

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Present: Cllrs Gent, Jackson, Massey, Pepper (Chair), Staddon, Smith, Vaughan, Wollacott

In attendance: Clerk, Assistant Clerk

Also in attendance:

Emma Jones, EDDC Cranbrook Countryside Park Warden,

Alison Smith DCC Public rights of Way

Cllr Peter Bowden DCC Ward Member

Members of public:10

Full Council meeting

Minutes (in draft form until ratified) of the meeting of Broadclyst Parish Council held at 7pm in the Green Room, Victory Hall, Broadclyst on Monday 4th August 2014

Press and public were welcome to attend. The following business was transacted:

There were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

14/138 APOLOGIES

Apologies for absence were received from Cllr Arthurs and Button (Cllrs Morshead and Rylance on sabbatical)

14/139 DISCLOSABLE PECUNIARY INTEREST

There were no Declarations of interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations received on items on the Agenda

14/140 MINUTES

IT WAS RESOLVED to approve the minutes of the Parish Council meeting held on 7 July 2014 as a correct record of the meeting. Proposer Cllr Wollacott, seconder Cllr Staddon; unanimously approved. A hard copy of the Minutes were signed by the Chairman.

Standing Orders will be suspended:

14/141 DCC PUBLIC RIGHTS OF WAY (PROW)

Alison Smith, Devon County Council's Public Rights of Way Officer, gave a short presentation regarding the review of PROW in the Parish of Broadclyst, followed by questions and answers. Maps were available to take away.

The definition of footpaths, bridleways, restricted byways and byways was explained, and that the rights of way came in force by an Act of Parliament in 1949 (National Parks and Access to the Countryside Act.) A permissive path does not appear on the definitive map as it's an agreement between landowner and public; it's not a permanent path as a change of landlord could revoke public access. A Landowner can dedicate a path as a public right of way and can control the type of use of the path, i.e. footpath, cycle-path, equestrian route.

Parish paths within Broadclyst were surveyed in 1950 by the parish council, results of the survey went through various legal process, becoming law and therefore definitive in the early 1960's.

There are 20 footpaths recorded in Broadclyst parish and no bridleways.

Maps can be found at: www.devon.gov.uk/prow by following the link to “My Local Paths” which is an interactive map showing public rights of way, permissive paths, access land and cycle-ways. Ordinance Survey map Broadclyst Parish is on O/S map ref 114, Exeter and the Exe Valley

This review is being carried out by DCC's statutory duty to keep the definitive map and statement under continuous review (Wildlife and Countryside Act 1981). Changes enable to add, upgrade, downgrade, delete, amend and update existing prows, as well as adding diversions created by landowners within the parish.

There is an Evidence Form available from DCC's website and the Parish Clerk to complete to provide evidence of current and historical use, likewise one for landowners to complete.

The Review process is as follows:

1 parish map prepared; 2 old files checked; 3 public meeting to explain review procedure; 4 consultation map and schedule produced; 5 public consultation; 6 routes researched and evidence evaluated; 7. report to committee; 8 Parish and Local Councils informed; 9 order(s); published; 10 objection period ends; 11 unopposed order(s) – orders confirmed; 12 opposed orders are referred to Secretary of State for confirmation or not.

Compiling Evidence: There are form for both user and landowner to complete, along with any other documentary evidence (maps, photographs, estate plans, other sources). This goes to PROW committee

What next? Gather evidence of use, come forward with any suggested changes to rights of way network, locate old parish maps. Suggestions to be passed to DCC by 29th September 14.

Community paths

There is a 10 step guide to community paths – gives guidance about sourcing different funding to maintain paths which are not DCC PROW paths.

14/142 POLICE REPORT

There was no Police report received this month. It was requested Clerk to find out why and report back to Council. Concern was expressed that the Sergeant at Ottery St Mary has not yet been replaced.

14/143 DISTRICT AND COUNTY REPORTS

Apologies were sent by Cllr Button (District)

A report was given by County Ward member Cllr Peter Bowden.

Internal review going on at EDDC, looking at entire planning process to address issues. Over 5,000 businesses within the area, many operating from home, shed, small building rented from local farmer. The review will be looking at how to balance Planning Policy and DMC determinations on how Policy is applied at any one instance. Policy will not sit with DMC, there will be a division which will look at Policy.

The Audit and Governance Committee acts as Planning scrutiny committee.

Cllr Bowden will arrange for a deputy to cover for him when he is on holiday later in the year.

14/144 NATIONAL TRUST REPORT

There was no report from the National Trust this month.

14/145 CRANBROOK REPORT

Written reports were received on developments at Cranbrook from Cllr Smith and from Darren Summerfield, EDDC New Community Projects Officer.

Emma Jones (Country Park Warden at Cranbrook) gave a brief update on the development of the Country park at Cranbrook. Not all areas are open to public at the moment but progress is good. A mother otter with 2 cubs has been seen on the stream, lots of Kingfishers and other wildlife within the park. There are Education opportunities planned, establishing working partnerships with Bicton park, also planting of wild flowers, traditional hedgerows and orchards.

