

Broadclyst Sports Pavilions Management Committee **Minutes (draft)**

10am Tuesday 22nd July 2014
Sports Pavilions, Broadclyst.

1. WELCOME

The Chair opened the meeting at 10.10am welcome to all.

2. PRESENT / APOLOGIES

Members present: Cllr Pepper (Chair), Steven Higginson, Margaret Simmons, Stephen Schlich,
In attendance: Helen Cutting (Administrator), Angie Hurren (Clerk)
Apologies were received from Michelle Bailey

3. APPROVAL OF DRAFT MINUTES FROM SPMC AGM MEETING ON 20TH May 2014.

Proposed by Stephen Schlich and seconded by Margaret Simmons, approved unanimously as a correct record of the meeting and the Chair signed the file copy for the records.

4. FINANCE REPORT

The Clerk tabled the finance report for the first quarter showing receipts totaling £1,449.00 and payments of £4,838.18 of which £4,721.61 accounts for maintenance, utilities and wages with the remaining £116.57 being asset purchases.

The committee were advised that in July both the new lock system @ £1217.00 and the Dennis mower cartridge and fertilizer spinner @ £1220.00 payments would be made.

Some of the outgoings in the first quarter are annual payments, i.e. refuse collection, fire extinguisher check.

It was noted that having one less senior and one more junior football team for the 14/15 season will bring in slightly less in terms of pitch hire, although this will be reflected in reduced gas bills as junior teams do not tend to use the showers.

5. DOOR LOCKS & CHANGING ROOM FAN UP-DATE

The new key less system is now ready to go live, It was agreed that each user group would be given an individual I.D. and code number of 6 digits for the main door and that Helen and Angie would set up the key pad next week once the term time groups had finished for the summer, the numbers will then be issued via email. Those groups who use the changing rooms will also be given the codes for the home, away and ref room these are fixed numbers for all users.

The new Fans in the home and away changing rooms have now been fitted and the Clerk will arrange a quote to have the rooms deep cleaned.

6. BRIEF USER GROUP UP-DATES

a. Bowls

Steven advised the committee that following the bowls committee meeting last night 21.07.14 that the Captain, Secretary & Treasurer had all stood down and the Groundskeeper is retiring. Many of these

positions are internal matters, how-ever the up keep of the grounds is the responsibility of the SPMC, mowing will still be carried out by club members all other duties will require the possible recruitment of a groundskeeper, the hard work preparing for this season has already been carried out and it was proposed that the current green keeper be asked to cover until April 2015 giving the PC time to budget for the extra expenditure, Steven asked what cost implications this would mean to the bowls club as even though an enormous amount of effort has been made to recruit new members only two extra people have signed up this season, the chairman advised that no extra costs would be passed onto the club. As of the end of this season the bowls club will longer play on a Friday night.

b. Craft

The Craft ladies are happy however they will not be using the facility much over the following month.

c. Tennis

Tennis club reports they are happy with their new nets and freshly painted shed. It was discussed that the multi-use lines are still on the agenda when the courts are re marked probably in the next couple of months.

d. Toddlers

Angie reported that the Toddler group was ticking over nicely, this Friday would be their last session before the summer break.

e. VIP's

The Youth Club has been re-launch and is taking place on Wednesday evenings 7-9pm they will not close completely over the summer holidays but will run three extra sessions.

f. Football

Pitch maintenance has now been completed and on the advice of the Groundskeepers the pitch will not be available to hire until the beginning of August (season starts 23/08/2014) confirmed teams Newtown x 2 (SENIOR) Exeter Panthers, Broadclyst U15 and Broadclyst Vikings U9 (JUNIORS)

g. Brownies

Going from strength to strength, now has a waiting list, finished this week will be back in September.

7. ANY OTHER BUSINESS

A discussion was held on the advantages and disadvantages of installing a phone line and introducing broadband. Given that a new security system has been budgeted for by PC finance and that an internet based system would be most beneficial, along with the added advantages of offering free Wi-fi to potential user groups and casual users it was agreed to recommend to Council the introduction of a phone line and internet at the Pavilions.

Action: Chris to look into costs and report back at the next meeting.

8. MEETING ENDED AT 11.15am

9. DATE OF NEXT MEETING

Confirmed for 16th September 2014.

Signed:

Print:

Position:

Date:

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