

**Present:****Chairman:** Cllr Pepper**Members:** Cllrs Baker, Gent, Lock, Massey, Rylance, Staddon, Wollacott,**In attendance:** Clerk, Trainee Deputy Clerk.**Members of Public:** 0

19, New Buildings
Broadclyst
Exeter
EX5 3EX
www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public were welcome to attend.

There are 0 items for discussion under part B (exclusion of press and public) on this agenda.
Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary Council meeting of Broadclyst Parish Council on **Monday 5th February 2018** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst** for the purpose of transacting the following business:

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MINUTES (Draft)

18/19 APOLOGIES

Council resolved to accept apologies from Cllrs Bromley and Francis (prior engagements) and Jackson (work commitments).

18/20 DISCLOSABLE PECUNIARY INTEREST

Cllrs Massey and Pepper declared their interest in agenda item 13/32iii Planning application 17/2961/FUL as a neighbour and personal friend respectively of the applicant.

18/21 MINUTES

Cllr Gent proposed that Council approves the draft Minutes of the Full Council 8th January 2018 as a correct record of the meeting. This proposal was seconded by Cllr Wollacott and unanimously agreed.

Cllr Pepper proposed that Council approves the draft Minutes of the Finance Committee 25th January 2018 as a correct record of the meeting. This proposal was seconded by Cllr Baker and unanimously agreed.

Standing Orders were suspended:

18/22 DISTRICT COUNCIL REPORTS

District Ward Members Cllr Pepper and Rylance were present and gave brief updates on the election of a new District Council Leader. Cllr Pepper reported that criteria and the application process for Parishes Together fund was under review.

18/23 COUNTY REPORTS

County Division members Cllr Bloxham and Randall-Johnson have been working with Council during the month on Highways and social care matters respectively.

18/24 NATIONAL TRUST REPORT

There was no report from National Trust this month.

18/25 TRAVEL CLINIC UPDATE

Council received a report following Broadclyst Community Primary School's Spring term travel clinic; this will be held termly.

18/26 PUBLIC QUESTIONS

There were no public questions on items on this Agenda.

The meeting reconvened under Standing Orders

18/27 ACCEPTANCE OF REPORTS

There were no actions arising from reports received from stakeholders

18/28 COUNCIL REPORTS

i. Clerks report

The Clerks Report for January 2018 was received, containing recommendations which were resolved as follows:

Parish Together project: the permissions are still yet to be clarified for an advertising trailer to promote community events and to engender community engagement. In order to submit an application to the next round of the Fund, the deadline of which is in the next fortnight, a project to support the trial of a befriender service at Clyst Caring Friends has gained support from Cyst Honiton, Farringdon, and Whimble.

RESOLUTION It was proposed by Cllr Gent to submit an application to the PTF for a befriender trial for £4,869.30, and to defer the trailer until such time consent is firmly established. Seconded by Cllr Wollacott and unanimously supported.

NB: The support from Whimble for the CCF project is given in anticipation that Broadclyst will continue its already resolved support for its Lengthsman project, which has been put back until next year.

ii. Pavilions report

Council received a report from the Pavilions Administrator outlining use of the Pavilions in January. It was noted that the football team has complained about dog mess on the pitch and queried its fees in relation to the facility. An article has been included in the Spring Broadsheet regarding dogs on the recreation ground, and a report been made to Environmental Health; Officers will prepare a detailed costing for Council to consider at its March meeting.

18/29 NEIGHBOURHOOD PLAN

Council received a report from the Neighbourhood Plan Officer

RESOLUTION: It was proposed by Cllr Lock to accept the recommendations within the report as follows:

- For Council to provide Janvrin with possible members for each of these groups.
- To support the work of the overview group and to note its strategic position
- For Council to acknowledge that the Broadclyst Neighbourhood Plan is aware of GESP and is working with this strategic planning/development group.

Proposal seconded by Cllr Rylance; Council was unanimous in agreement.

18/30 FINANCE

i. Bank Reconciliation

Council received the Bank Reconciliation to 31st December 2017 which was recommended for approval after scrutiny by the Finance Committee following its meeting on 25th January 2018.

RESOLUTION: It was proposed by Cllr Wollacott to ratify the bank reconciliation, seconded by Cllr Baker. Unanimously agreed.

ii. Financial Statement

Council received the financial statement and balance sheet to 31.12.2017, including virements as set out in the Finance Minutes (F18/05a), which were recommended for approval after scrutiny by the Finance Committee following its meeting on 25th January 2018

RESOLUTION: It was proposed by Cllr Wollacott to ratify the bank reconciliation, seconded by Cllr Staddon. Unanimously agreed

iii. **Payment Schedule**

Council received the list of payments for January 2018 for £15,569.12

RESOLUTION: It was proposed by Cllr Wollacott to approve the payment schedule; seconded by Cllr Massey and unanimously agreed.

iv. **Community Grant application**

Council received an application from Broadclyst Brownies for £285 to cover the cost a joint meeting between 1st Broadclyst Rainbows, Brownies and Guides to celebrate "Thinking Day" on 22nd February.

RESOLUTION: It was proposed by Cllr Gent to award the grant; seconded by Cllr Wollacott and unanimously agreed.

18/31 FINANCE COMMITTEE MEETING RECOMMENDATIONS

- i. The work done by the Finance Committee at its meeting on 25th January 2018 as per its Minutes in respect of Council's: Internal audit, Risk Management and Review, Debit Card, Statement on Internal Controls, Financial Regulations, Standing Orders, and Asset Register was noted

RESOLUTION: It was proposed by Cllr Wollacott to ratify the aforementioned documents; seconded by Cllr Staddon and unanimously agreed.

- ii. It was noted that overtime payments have been agreed for the Neighbourhood Plan Officer in relation to evening Steering Group meetings

RESOLUTION: It was proposed by Cllr Rylance to ratify the overtime; seconded by Cllr Gent and unanimously agreed.

18/32 PLANNING

i. **Recent decisions January 2018**

Application ref:	Location:	Proposal:	Outcome:
17/2631/FUL	Burraton House Broadclyst Exeter EX5 3DB	Proposed two-storey and garage extension, including the demolition of an existing garage/outbuilding	Approval with conditions
17/2687/FUL	11 Woodbury View Broadclyst EX5 3HJ	New drive way to front of property, new covered car parking area and rear first floor extension over kitchen.(part retrospective) - 11 Woodbury View Broadclyst Exeter EX5	Approval - standard time limit
17/2963/FUL	Tinklers Blackhorse Lane Blackhorse Exeter EX5 2AR	Replacement of existing sheds with single storey annexe - Tinklers Blackhorse Lane Blackhorse Exeter EX5 2AR	Approval with conditions

17/2978/TRE	Drinking Fountain Broadclyst	Group of Holm oak: Thin upper crown of the tree by removing up to 20% foliage, making 1 or 2 cuts on each primary branch between 5-15cm diameter.	Approval with conditions
16/2732/MRES	Old Park Farm Two West Clyst Exeter	Approval of reserved matters in respect of the layout, scale, appearance and landscaping of a residential development comprising 152 dwellings (covering phases 2D and 2E), including open space and associated infrastructure together with additional details as required by conditions 3.5,6,7,13,14,15,16,17,18 and 22 attached to the outline planning permission 13/0001/MOUT.	Approval with conditions
17/2746/FUL	Orchard View Broadclyst Exeter EX5 3AB	Proposed new garage with ancillary accommodation (revised scheme)	Refused
17/2990/FUL	Exeter Science Park (Anning Road/Babbage Way) Clyst Honiton	Junction infrastructure works comprising: 1) Modification to one way only and new exit vehicle barrier at northern junction of Babbage Way with Anning Road 2) New entry / exit vehicle barrier at Upper Richardson Road 3) New entry / exit vehicle barrier at Tithebarn Car Park Access Road	Approved
17/3020/FUL	3 Pound Wall Broadclyst EX5 3EB	Construction of detached outbuilding	Refused

ii. Appeal decisions January 2018:

It was noted there have been no appeal decisions announced in January 2018

iii. Validated applications:

The following validated planning applications received for consultation between the Planning Committee meeting up to the date of this meeting were discussed.

Application ref:	Location:	Proposal:	Comment
17/2792/FUL	2 Acland Road Broadclyst EX5 3HF	Construction of single storey living room extension	Application supported

17/2961/FUL	Land Adjacent To 9 Shercroft Close Broadclyst Exeter EX5 3DZ	<u>Erection of detached dwelling</u>	It was noted that this application is not in line with current Local Plan policy but that it will be in line with the emerging Neighbourhood Plan policy, therefore Council supports this application.
17/2909/FUL	Sutherlake Broadclyst Exeter EX5 3BL	<u>Construction of two storey garage/outbuilding together with workshop area on ground floor, with residential accommodation above to be used for holiday purposes</u>	Application supported.

18/33 CORRESPONDENCE

- i. Council received the January 2018 correspondence list
 - ii. The legalities surrounding slanderous comments on social media were discussed. It was agreed that officers use social media to promote events and celebrate community life in the parish, and that formal communication must come through the Council office via email office@broadclyst.org or by phone 01392 360269 (in accordance with Council's Standing Orders)
- It was noted that EDDC's new Green Waste recycling will be charged at £48/year, with a free bin provided on application.

18/34 AGENDA 5th March 2018

The following Agenda Items were noted for the March Council meeting

- TAFF to recruit more councillors
- Football report.

18/35 CLOSE OF MEETING

The meeting closed at 19:50hrs

Signed:

Print:

Date:

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST