

Issue date: 30th January 2022
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To: Broadclyst Parish Council Finance Committee Members

For Information: Broadclyst Parish Councillors,
District and County Ward Members, Press and Public.

Broadclyst Parish Council Consultative Ordinary meeting

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). Important - this meeting will be conducted online and recorded by MS Teams only. Please do not attend a physical venue. If you need help to attend, please contact the office on 01392 360269 or email office@broadclyst.org

Between 6th September 2021 to 30th April 2022¹, the Council has delegated much of the decision making to Officers. Any Officer decisions arising from recommendations from this consultative meeting will be published on the Council's website in Minutes or reports.

NB: There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) in this meeting.

You are hereby invited to attend a consultative Full Council meeting of Broadclyst Parish Council on **Monday 7th February 2022**, held virtually via Microsoft Teams, commencing at **19:00hrs** via [Click here to join the meeting](#) for the purpose of transacting the following business

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¹ Or earlier, as Covid / national legislation / risk assessments permit

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AGENDA

22/001 MEMBERS

- i. **Present:** to record Members present and the method / platform by which they are attending
- ii. **Apologies:** Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

22/002 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

22/003 MINUTES

To receive the draft minutes of the consultative Full Council meeting on 1 November, 13 December 2021.

22/004 COUNCILLOR VACANCY

To note the period during which any ten electors can give notice requiring an election to fill the vacancy has expired and Council has received confirmation from the District Council that the vacancy can be filled by co-option.

As a vote is required, co-option cannot be done virtually, and so will be an agenda item on Council's next face-to-face meeting, schedule for 7th March 2022 (subject to Covid restrictions on that date).

Standing Orders will be suspended:

22/005 YMCA Update

To receive an update re broadclyst Youth Club from Sam Thomas at YMCA

22/006 WARD MEMBERS

- i. **Broadclyst County Division Members**

To consider matters for / from County Division Members Cllrs Gent and Randall-Johnson

ii. Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

22/007 PUBLIC QUESTIONS

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders. (The Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item). Please see notes on public speaking during virtual meetings on the last page of this agenda.

The meeting will reconvene under Standing Orders

22/008 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to consider any actions arising from any of the public/stakeholder reports received this evening accordingly.

22/009 COUNCIL REPORTS

i. Deputy Clerks report

To receive the Deputy Clerks Report for January 2022

ii. Clerks report

To receive the Clerks Report for January 2022

iii. Neighbourhood Plan report

To receive the Neighbourhood Plan Officers report for January 2022

22/010 FINANCE and GOVERNANCE:

- i. To receive the draft Minutes from the Finance Committee consultative meeting on 24th January 2022 by way of a report to Council.
- ii. To note Council's Q3 accounts and internal controls, including delegated decisions
- iii. To note the list of payments for December 2021 and January 2022.

22/011 PLANNING

i. Recent decisions 2021/22

The following recent decisions have been announced at the time of publishing this agenda:

Application ref:	Location:	Proposal:	Decision
21/2685/FUL	The Coach House Hele Exeter EX5 4PW	Subdivision of original property into 2 no. dwellings, enlargement of dormer, separation at roof level	Approval with conditions
21/2122/MRES	Land At Pinn Court Farm Pinn Court Lane Exeter EX1 3TG	Application for reserved matters approval (layout, appearance) of the Phase 3 internal road	Approval with conditions
21/3035/CPL	Beare House Beare Broadclyst Exeter EX5 3JX	Proposed alterations to dwellinghouse, replacement single storey rear extension, alterations to roof and repositioning of flue under Schedule 2, Part 1, Classes A, C & G	Refused CPL Refuse Part 1

ii. Appeal decisions December 2021/January 2022:

To note there have been 0 appeal decisions announced since the last meeting.

iii. Validated applications for consideration:

To discuss validated planning applications received for consultation.

To resolve to accept the delegated comments.

(NB: Planning applications received after publication of this agenda may be considered

Application ref:	Location:	Proposal:	Date
22/0013/FUL	72 Park Lane Exeter EX4 9HP	<u>Erection of a detached dwelling</u>	25 th Feb 2022
21/3235/MFUL	Land Adjacent To Sandycote Blackhorse Honiton Road Exeter EX5 2FT	<u>Demolition of existing dwelling and outbuildings, and construction of 45 no. dwellings (22 no. affordable), means of access and associated works</u>	25 th Feb 2022
22/0031/FUL	Beare House Beare Broadclyst Exeter EX5 3JX	<u>Proposed alterations to dwellinghouse; replacement single storey rear extension; alterations to roof and repositioning of flue.</u>	17 th Feb 2022
22/0127/FUL	49 Hawkins Road Exeter Devon EX1 3UW	<u>Single storey rear extension.</u>	17 th Feb 2022

22/013 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

22/014 FUTURE AGENDA ITEMS

- i. To note a Planning Committee meeting will be held to consider the Council's response to the Cranbrook Plan consultation.
- ii. To receive requests for agenda items for consideration by the Council.

22/015 TO CLOSE THE MEETING

Dated this Tuesday 1st February 2022

Angie Hurren

Broadclyst Parish Council Clerk

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Public speaking during meetings

Members of the public are welcome to virtually attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda; you will then be able to speak on that matter only. Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Inclusivity

We appreciate meetings are not easy for everybody to attend. Should you have any special needs or require any reasonable adjustments to help you to make individual contributions, please contact the office in advance on 01392 360269. You may submit questions in advance of the meeting by phone or by emailing clerk@broadclyst.org

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.