Access to the Country Park changes regularly as contractors carry out work in various areas of the Park which has caused minor issues with residents, along with dog walkers and dumping of grass cuttings. There has been a recent outbreak of kennel cough, the Consortium has been quick to respond with informative signage and Cranbrook Vets are offering a discount on residents wishing to vaccinate their pets.

Consortium keen to open up the old Bluehayes lane as a permanent foot, cycle and bridle path; they are working in conjunction with National Trust and local Landowners to establish north south permissive paths, giving access to Ashclyst and beyond.

14/146 TRAFFIC

a) The notes from a public meeting at Clyst Honiton from Devon County Council's Transportation team regarding Highways matters in and around the Blackhorse area were received

b) A written report was received from Broadclyst Traffic Group on current issues in the parish, including the Safe Route to School in Dog Village/Clyst vale area, Parking, Cycle path between Broadclyst and Cranbrook, and the relocation of the Speed Camera from Westclyst to Broadclyst Primary School which has been referred back to the Police Commissioner.

The Parish Council recognises and is deeply appreciative of all the hard work which is undertaken by the Traffic Group.

14/147 PUBLIC QUESTIONS

There were no questions from the Public on items on this Agenda

The meeting reconvened with Standing Orders**14/148 CLERKS REPORTS**

The Clerks Report was received.

It was noted in the report that the volunteer who has acted as Groundsman for the Bowls green is retiring; various options to go forward will need to be considered, including financial implications and future use. The Clerk recommended a TAFF was convened to look at these options, including a secondary revenue stream for the facility.

14/149 PAVILIONS REPORT

The draft minutes of the Pavilions Management Committee meeting 22nd July 2014 were received and noted.

The next Sports Pavilions Management Committee meeting will be on 16th September 2014.

14/150 ACCEPTANCE OF REPORTS

Following Clerks recommendation, **IT WAS RESOLVED** to set up a TAFF consisting of Cllrs Gent and Staddon, Chairman, Clerk and Administrator. was set up to look at options following the announcements of the retiring of the volunteer groundsman at the Pavilions.

Proposed by Cllr Massey, seconded Cllr Jackson and unanimously approved.

14/151 FINANCE.

a) Draft minutes of the Quarterly Finance Committee meeting held on 23rd July 2014 were received, including the recommendation of the Finance Committee regarding Council's Option to Tax. **IT WAS RESOLVED** to approve these draft minutes as a correct record of the meeting.

Proposed Cllr Massey, seconded Cllr Jackson, all in favour.

b) **IT WAS RESOLVED** to accept the recommendations from Finance Committee re staff salaries with effect from 1st August 2014

Proposed Cllr Massey, seconded Cllr Smith, all in favour.

c) A recommendation was received from the Cranbrook Community Fund Committee in respect of the application received from CHIC for a start-up grant for a Community Market in Cranbrook. **IT WAS RESOLVED** to process the application in accordance with the recommendation, awarding £504 to support the project.

Proposed Cllr Pepper seconded Cllr Jackson, all in favour.

d) An application was received from Broadclyst Vikings Youth Football Club for a grant from the Parish Community Fund. Officers have carried out a criteria check and **IT WAS RESOLVED** to process the application in accordance with the Officers recommendation, awarding a grant of £204.48. Proposer Cllr Gent, seconder Cllr Vaughan; all in favour. Cllr Massey abstained from the discussion and vote as his son plays for the team.

e) **IT WAS RESOLVED** to approve the list of cheques raised for July 2014

Proposed by Cllr Jackson, seconded Cllr Smith, unanimously approved

14/152 PLANNING

a) Recent comment from the Planning Committee which met on Monday 21st July was noted. Recent application results were updated

b) The application of Rockbeare Parish Council for a Neighbourhood Plan Area was noted. BPC is happy to support this proposed area.

c) 14/1615/01 Land west of FitzRoy Road and north of Honiton Road, Exeter, EX1 3RS
Exeter City Council application, consulted along with Bishops Clyst as Neighbouring parish
Closing date 5th August

Mixed use development to provide a District Centre comprising uses within some or all of Classes A1 (Retail) with associated Garden Centre, A2 (Financial and Professional Services), A3 (Restaurants and Cafes), A5 (Hot Food Takeaway), D1 (Non-residential institutions), D2 (Leisure), associated means of access, access road, car parking, infrastructure works, public realm and landscaping

Council has concerns as to the effect of the future development of facilities at Cranbrook, however given the number of houses outlined for development in the immediate area, there will be sufficient support for this facility.

- d)14/1088/FUL Fairway (Land Rear Of) London Road, Rockbeare (closing date 11th August)
Supported unanimously.
- e)14/1603/MFUL Park Farm Parkside Crescent. Proposed replacement of farm building
(closing date 22 August) Supported unanimously

14/153 CORRESPONDENCE

There were no matters arising from the Correspondence list

14/154 AGENDA 1 SEPTEMBER 14

Agenda Items carried forward to 1st September 2014:

To set up a TAFF to liaise with DCC for the Definitive paths review.

14/155 CLOSE OF MEETING

The meeting closed at 21:15hrs

Signed.....

Printed.....

Dated.....

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST.