

Issue date: Friday 29th April 2022

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To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary Meeting of the Council

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to the Annual meeting of the Broadclyst Parish Council on **Monday 4th July 2022 at 19:00hrs** at Blackhorse Inn Function Room, Old Honiton Road, Blackhorse, EX5 2AN for the purpose of transacting the following business:

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AGENDA

22/056 MEMBERS

- i. **Present:** to record Members present and the method / platform by which they are attending
- ii. **Apologies:** Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

22/057 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

22/058 MINUTES

To receive, and resolve to approve as a correct record, the draft minutes of the Full Council meeting on 9th May 2022 and the Full Council extraordinary meeting on 20th June 2022.

Standing Orders will be suspended:

22/059 WARD MEMBERS

i. **Broadclyst County Division Members**

To consider matters for / from County Division Members Cllrs Bloxham and Randall-Johnson (NB: Due to DCC elections in May, County Members are in purdah)

ii. **Broadclyst District Ward Members**

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

22/060 PUBLIC QUESTIONS

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders. (The Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item). Please see notes on public speaking during virtual meetings on the last page of this agenda.

The meeting will reconvene under Standing Orders

22/061 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to consider any actions arising from any of the public/stakeholder reports received this evening accordingly.

22/062 CLERK'S REPORT

22/063 FINANCE

- i. **Finance Committee Minutes**
To receive draft Minutes from the Finance and Governance Committee's meeting on 16th June 2022 as a report.
- ii. **Payment Schedule**
To resolve to approve the list of payments for June 2022.

22/064 SUMMER YOUTH PROVISION

- i. To receive a verbal update from Youth Committee Chair, Cllr Liz Straw, regarding youth provision through the summer holidays.
- ii. To consider a request for funding the summer activities program:
 - 4th August Pizza Event and Wide Games
 - 25th August BBQ and Wide Games
 - 1st September Lazer Tag Afternoon.

Staff Salaries and Activities Costs **Total: £1341**

22/065 PLANNING

i. Recent decisions May/June 2022

Recent decisions in April 2022 are listed in a report in the meeting documents file.

ii. Appeal decisions May/June 2022:

To note there have been 0 appeal decisions announced since the last meeting.

iii. Planning applications for consultation

Applications for consideration will be tabled. Current consultations can be found online at <https://planning.eastdevon.gov.uk/online-applications/> and using the monthly list search tab.

Members of public are respectfully reminded that they can make individual representations via the planning portal at the above link.

22/066 CORRESPONDENCE

- i. To receive the correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

22/067 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

22/068 PART B

The Chairman to propose that the meeting moves into Part B (exclusion of press and public) as the next items for discussion contains matters of a sensitive, confidential, and/or contractual detail.

22/069 BUS SHELTERS, TITHEBARN WAY

- i. To receive a quote for the provision, installation, and ongoing cleaning/maintenance of two 2 bay 3m bus shelters.
- ii. To resolve to place the order (there is a 3-4 month lead time – this should get them installed before the winter)
- iii. To resolve to use CIL to finance this community infrastructure provision.

22/070 TO CLOSE THE MEETING

Dated this 28th June 2022

Angie Hurren

Broadclyst Parish Council Clerk & RFO

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking during council meetings

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Inclusivity

We appreciate meetings are not easy for everybody to attend. Should you have any special needs or require any reasonable adjustments to help you to make individual contributions, please contact the office in advance on 01392 360269. You may submit questions in advance of the meeting by phone or by emailing clerk@broadclyst.org

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.