

Issue date: Tuesday 26th October 2021

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To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.



Broadclyst Parish Council Ordinary Consultative Meeting

Press and Public are welcome to attend.

Members of the press and public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960(1) (2). Please note – this consultative meeting will only be conducted online and recorded by MS Teams. Please do not attend a physical venue. If you need help to attend virtually, please contact the office on 01392 360269 or email office@broadclyst.org

There are 0 items for discussion under part B (exclusion of press and public) on this agenda. Members of public are reminded that their attendance at this meeting is a matter of public record.

Between 6th September 2021 to 30th April 2022¹, the Council has delegated much of the decision making to Officers. Any Officer decisions arising from recommendations from this consultative meeting will be published on the Council's website in Minutes or reports.

You are hereby invited to attend a consultative Full Council meeting of Broadclyst Parish Council on **Monday 1st November 2021**, held virtually via Microsoft Teams commencing at **19:00hrs** via [Click here to join the meeting](#) (Ctrl+click to follow the link) for the purpose of transacting the following business

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¹ Or earlier, as Covid / national legislation / risk assessments permit

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21/091 MEMBERS

- i. **Present:** to record Members present and the method / platform by which they are attending
- ii. **Apologies:** Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

21/092 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

21/093 MINUTES

To note the draft minutes of the Full Council meeting on 6th September 2021 and consultative Full Council meeting on 13th September 2021.

Standing Orders will be suspended:

21/094 WARD MEMBERS

- i. **Broadclyst County Division Members**
To consider matters for / from County Division Members Cllrs Gent and Randall-Johnson
- ii. **Broadclyst District Ward Members**
To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

21/095 NATIONAL TRUST REPORT

To receive a report from the National Trust

21/096 PUBLIC QUESTIONS

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders. (The Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item). Please see notes on public speaking during virtual meetings on the last page of this agenda.

The meeting will reconvene under Standing Orders

21/097 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to consider any actions arising from any of the public/stakeholder reports received this evening accordingly.

21/098 COUNCIL REPORTS

i. Deputy Clerks report

To receive the Deputy Clerks Report for September/October 2021 and to resolve any recommendations contained within.

ii. Clerks / Food Bank report

To receive the Clerks Report, incorporating the Food Bank report, and to resolve any recommendations contained within.

iii. Neighbourhood Plan Officer report

To receive a report from the Neighbourhood Plan Officer, and to resolve any recommendations contained within.

21/099 FINANCE

i. Financial Reporting:

To receive draft Minutes from the Finance and Governance Committee consultative meeting on 11th October and Committee meeting on 27th October as a report to Council.

ii. Payment Schedule

To receive the payment schedule for October (NB the schedule will be published before month-end so will not be complete. End of month transactions will be recorded in November's schedule.

21/100 PLANNING

i. Planning Committee Minutes

To receive draft Minutes from 04.10.2021 as a report

ii. Planning Decisions

The following recent decisions have been announced at the time of publishing this agenda:

Application ref:	Location:	Proposal:	Decision
21/2243/FUL	Gateshayes Farm Whimple Exeter EX5 2PA	Erection of an agricultural building	Approved
21/2369/FUL	1 Heath Cottages Broadclyst Exeter EX5 3GZ	Erection of 2no. dwellings and associated access	Withdrawn
21/1997/FUL	Meldon Endsleigh Crescent Blackhorse Exeter EX5 2AW	Erection of first floor extension to side and rear of dwelling, above existing ground floor extension.	Approved

21/2414/FUL	19 West Clyst Exeter EX1 3TP	Demolition of existing garage, single storey side extension garage.	Approved
21/2279/FUL	7 Lime Close Broadclyst Exeter EX5 3LU	Ground floor rear extension and first floor rear extension	Approved

iii. Validated Applications for Consideration:

Application ref:	Location:	Proposal:	Date
21/2715/FUL	40 Parkside Road Exeter EX1 3TN	<u>Single storey side extension, single storey rear extension and addition of a patio with alterations to fenestration and demolition of existing conservatory.</u>	Thu 11 Nov 2021
21/2604/OUT	6 Railway Terrace Broadclyst Station Exeter EX5 3AX	<u>Outline application, with all matters reserved, for the erection of seven dwellings.</u>	Fri 12 Nov 2021
21/2685/FUL	The Coach House Hele Exeter EX5 4PW	<u>Subdivision of original property into 2 no. dwellings, enlargement of dormer, separation at roof level</u>	Wed 10 Nov 2021
21/2490/MRES	Land North Of Old Tithebarn Lane Clyst Honiton	<u>Reserved matters application (access, appearance, landscaping, layout and scale) for construction of 150 dwellings including affordable housing, landscaping, allotments, NEAP and associated site infrastructure; pursuant to outline planning permission reference 17/1019/MOUT. The proposal includes the discharge of conditions 6, 7, 9, 11, 12, 13, 14, 15, 16, 17, 20, 21, 23, 24, 25, 28, 34, 36 and 37 of outline planning permission reference 17/1019/MOUT</u>	Fri 12 Nov 2021

iv. Appeal decisions April 2021:

To note there have been 0 appeal decisions announced since the last meeting.

21/101 COUNCILLOR MOTION

- i. To receive a brief paper from Cllr L Straw entitled “Reducing School Run Dangers in Broadclyst”, outlining a project that seeks to address parking and road safety issues on/around Town Hill, Broadclyst. The paper seeks agreement to submit a funding application to the Police and Crime Commissioners ‘Call for Ideas’

<https://www.devonandcornwall-pcc.gov.uk/news-and-blog/multimedia-hub/%C2%A3100,000-up-for-grabs-for-road-safety-ideas-where-you-live/>

- ii. The funding requires the applicant to select if the project has or does not have the support of the Parish/Town Council. To discuss and indicate views to Officers if the Council would support the project (and therefore funding bid), so Officers can respond to the funding bid within the deadline (1st November).

21/102 CORRESPONDENCE

- i. To receive the correspondence list for the month of October
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

21/103 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

21/104 TO CLOSE THE MEETING

Dated this Tuesday 26th October 2021

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking during virtual meetings

Members of the public are welcome to virtually attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting. You can join the meeting as a guest by clicking the "Join Microsoft Teams Meeting" link at the top of this agenda.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. Your microphone will be unmuted when it is your turn to speak, and you will then be able to speak on that matter only. You can use the chat function to indicate that you wish to ask a question.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Inclusivity

We appreciate virtual meetings are not easy for everybody to attend. Should you have any special needs or require any reasonable adjustments to help you to make individual contributions, please contact the office in advance on 01392 360269. You may submit questions in advance of the meeting by phone or by emailing clerk@broadclyst.org

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.