



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

**Present: Cllrs Arthurs, Gent, Massey, Pepper, Staddon,
Wollacott**

**Also present: Liz Aleaxander (Devon Library Services), Dr Kevin
Bawn**

In attendance: Clerk

Members of public: 2

Full Council meeting

Monday 3rd November 2014

19:00hrs

Green Room, Victory Hall, Broadclyst

Press and public were welcome to attend.

There was a Full Council meeting where the following business was transacted:

MINUTES

(draft until approval on 1st December 14)

It was noted that there were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

14/194 APOLOGIES

It was resolved to accept apologies for absence from Cllrs Button, Jackson, Smith, Vaughan

14/195 DISCLOSABLE PECUNIARY INTEREST

There were no Declarations of interest not currently on Councillors' ROIs received, nor receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda

14/196 MINUTES

Draft minutes of the Parish Council meeting held on 6 October 2014 were published and previously circulated to Members. It was proposed by Cllr Gent and seconded by Cllr Wollacott, with all in favour to approve the minutes as a correct record and IT WAS RESOLVED.

Standing Orders were suspended:

14/197 LIZ ALEXANDER, CUSTOMER SERVICES MANAGER FOR DEVON LIBRARIES

Liz talked through the results of the public consultation and the direction of travel for the service at this meeting. Further information is available on the Tough Choices website-

<https://new.devon.gov.uk/libraryreview/>

The library consultation ended in July, with the results and recommendations being taken to Cabinet on 8th October 2014. Seven key ways to change service have been agreed, including bigger libraries, partnership working, and the smaller libraries being community led.

Feedback from consultation showed communities wanted to keep library staff, keep rural libraries,

as that these libraries are vital to rural more so than urban. Communities were willing to work together find sustainable solutions. 10 libraries will be chosen to act as community pilots, exploring various options such as: possible relocation, extending hours, leagues of friends – see information on DCC website.

Clyst Vale Community College (CVCC) held a consultation event which had 30 attendees plus 23 questionnaires, all echoing general findings about importance of the library. Devon Library Service (DLS) has listened and decided to move in a different direction hence the proposition to cabinet re: alternative operating structure forming trust/mutual based on established charity to take advantage of the operational benefits i.e. being exempt from business rates. It is also looking at how to extend access to smaller libraries, maybe Wi-Fi, new technology –open plus (access without staff present) setting up a friends group and working with them to extend access hours.

Nothing will change at in short term; DLS will continue to work with the college and investigate establishing a Group Of Friends

Dr Kevin Bawn, Principle at CVCC confirmed the college is happy to continue to host library and is open to working with the Parish Council and community to establish a friends group

A question was raised if there was any funding to enable the extension of the facility; any potential small pockets which could support minor diversity but this would more likely be available through the pilot scheme.

It was noted there are disadvantages to being sited on school premises with restricted access during school opening hours, but there are advantages of being a dual use library in terms of resources available to students. This is advantageous but can affect opening out of school term time. DLS can only afford to staff 6 hrs per week but extended opening times could be addressed by friends group.

It was asked how could DCC help in the future as school undertakes a long period of steady growth expand library. There is only so much to go round, but DCC/DLS are happy to talk more about this. CVCC's own plans may require library to be moved internally; to expand exponentially might need the relocation of the library outside the campus.

14/198 BROADCLYST COMMUNITY PRIMARY SCHOOL UPDATE

Cllr Massey gave a brief report on the new hall build at the Primary school.

Hall

The new school hall should be completed shortly and handover is expected mid December and should be opening to children early January 2015. The internal outfitting and decoration within the hall is now taking place, including a cinema surround sound system which has been put in place along with climate control/air conditioning.

Marquee

The marquee which has served as a temporary dining hall is scheduled to come down once the hall is fully open. The National Trust has given tentative agreement to use the area on which it is sited as a playground; visibility-wise this area is not overlooked as it is behind the school. This will be put forward officially to EDDC planning in due course.

There is also an additional potential project to erect a music room behind the school in same area; but this is still at the in-house planning stage.

Westclyst school

The Digital Primary Academy (DPA) bid for Westclyst has been put in front of the specialist schools and academies in London, concluding with a 1.5hr interview. The decision will be made in January /February 2015.

Car parking

The school is very conscious of parking issues in the village; the landlord of the Red Lion pub is

reconsidering use of an area of land to the rear of the existing car parking area; there will be a meeting between all parties (Broadclyst Primary Academy Trust, Parish Council, National Trust, Devon County Council, Red Lion Landlord) later this week.

Millwater school – BCPS backing of DFE & DPT has been approved

The following question was raised by a member of public:

What are the school's plans regarding the future use of the Victory Hall? Hall bookings can be made well in advance, so an idea of the extent of future use would enable to Booking Clerk to allocate space accordingly. It was noted that the Victory Hall very much welcomes Broadclyst Community Primary School using the village facility.

Cllr Massey replied that discussions are taking place between the school and the Victory Hall Chairman; having an additional hall facility in the village has both pros and cons. No firm decision made as yet, though the school are aware of and fully appreciate the urgent need for the Victory Hall Management Committee to know.

14/199 POLICE REPORT

The Police report had been received from PCSO Jack Stannard and circulate/published.

14/200 DISTRICT AND COUNTY REPORTS

There were no reports received from District and County Ward members

14/201 NATIONAL TRUST REPORT

There was no update from the National Trust this month. The Chairman reported how successful and enjoyable the recent cider apple event was; it had been extremely well organised and attended. It was suggested to write to Killerton with this feedback.

14/202 CRANBROOK REPORT

An update from The Reverend Mark Gilborson and his work with Cornerstone Church in Cranbrook was published. Council expressed its thanks to Mark for a most interesting update.

It was also noted the Forum had unfortunately folded due to nobody standing for election at its recent AGM and will be dissolved at the next meeting in accordance with its constitution.

14/203 TRAFFIC

It was noted that BRAKE week will be taking place between 17th and 23rd November. Broadclyst Traffic Group will be supporting this national campaign on behalf of Council, and Council wishes to thank them very much for their continued hard work.

14/204 PUBLIC QUESTIONS

A member of public raised that the leisure centre/gym at the Stable Club in Clyst St Mary is due to close in December and has a membership of approx. 1,000. What sports facilities are planned for the growth point? The parish sits in the junction of 3 districts and residents across the parish need to travel to Cullompton which is in Mid Devon, or into Exeter which is Exeter City.

Cllr Massey noted that a future business at the Science Park has been identified as being run by a company called 'The Gym' which may indicate some new leisure opportunities coming to the area. There were also concerns raised about detritus and mud on the old A30 from the airport through to the 3rd roundabout.

The meeting reconvened under Standing Orders

14/205 CLERKS REPORTS

The Clerks Reports were received and the following actions were proposed by Cllr Gent, seconded by Cllr Wollacott, unanimously supported and IT WAS RESOLVED as follows:

- i. to allocate within the budget to train the Clerk to Level 2 RoSPA
- ii. to allocate within budget to make identified maintenance to the play area (new winch for zip wire and new pedestrian access gate)

14/206 ACCEPTANCE OF REPORTS

There were no actions or matters arising from the reports.

14/207 FINANCE.**a) Bank Reconciliation**

The bank reconciliation for September 2014 was presented to Council for approval. It was proposed by Cllr Arthurs, seconded by Cllr Staddon and unanimously agreed to approve the bank rec and IT WAS RESOLVED.

b) Cranbrook Community Fund amendment

An update from EDDC decision-making panel in respect of amendments to the Cranbrook Community Fund (CCF) Administration procedure was given. It was proposed by Cllr Massey, Seconded Cllr Arthurs and unanimously agreed to adopt the revised application form and guidance notes and IT WAS RESOLVED.

c) Cranbrook Community Fund

An application from Cranbrook Guides and the associated Officers report and recommendation for a community grant for Unit flags and neckerchiefs, was received. It was proposed by Cllr Arthurs, seconded Cllr Pepper and unanimously agreed to approve the application for £500 and IT WAS RESOLVED.

d) Broadclyst Community Fund

An application from 9th Exeter (Broadclyst) Brownies & Guides and the associated Officers report/recommendation for a grant from the Parish Community Fund to enable to purchase of Official Girl Guiding Flags and neckerchiefs was received. It was proposed by Cllr Arthurs, seconded Cllr Pepper and unanimously agreed to approve the application for £390 and IT WAS RESOLVED.

e) Broadclyst Community Fund

An application from Exeter District Explorer Scouts (Rural Activity section, based at Pinhoe) and the associated Officers report/recommendation for 2 x one-off events, was received. Council noticed there was a small shortfall and agreed to use its discretion to increase the award to £540 to cover this so as not to put additional burden on any members who might be financially-disadvantaged. It was proposed by Cllr Arthurs, seconded Cllr Pepper and unanimously agreed to approve the application for £540 and IT WAS RESOLVED.

f) CCF Community Fund (Assets application)

An application from CHIC and the associated Officers report/ recommendation for a community grant for events assets and costs (i.e. gazebo, high vis vests, etc.) was received. Council used its discretion and awarded the shortfall of £43 so that funds from the pumpkin parade did not have to be used to fund the shortfall. It was proposed by Cllr Arthurs, seconded Cllr Pepper and unanimously agreed to approve the application for £543 and IT WAS RESOLVED.

g) Broadclyst Community Fund

An application from Clyst Caring Friends and the associated Officers report/recommendation for a hairdryer and upgrade to IT equipment was received. It was proposed by Cllr Arthurs, seconded Cllr Pepper and unanimously agreed to approve the application for £113.28 for a new wall-mounted hairdryer and IT WAS RESOLVED.

However it was felt that in the interests of obtaining best value when allocating public money the upgrade of an older computer from XP to Windows 7 was not cost effective. To support this group in the requested upgrade of their IT equipment, a better value option would be to provide funding for a new/reconditioned computer, preloaded with Windows 7 and MS Office. It was suggested that the IT element of this application be resubmitted to Council with a quote for a new system.

Council would like to thank everybody who gives their time so generously as volunteers to community groups, and for the groups' continuing support of and work for the community. The quality of work being done in the parish is excellent and benefits many sectors of our diverse community.

h) Cheque List

- i. The list of cheques raised for October 2014 was presented to Council for approval. It was proposed by Cllr Arthurs and seconded by Cllr Staddon that the cheque list be approved, unanimously agreed and IT WAS RESOLVED
- ii. Following an internal financial control review, it was proposed by Cllr Arthurs and seconded by Cllr Staddon to amend the cheque signing procedure as per Clerks report. All Councillors in favour and IT WAS RESOLVED

i) Section 106 Outdoor Gym project

- i. The Officers report was received stating the result of the Outdoor Gym design vote which was held on Friday 17th October 2014. Cllr Massey proposed, Cllr Gent seconded and all were in favour to approve the design tendered by SUTCLIFFE PLAY which was chosen by members of the public and IT WAS RESOLVED.
- ii. Further to the resolution made by this Council on 7 July 2014, (minute ref 14/132d): it was proposed by Cllr Gent, seconded by Cllr Massey and unanimously supported to apply for Section 106 funding for the Outdoor Gym project and IT WAS RESOLVED
- iii. Cllr Massey proposed and Cllr Gent seconded the delegation of authority to the Clerk to work with Broadclyst VIP's to progress and oversee the installation of the Outdoor Gym. All Councillors were in favour and IT WAS RESOLVED.

14/208 PLANNING

The comments from the Planning Committee, which met informally on Monday 27th October 2014 was noted. The comment has been submitted to EDDC Planning West prior to this meeting in order to meet application deadlines in accordance with the Planning Committee's delegated powers.

Since the planning meeting, there has been an email received from a parishioner regarding

13/2679/VAR at the solar farm north east of Crannafor House. The points raised in the email will require enforcing at the end of the project installation, but do not seem to relate to proposals in this variation application. Council will monitor the site in respect of previous conditions, ensuring the site is properly cleared and landscaped/planted in accordance with the original conditions.

It was proposed by Cllr Wollacott, Seconded Cllr Staddon and all were in agreement to continue to SUPPORT the variations but to raise concerns with EDDC regarding planning enforcement.

It was noted there have been various conditions attached to consents in the parish which do not seem to have been observed.

Action: Clerk to write to EDDC to request clarification on who the Planning Enforcement Officer is and to raise Council's concerns on the apparent lack of enforcement.

14/209 STREET NAMING AT SCIENCE PARK

Council has been asked to choose street names for a new road within the Science Park in accordance with the names suggested by EDDC's Street Naming and Numbering Dept.

It was suggested the name Richardson (after Lewis Fry Richardson) be used for this road.

14/210 CORRESPONDENCE

There were no matters arising to action from the Correspondence list

14/211 AGENDA 1 DECEMBER 2014

The following Agenda Items for were noted for 1st December 2014

- To follow up the FOI request received in November
- to discuss the Community self-help scheme (Road Warden) when appropriate
- to receive a Neighbourhood Plan update

14/212 CLOSE OF MEETING

The meeting closed at 21:00hrs

Signed:

Print:

Date: