correct record of the consultative meeting, seconded Cllr Rylance and unanimously agreed. RESOLVED

22/019 MEMBERS
It was noted that no petition was received following the casual vacancy announced in October 2021; the Council received a short written and verbal presentation from three candidates.

Co-Option
As there were three candidates for one vacancy, two rounds of voting were needed, with the candidate with the least number of votes being eliminated after the first round.
Paula Fernley was declared the applicant with the most votes and was therefore co-opted.
Cllr Fernley signed the acceptance of office and joined the meeting.

22/020 COMMITTEE CHANGES
To review changes to Committee membership.

1. The Council received Cllr Pepper's decision to step down as Chair of Staffing and voted to appoint a new Chair of the Staffing Committee.
   It was proposed by Cllr K Straw to appoint Cllr Jackson; seconded by Cllr Gent and unanimously agreed and so it was RESOLVED that Cllr Jackson elected as Chair of Staffing.
2. It was noted Cllr Liz Straw has stood down from the Planning committee, and Cllr Staddon from Staffing Committee and the Finance Committee.

Standing Orders were suspended:

22/021 WARD MEMBERS
i. Broadclyst County Division Members
County Division Member Cllrs Gent was in attendance; there were no questions for him.

ii. Broadclyst District Ward Members
Matters for / from District Ward Members Cllr Pepper, Rylance, and Chamberlain. Cllr Rylance gave an update on car parking charges for premium car parks across the District.

Cllr Rhodes joined the meeting.

22/022 PUBLIC QUESTIONS
There were no questions for the Council.

The meeting reconvened under Standing Orders

22/023 ACCEPTANCE OF REPORTS
The Council agreed to accept reports received from stakeholders; there were no actions arising from any of the public/stakeholder reports received this evening accordingly.

Proposed Cllr K Straw, seconded Cllr Rylance and majority vote to accept reports.

22/024 COUNCIL REPORTS

i. Clerks report

The Council received the Clerks Report for February 2022.
Matters for vote within the report:
FP18 (Killerton) route modifications. Proposed Cllr K Straw **not to** support, unanimous agreement.
FP22 (Great Barton Farm) route modifications. Majority vote **to** support (8 to 2).
YMCA SLA. Proposed Cllr K Straw to defer renewal of the SLA until such time that the Youth Committee has met and discussed access to the Youth Club across the parish and considered best value for money of delivering this public service. Vote: 5 in favour, 5 abstentions. Motion carried.
Food Bank: the review will look at the optimal way to support clients according to need; a report will come back to Council shortly.

It was proposed by Cllr K Straw, seconded Cllr Jackson to accept the Clerks report, unanimously agreed.

ii. Neighbourhood Plan report

To receive the Neighbourhood Plan Officers report for February 2022.
Due to the sensitive nature of this report, the Chairman proposed to move receipt of this report to Part B. Seconded Cllr K Straw, unanimously agreed.

22/025 FINANCE and GOVERNANCE:

i. The Council receive the draft Minutes from the Finance Committee consultative meeting on 24th January 2022 by way of a report to Council. It was proposed by Cllr Jackson to accept the draft Minutes, seconded by Cllr Massey, majority vote, RESOLVED.
ii. The Council received Q3 21-22 accounts, recommended by the Finance Committee for approval. It was proposed Cllr Massey, seconded Cllr Pepper, and received a majority vote with 2 abstentions. RESOLVED.
iii. The Council receive for approval the bank reconciliations and balance sheets to 31.01.2022 for approval. It was proposed Cllr Jackson, seconded Cllr Rylance, and received a majority vote with 2 abstentions. RESOLVED.
iv. The Council received the list of payments for January and February 2022 for approval. It was proposed Cllr Jackson, seconded Cllr Rylance, and received a majority vote with 1 abstention. RESOLVED.

22/026 PLANNING

i. Planning Committee Minutes

The Council received the draft Meeting notes from the Planning Committee meetings on 15th & 21st February 2022 which were both inquorate. Those present voted to agree the notes.

ii. Recent decisions 2022

The Council noted the following recent decisions:

Application ref:	**Location:**	**Proposal:**	**Decision**
21/2685/FUL	The Coach House Hele Exeter EX5 4PW	Subdivision of original property into 2 no. dwellings, enlargement of dormer, separation at roof level	Approval with conditions
21/2122/MRES	Land At Pinn Court Farm Pinncourt Lane Exeter EX1 3TG	Application for reserved matters approval (layout, appearance) of the Phase 3 internal road	Approval with conditions

21/3112/FUL	1 Heath Cottages Broadclyst Exeter EX5 3GZ	Construction of two new semi-detached dwellings and new vehicular access for existing dwelling	Approval with conditions

iii. Appeal decisions February 2022:
It was noted there have been 0 appeal decisions announced since the last meeting.

iv. Validated applications for consideration:
The Council discussed validated planning applications received for consultation.

Application ref:	Location:	Proposal:	Date
22/0388/FUL	15 Ross Close Exeter EX1 3UE	Single storey rear extension to dwelling.	This proposal is supported by Broadclyst Neighbourhood Plan policies. The Council agreed to submit the NP Officer's report as its comment.

22/027 CORRESPONDENCE

i. The Council received the correspondence list for the month
ii. There were no matters arising from the correspondence list.

22/028 FUTURE AGENDA ITEMS
It was noted that requests for agenda items for consideration by the Council to be sent to the Clerk no less than 2 weeks before the next meeting (to allow one week for publishing requirements).

22/029 PART B
The Chairman proposed and it was agreed that the meeting move into Part B. Members of public left the room.

The Chairman gave a brief outline on matters relating to site allocations in the Broadclyst Neighbourhood Plan and independent external expert reviews on the draft Plan, which are at odds with EDDC's report at Reg 16.

It was proposed by Cllr K Straw to move £5000 from emergency fund into NP 'pot' and, subject to EDDC continuing to raise objections, to delegate to the Clerk to instruct a barrister to give legal opinion. This was seconded by Cllr Jackson and received 7 votes in favour, majority vote.

To accept NP report: 7 in favour, 3 abstentions. Majority vote. RESOLVED.

22/030 TO CLOSE THE MEETING
The meeting closed at 20:26hrs.

Signed: Print:

Date:

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST