

Issue date: Tuesday 28th February 2017

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Mrs. Angie Hurren

Parish Clerk



To: Broadclyst Parish Council Members

For Information: District and County Ward Members, Press and Public.

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

BROADCLYST PARISH COUNCIL

ORDINARY MEETING

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2)

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 6th March 2017** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst** for the purpose of transacting the following business:

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AGENDA

NB: There will be no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

17/42 APOLOGIES

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

17/43 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

17/44 APPROVAL OF MINUTES

To receive and resolve to approve as a correct record the draft Minutes of the Parish Council meeting held on 6th February 2017

Standing Orders will be suspended:

17/45 DISTRICT COUNCIL REPORTS

To receive a report from District Ward Members Cllr Pepper and Cllr Hale

17/46 COUNTY REPORTS

To receive a report from County Ward Member Cllr Bowden

17/47 NATIONAL TRUST REPORT

To receive a report from the National Trust

17/48 POLICE REPORT

To receive the Police report for February 2017

17/49 PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, take questions or give evidence in respect of the business on the agenda under Standing Orders 3e to 3k.

The meeting will reconvene under Standing Orders

17/50 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

17/51 COUNCIL REPORTS

i. Clerks report (including report)

To receive the Clerks Reports relating to February 2017 and to resolve to action any matters contained within as necessary

ii. Sports Pavilions report

To receive the monthly report from the Pavilions Administrator

iii. Neighbourhood Plan

To note the Housing Needs Survey is now concluded and that the post of NP Officer has been advertised.

17/52 CORPORATE GOVERNANCE and FINANCE

i. Bank Reconciliations

To receive and to resolve to accept the Bank reconciliation for January 2017

ii. Financial Statement

To receive and to resolve to agree the financial statement to 31.01.2017

iii. Payment Schedule for February 2017

To resolve to approve the payment schedule for the calendar month of February 2017, totalling

17/53 COMMUNITY MATTERS

i. Parish Together fund

To receive a request from EDDC Green Infrastructure Officer Simon Bates regarding a potential application to the first round of the 2017/18 fund to conduct a tree survey.

RECOMMENDATION: to resolve to write an interim letter of support and to consider an application to the fund in the 2017/18 financial year

ii. Street name at Hillside Gardens

To consider a report containing a request to rename Sluggett Place.

iii. Podcast

To receive a request from Cllr Jackson for the Council to trial podcasting, requiring equipment at approx. £150 for which there is provision in the 2016/17 I.T. budget.

17/54 PLANNING

i. Planning Decisions:

To note the following planning decisions made by the Local Planning Authority

Application ref:	Location:	Proposal:	Outcome:
17/0125/FUL	Saundercroft (Land Adjoining) Whimble Exeter EX5 2PF	Retention of free standing satellite dish as part of solar farm approved under planning permission 12/2247/MFUL.	APPROVED
16/2815/FUL 16/2816/LBC	Loxbrook Farm Broadclyst Exeter EX5 3BN	Installation of photovoltaic panels to roofs of barns	APPROVED
16/1935/MRES	Land North Of Old Tithebarn Lane Clyst Honiton	Reserved Matters application in relation to phase 2, pursuant to outline planning permission 12/1291/MOUT, for the erection of 248 dwellings, public open space, landscape planting, pedestrian, cycle and vehicular links (including the western extent of the Mosshayne Link Road) and associated infrastructure. The partial discharge of conditions 1, 4, 5, 7, 10, 13, 17, 19, 20, and 21 of application 12/1291/MOUT relating to phases 2.	APPROVED

ii. Appeal decisions February 2017:

To note there have been no appeal decisions announced in February 2017 to date.
The appeal 16/00077/REF relating to residential use of Land Adjacent To Main Yard Lodge Trading Estate Broadclyst remains in progress.

iii. Validated applications:

To discuss any validated planning applications received up to and including the date of this meeting:

Application ref:	Location:	Proposal:
17/0013/FUL	Play Area Harris Place Exeter Devon	Use of land as a play area (Local Equipped Area of Play) at Hillside Gardens, as an alternative to that approved under planning permission ref:12/0130/MRES

Planning applications can be viewed on the East Devon District Council's [Planning Portal](#).

17/55 GREATER EXETER STRATEGIC PLAN CONSULTATION: ISSUES

The local authorities of East Devon, Exeter, Mid Devon and Teignbridge in partnership with Devon County Council are working together to prepare a Greater Exeter Strategic Plan (GESP). This formal statutory document will provide the overall spatial strategy and level of

housing and employment land to be provided up to 2040.
Please visit www.gesp.org.uk for more information.

The consultation will run from 27 February 2017 until 10 April 2017. To view the consultation material and to make your comments please visit www.gesp.org.uk/consultations/issues/. Alternatively, paper copies of the consultation document are available to view at your local library and Council Office.

A series of exhibitions are being held during the consultation period in the following locations:

Honiton: Mackarness Hall, High Street, EX14 1PG - Wednesday 8 March 2017, 2pm-8pm
Tiverton: Mid Devon District Council Office, Phoenix House, Phoenix Lane, EX16 6PP - Wednesday 15 March 2017, 2-8pm
Exeter: The Guildhall, High Street, EX4 3EB - Thursday 16 March 2017, 2-8pm
Newton Abbot: Old Forde House, Brunel Road, TQ12 4XX - Thursday 23 March 2017, 2- 8pm

A 'call for sites' has also been arranged to run alongside the consultation. This is a technical exercise which allows interested parties to submit potential sites for development to the Local Authorities. The sites are then assessed to consider whether they are suitable for possible inclusion in the plan. Further information is <http://gesp.org.uk/call-for-sites/>.

If you need further information please visit the website, email GESP@devon.gov.uk or contact your Local Council using the phone numbers below:

East Devon: 01395 571533
Exeter: 01392 265615
Mid Devon: 01884 234221
Teignbridge: 01626 215735

17/56 EAST DEVON DISTRICT ELECTORAL BOUNDARY REVIEW CONSULTATION ON DRAFT RECOMMENDATIONS

The independent [Local Government Boundary Commission for England](http://www.local.gov.uk) is asking people across East Devon to comment on its draft proposals for new Council Ward boundaries.

An eight-week public consultation on the recommendations began on 7 February and will end on 3 April 2017. The consultation is open to anyone who wants to have their say on new council wards, ward boundaries and ward names across East Devon.

The Commission's draft recommendations propose that the East Devon should have 60 councillors in the future (one more than the current arrangements), across 30 wards (two fewer than there are now). The recommendations outline how those councillors should represent 12 x three-councillor wards, six x two-councillor wards and 12 x one-councillor wards across the district. Ward names could also change.

The full recommendations and detailed interactive maps are available on the [Commission's website](#). (page 10 and 11 of the draft recommendations report relate to Broadclyst Ward).

The Commission's recommendation going forward for this area is as follows:
"We considered all the submissions received for this area and have created a three-member

Broadclyst ward that includes the parishes of **Broadclyst, Clyst Honiton, Clyst Hydon, Clyst St Lawrence and Farringdon.**

Sowton parish will be included in a Clyst Valley ward to recognise that it is part of a grouped parish council with Clyst St Mary.

We have also created a three-member ward to cover the new town of Cranbrook. This ward was proposed in the two district-wide warding patterns we received and is conterminous with the Cranbrook Town Council boundary.

Our three-member Broadclyst ward will also see a considerable amount of growth in the next five years. We consider these wards meet all three of our statutory criteria.”

RECOMMENDATION: to consider the proposal for Broadclyst Ward; to receive comments made by neighbouring Councils, and to agree a response to the Commissions consultation.

17/57 CORRESPONDENCE

- i. To receive the February 2017 correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate

17/58 AGENDA APRIL 2017

To note Agenda Items for April 2017.

Dates for forthcoming meetings this month:

EDDC Cabinet	8 th March 2017	EDDC Offices, Knowle
DMC	7 th March 2017	EDDC Offices, Knowle
Comms Committee	20.03.2017 Cancelled	Broadclyst Pavilions
Sports Pavilions Management Committee	Tuesday 14 th March 2017 Time tbc	Broadclyst Pavilions

17/59 CLOSE OF MEETING

To close the meeting

Dated this 28th day of February 2017

AMS Hurren

Mrs Angie Hurren

MILCM

Broadclyst Parish Council Clerk

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.
- Speakers should restrict their comments to Agenda items only.
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.