

Issue date: Tuesday 28th January 2020

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Parish Clerk



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Exeter

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To: Broadclyst Parish Council Members.

For Information: District and County Ward Members,
Press and Public.

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.
Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 3rd February 2020 at 19:00hrs** in the **Broadclyst Primary School Hall, Broadclyst, EX5 3JG** for the purpose of transacting the following business:

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AGENDA

20/023 MEMBERS APOLOGIES

Apologies: Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

20/024 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

20/025 MINUTES

- i. To note that the minutes of the Full Council meeting on 6th January 2020 were ratified at the Council's Extraordinary meeting on 20th January 2020, draft minutes for which will be ratified in Agenda item 20/032iv.

Standing Orders will be suspended:

20/026 PRESENTATION: Clyst Valley Regional Park Masterplan

Presentation from Simon Bates (East Devon's Green Infrastructure Manager) about the Masterplan: With a growing population, it's important that communities can connect with nature for their health and wellbeing. Equally, it's important that the things that make the valley special are protected and restored; tranquillity, wildlife, old trees and orchards to name but a few. We need your help to plan for the future, connecting a growing population with wildlife-rich countryside on our doorsteps.

20/027 COUNTY AND DISTRICT COUNCIL WARD MEMBERS

Broadclyst County Division Members

To consider matters for / from County Division Members Cllrs Bloxham and Randall-Johnson

Broadclyst District Ward Members

To consider matters for / from District Ward Members Cllr Pepper, Rylance and Chamberlain

20/028 NATIONAL TRUST REPORT

To receive a report from the National Trust

20/029 PUBLIC QUESTIONS

Public questions are invited on items on this Agenda (please note that the Chairman reserves the right to restrict this item to no longer than 15 minutes, with a maximum of 3 minutes per item).

The meeting will reconvene under Standing Orders

20/030 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

20/031 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report for January 2020 and to resolve any recommendations contained within.

ii. Pavilions report

To receive a report from the Pavilions Administrator for January 2020 and to resolve any recommendations contained within.

iii. Neighbourhood Plan report

To receive a report/update for January 2020 from the Neighbourhood Plan Lead Officer and to resolve any recommendations contained within.

20/032 FINANCE:

- i. To receive the bank reconciliations and balance sheets to 30.11.2019
- ii. To receive the Income/Expenditure Financial Statement as at 30.11.2019 and
- iii. Payment Schedule: To consider and resolve to approve the list of payments for January 2020
- iv. To receive draft Minutes from the Extraordinary Council meeting which was held on 20th January 2020. It was stated at the end of the meeting that figures contained in the draft Minutes were agreed subject to a final formula check; an error was detected, meaning that the agreed expenditure total of £390,286 (precept of £374,731) changes to £409,286 (precept of £391,898.60) when corrected.

v. Broadclyst Parish Council 2020/21 Budget.

To resolve to set the Council's budget for 2020/21 at £409,286

vi. Broadclyst Parish Council 2020/21 Precept

To resolve to set the Parish Precept for 2020/21 at £391,898.60 This figure equates to a Band D equivalent Parish Council Tax of £198.93 per property per annum (£3.83 per week), a reduction of £45.58 per Band D property per annum.

20/033 PLANNING

i. Recent decisions January 2020

The following recent decisions have been announced at the time of publishing this agenda.

Application ref:	Location:	Proposal:	Decision
19/2647/FUL	Sweet Meadow Barn Sher Moor Farm Station Road Broadclyst Exeter EX5 3AZ	Change store doors to patio doors to enable conversion to bedroom	Approval - standard time limit
19/2039/MRES	Oib Building Ada Lovelace Building Upper Richardson Science Park	Approval of Reserved Matters for the siting, design and external appearance of a new 3 storey research and development office building (Class B1b) within the Ridge Cluster at Upper Richardson on Exeter Science Park - (Area Code 03) to include	Approval with conditions

	Devon	associated external works and landscaping together with additional details to satisfy Conditions of outline planning permission 09/1107/MOUT - 1, 2, 5, 12, 16, 23, 27, 29, 30, 31, 32, 33, 35, 37, 39.	
19/2356/VAR	Solar Farm West Of Burrowton Cottage Broadclyst EX5 3DA	Proposed solar farm comprising the erection of solar arrays, equipment housing, fencing and ancillary equipment. Continued use of land for grazing (without complying with condition 3 of planning permission 14/1452/VAR to extend operational lifespan of solar farm to 40 years from date of first electricity generation)	Approval with conditions
19/2357/VAR	Solar Farm West Of Burrowton Cottage Broadclyst EX5 3DA	Installation of secure storage container (without complying with condition 4 of 19/1410/FUL) to extend operational lifespan of secure storage container to 40 years from the date of first electricity generation	Approval with conditions
19/2704/FUL	3 Endsleigh Crescent Blackhorse Exeter EX5 2AW	Construction of replacement detached double garage and annexe.	Approval with conditions
19/2835/AGR	Land At Wards Farm Broadclyst Exeter EX5 3DB	Agricultural track.	Agr Notification approval

ii. Appeal decisions January 2020:

To note there have been 0 appeal decisions announced in Jan 2020.

iii. Validated applications for consideration:

To receive the report on current planning applications and discuss validated planning applications received for consultation.

(NB: Planning applications received after publication of this agenda may also be considered)

Application	Location:	Proposal:	Expiry Date
20/0071/FUL	Oak Lodge Southbrook Lane Whimple Exeter EX5 2PD	Erection of agricultural barn to house farm machinery/equipment, cider production equipment and livestock feed	Wed 19 Feb 2020
19/2694/FUL	Little Barton Farm Broadclyst	Demolition of existing agricultural	Fri 07

	Exeter EX5 3DE	buildings and erection of four dwellings, change of use of land to residential and associated works	Feb 2020
20/0051/FUL	South Western Electricity Plc Sub Station Broadclyst Exeter EX5 3DB	Supply and installation of a new modular unit on the existing sub-station site.	Fri 14 Feb 2020
20/0161/FUL	6 Endsleigh Crescent Blackhorse Exeter EX5 2AW	Two storey side extension with single storey additions (amendment to approved design 18/2296/FUL)	Tue 25 Feb 2020
20/0175/FUL	Highlands Ship Lane Clyst Honiton Exeter	Construction of single storey side extension. Installation of side roof lights. Provision of render to main house.	Thu 20 Feb 2020
20/0119/FUL	Instant Mot Centre Broadclyst Exeter EX5 3BD	Change of use from general industrial use (Use Class B2) to assembly and leisure (Use Class D2)	Thu 20 Feb 2020

20/034 COUNCILLOR MOTION: COUNCIL STRATEGIC PLAN (Cllr H Gent)

The Council's Strategic Plan sets out our vision, values, and priorities for the years ahead, what we want to achieve and how we intend to do so. It brings together high-level medium to long-term objectives, from which, following public consultation and analysis of feedback, the Council identifies its priorities for this Term of Office (ends May 2023). Once in place, this will inform annual Action Plans, which will in turn translate into specific projects. This also informs accurate preparation of the forward budget.

A Strategic Plan will:

- set delivery pathways for projects that the parish council can deliver;
- ensure a focus on agreed priorities, i.e. Climate emergency, community development at Westclyst and Tithebarn/Mosshayne;
- provide a framework for the delivery of CIL-funded projects identified through the Neighbourhood Plan;
- provide a fully mandated instruction for the Clerk to action with her team;
- empower in local democracy;
- provide the Council with a quantifiable way (through key performance indicators) to measure its performance.

Motion: for the Chairman, Comms Chair and Clerk to form a small TAFF (Task and Finish Forum) to produce a draft Strategic Plan for public consultation at the Annual Parish Meeting and at Fun Day, with a final Plan being presented to Council for adoption later this summer.

20/035 COUNCILLOR MOTION: NEIGHBOURHOOD PLAN

Cllr K Straw raised concerns at Council's extraordinary meeting at the length of time and therefore amount of money that the Plan was costing, with a motion to discuss the future of the Plan at the next Council meeting agreed. The staffing budget for the Plan for 2020/21 has been agreed, with operational costs being funded from EM reserves or Locality technical support grants. The proposal is: to cut all staffing for the Plan and for it to be a truly community-only led Plan.

20/036 CORRESPONDENCE

- i. To receive the correspondence list for the month
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

20/037 FUTURE AGENDA ITEMS

To receive requests for agenda items for consideration by the Council.

DATES OF FORTHCOMING MEETINGS

- i. The Council will next meet on Monday 2nd March 2020.
- ii. To set Committee meeting dates for 2020.

20/038 TO CLOSE THE MEETING

Dated this 28th January 2020

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin; the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the office in advance on 01392 360269

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.