

Issue date: Tuesday 7th September 2021

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Parish Clerk



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To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Consultative Ordinary meeting

Press and Public are welcome to attend.

There are 0 items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to a Consultative Ordinary Council meeting of Broadclyst Parish Council on
Monday 13th September 2021 at 19:00hrs which will be held virtually via Microsoft Teams

Join on your computer or mobile app [Click here to join the meeting](#)

for the purpose of transacting the following business:

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AGENDA

21/091 MEMBERS

- i. **Present:** to record Members present and the method / platform by which they are attending
- ii. **Apologies:** Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

21/092 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

21/093 MINUTES

To receive, and resolve to approve as a correct record, the draft minutes of the Full Council meeting on 4th May 2021 and 6th September 2021.

Standing Orders will be suspended:

21/094 WARD MEMBERS

Broadclyst County Division Members

To consider matters for / from County Division Members Cllrs Gent and Randall-Johnson

Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

21/095 PUBLIC QUESTIONS

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders. (The Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item). Please see notes on public speaking during virtual meetings on the last page of this agenda.

The meeting will reconvene under Standing Orders

21/096 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to consider any actions arising from any of the public/stakeholder reports received this evening accordingly.

21/097 COUNCIL REPORTS

i. Deputy Clerks report

To receive the Deputy Clerks Report for July/Aug 2021 and to resolve any recommendations contained within.

ii. Clerks / Food Bank report

To receive the Clerks Report, incorporating the Food Bank report, and to resolve any recommendations contained within.

iii. Neighbourhood Plan Officer report

To receive a report from the Neighbourhood Plan Officer, and to resolve any recommendations contained within.

21/098 FINANCE and GOVERNANCE:

- i. To receive July, August 2021 accounts (balance sheet, IE, bank reconciliations).
- ii. To receive and resolve to approve the list of payments for July, Aug 2021.
- iii. To receive and resolve to approve as a report the draft Finance Committee Minutes from 5th July 2021

21/099 PLANNING

Recent decisions 2021

The following recent decisions have been announced at the time of publishing this agenda:

Application ref:	Location:	Proposal:	Decision
21/1464/FUL	Pentlands Old Coach Road Broadclyst Exeter EX5 3EZ	Demolition of existing garage and erection of a two-storey side and front extension; amendments to existing access to form parking area.	Approved
21/1696/FUL 21/1697/LBC	Loxbrook Farm Broadclyst Exeter EX5 3BN	Single storey side extension to the main Farmhouse	Approved Approval with conditions
21/1699/FUL	University Of Exeter Engineering Research Centre Anning Road Science Park Exeter Devon EX5 2GD	Installation of plant equipment and battery storage container, and alterations to fenestration	Approval with conditions
18/1653/MOUT	Land North Of Moonhill Copse West Clyst Exeter	Outline planning application (appearance, landscaping, layout and scale reserved) for up to 71 dwellings, together with access and associated infrastructure, landscaping and drainage	Approval with conditions
21/1589/FUL	Land Off Hawkins Road Broadclyst West Clyst	Creation of a heat substation with associated access, landscaping and security fencing.	Approval with conditions
21/0314/LBC	1-8 Burroughs Almshouses Church Lane Broadclyst EX5 3EQ	Replace 16no. windows on south elevation; 16 no. windows on north elevation; replace 8no. doors on south elevation and replace rainwater goods on north and south elevation	Approval with conditions

Appeal decisions Aug 2021:

To note there have been 0 appeal decisions announced since the last meeting.

Validated applications for consideration:

To discuss validated planning applications received for consultation.

To resolve to accept the delegated comments.

(NB: Planning applications received after publication of this agenda may be considered)

Application ref:	Location:	Proposal:	Date
21/2279/FUL	7 Lime Close Broadclyst Exeter EX5 3LU	Ground floor rear extension and first floor rear extension	Thu 23 Sep 2021
21/2328/TRE	Elbury Farm Broadclyst Exeter EX5 3BH	40 x Ash - Fell. Reason: Appropriate arboricultural management.	Fri 01 Oct 2021
19/1799/MOUT	Land At Park Farm (Phase 3) West Clyst Exeter	The applicant has submitted an Environmental Statement (ES) as part of the original application	Mon 13 th Sept 2021
21/2301/FUL	Killerton House Killerton Exeter EX5 3LE	Use of land at Killerton for a Festive Light Trail, including siting of Catering concessions and overflow parking.	Fri 08 Oct 2021

21/100 EDDC PUBLIC TOILETS CONSULTATION SURVEY

EDDC wants your views on the proposals for the future of the public toilets throughout East Devon. EDDC have requested each parish council to fill in one questionnaire, either by completing one questionnaire together or to nominate someone to fill in the official response.

<https://eastdevon.gov.uk/community-engagement/public-toilet-review/> needs to be completed by 5pm on 1 October 2021

In basic terms EDDC are proposing to split the public toilets into three categories:

1. Category A - These are important public toilet sites which underpin the community, visitor economy or town, in which we will continue to invest and maintain. These toilets will meet our Guiding Principles and be open in design, easy to maintain, will have open access disabled facilities (not RADAR key restricted) and incorporate energy saving features. Where category A toilets do not currently meet these standards we will invest in them so they do. Category A sites will have a long term investment plan to ensure the facilities East Devon manages continue to be of a high standard.
2. Category B - Still relevant locally, but less well used or where there are multiple toilets in close proximity (according to proximity maps and 4/8 minute walking zones). If a toilet has been listed as suggested category B it means we would look at other options for the use of the site. At sites identified as category B, we could consider marketing a lease opportunity for a different offer such as a café, to include a publicly accessible toilet, or sell the public toilets, depending on the options for each particular site. Town or parish councils and

community groups could bid for these sites as well, but we believe category B sites offer good potential for an alternative use and therefore would attract a commercial value.

3. Category C - As above, but less well used or the area is well served by toilets. In these examples we don't believe there is a commercial alternative that could provide an income and publicly accessible toilet. The toilet should be offered as a freehold transfer for a negligible / very low amount to the town or parish council or community group to operate with a requirement that they should make an additional payment to us should the use subsequently change. It is acknowledged and accepted that a parish or town council or community group might wish to remodel a building and we would have no objection to them doing so, provided an appropriate toilet facility remains. It is proposed that no money would be paid by us to anyone taking on these toilets, due to our budget shortfall, but that they would be in serviceable condition. Under these proposals these toilets are over the level of provision as outlined in the Guiding Principles and it can be considered that we can no longer afford to provide them. If the town or parish council or a community group did not wish to take them on, they would be closed, and in most cases demolished to provide additional car parking spaces.

21/101 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

21/102 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

21/103 PART B

The Chairman to propose that the meeting moves into Part B (exclusion of press and public) as the next items for discussion contains matters of a sensitive, confidential, and/or contractual detail.

21/104 SECURITY AT PAVILIONS

To receive a quote to supply and install 1 x additional 4k CCTV camera for the Pavilions.

21/105 TO CLOSE THE MEETING

Dated this Tuesday 7th September 2021

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking during virtual meetings

Members of the public are welcome to virtually attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting. You can join the meeting as a guest by clicking the "Join Microsoft Teams Meeting" link at the top of this agenda.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. Your microphone will be unmuted when it is your turn to speak, and you will then be able to speak on that matter only. You can use the chat function to indicate that you wish to ask a question.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Inclusivity

We appreciate virtual meetings are not easy for everybody to attend. Should you have any special needs or require any reasonable adjustments to help you to make individual contributions, please contact the office in advance on 01392 360269. You may submit questions in advance of the meeting by phone or by emailing clerk@broadclyst.org

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.