

Issue date: Friday 23rd December 2016

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Mrs. Angie Hurren

Parish Clerk



For Information: District and County Ward Members, Press and Public.

19, New Buildings

Broadclyst

Exeter

EX5 3EX

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BROADCLYST PARISH COUNCIL

ORDINARY MEETING

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2)

You are hereby notified of an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Tuesday 3rd January 2017 at 19:00hrs** in the **Green Room, Victory Hall, Broadclyst** for the purpose of transacting the following business:

MEETING AGENDA

17/01 APOLOGIES	2
17/02 DISCLOSABLE PECUNIARY INTEREST	3
17/03 APPROVAL OF MINUTES	3
17/04 DISTRICT COUNCIL REPORTS.....	3
17/05 COUNTY REPORTS.....	3
17/06 NATIONAL TRUST REPORT	3
17/07 POLICE REPORT	3
17/08 PUBLIC PARTICIPATION	3
17/09 ACCEPTANCE OF REPORTS.....	3
17/10 COUNCIL REPORTS.....	3
i. Clerks report.....	3
ii. Neighbourhood Plan.....	3
iii. Sports Pavilions report	3

17/11 CORPORATE GOVERNANCE – 2016/17 INTERNAL AUDIT	4
17/12 FINANCE	4
i. Bank Rec.....	4
ii. Payment Schedule for December 2016	4
iii. Confidential Item	4
iv. Staff Committee minutes	4
17/13 2017-18 BUDGET	4
17/14 2017-18 PRECEPT	4
17/15 COMMUNITY MATTERS	4
i. Parish Together fund	4
ii. Footpaths	4
17/16 PLANNING.....	5
i. Planning Decisions:.....	5
ii. Appeal decisions December 2016:	5
iii. Validated applications:.....	6
17/17 STREET NAMING – PINN COURT	7
17/18 CORRESPONDENCE.....	7
17/19 AGENDA FEBRUARY 2017	7
17/20 CLOSE OF MEETING.....	7

AGENDA

NB: There will be no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

17/01 APOLOGIES

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

17/02 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

17/03 APPROVAL OF MINUTES

To receive and resolve to approve as a correct record the Minutes of the Parish Council meeting held on 5th December 2016 and the notes from the inquorate Planning Committee meeting on 15th December 2016.

Standing Orders will be suspended:

17/04 DISTRICT COUNCIL REPORTS

To receive a report from District Ward Members Cllr Pepper and Cllr Hale

17/05 COUNTY REPORTS

To receive a report from County Ward Member Cllr Bowden

17/06 NATIONAL TRUST REPORT

To receive a report from the National Trust

17/07 POLICE REPORT

To receive the Police report for October 2016

17/08 PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, take questions or give evidence in respect of the business on the agenda under Standing Orders 3e to 3k.

The meeting will reconvene under Standing Orders

17/09 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

17/10 COUNCIL REPORTS

i. Clerks report

To receive the Clerks Report from December 2016 and to resolve to action any matters contained within as necessary

ii. Neighbourhood Plan

To note that the NP Call for Sites and Housing Needs survey projects are ongoing and a full update will be presented to Council at its February meeting.

iii. Sports Pavilions report

To receive the monthly report from the Pavilions Administrator

17/11 CORPORATE GOVERNANCE – 2016/17 INTERNAL AUDIT

To resolve to appoint Lyn Hargood as Broadclyst Parish Council's Internal Auditor for 2016/17

17/12 FINANCE

i. Bank Rec

To resolve to accept the Bank reconciliation for November 2016

ii. Payment Schedule for December 2016

To resolve to approve the payment schedule for the calendar month of December 2016

iii. Confidential Item

To resolve that the public (including the press) be excluded from the meeting for the next item (17/12iv only) as sensitive employment information is likely to be disclosed (Part B)

iv. Staff Committee minutes

To receive the draft Minutes from the Staffing Committee meeting which was held on 13 December 2016 and to resolve the Council's total staffing budget for 2017/18

17/13 2017-18 BUDGET

To approve the budget for 2017-18 as recommended by the Finance Committee and supported by the Clerk's report, incorporating recommendations made by the staffing Committee

17/14 2017-18 PRECEPT

To resolve to set the precept for 2017-18

17/15 COMMUNITY MATTERS

i. Parish Together fund

To receive a report regarding 2 potential projects for Parish Together funding and to resolve Council's commitment to one/both projects.

ii. Footpaths

To receive the following notification of DCC's Public Rights of Way department of an Informal Consultation: Proposed Concurrent Extinguishment and Creation Orders - Footpaths No. 63, Broadclyst and No. 1, Clyst Honiton and to resolve a response to the consultation (deadline 11 January 2017).

17/16 PLANNING

i. Planning Decisions:

To note the following planning decisions made by the Local Planning Authority since the Planning Committee Meeting held on 15th December 2016 to the date of this meeting:

Application ref:	Location:	Proposal:	Outcome:
16/2472/CPL	20 Maple Road, Broadclyst	Certificate of lawfulness for the construction of single storey rear extension to replace existing conservatory	Approved
16/2366/FUL	Little Orchard, Broadclyst	Demolition of garage and extensions to ground floor and raising the roof to provide first floor accommodation including carers accommodation. Erection of a hydrotherapy pool enclosure	Approved
16/2589/FUL	Killerton House, Broadclyst	Installation of 4 pay and display machines and timber posts for signage	Approved
16/2590/ADV	Killerton House, Broadclyst	Display of instruction signage for pay and display machines	Approved
15/1715/MRES	Pinn Court Farm, Pinn Court Lane, Exeter (Reserved Matters application in pursuance of outline planning permission ref: 12/0795/MOUT)	Erection of 150 residential units (Phase 1), mixed use retail/community (Classes A1/D1/D2) unit of 339.68m ² (with associated vehicle parking, loading bay and cycle parking), skatepark, play areas, associated landscaping and infrastructure works together with additional details as required by conditions attached to the outline planning permission	Approved

ii. Appeal decisions December 2016:

To note there have been no appeal decisions announced in December 2016

iii. Validated applications:

To discuss any validated planning applications received since the Planning Committee Meeting of 15th December 2016 to the date of this meeting:

Application ref:	Location:	Proposal:
16/2732/MRES	Old Park Farm 2 West Clyst, Exeter	Approval of reserved matters in respect of the layout, scale, appearance and landscaping of a residential development comprising 152 dwellings (covering phases 2D and 2E), including open space and associated infrastructure together with additional details as required by conditions 3,5,6,7,9,10,13,14,15,16,17,18 and 22 attached to the outline planning permission 13/0001/MOUT.
14/0104/FUL	72 Park Lane, Exeter	New double garage with store area to replace triple garage approved under 14/0104/FUL.
16/1935/MRES	Land North of Old Tithebarn Lane, Clyst Honiton, Devon	Amendments. Reserved Matters application in relation to phase 2, pursuant to outline planning permission 12/1291/MOUT, for the erection of 248 dwellings, public open space, landscape planting, pedestrian, cycle and vehicular links (including the western extent of the Mosshayne Link Road) and associated infrastructure. The partial discharge of conditions 1, 4, 5, 7, 10, 13, 17, 19, 20, and 21 of application 12/1291/MOUT relating to phase 2.
16/1934/MRES	Country Park Phase 4, Old Tithebarn Lane, Clyst Honiton	Amendment. Reserved Matters application in relation to phase 4, pursuant to outline planning permission 12/1291/MOUT, for the provision of a new Country Park, pedestrian and cycle links (including 2 timber bridges), sustainable urban drainage and associated infrastructure. The partial discharge of conditions 1, 4, 5, 10, 13, 17, 19 and 21 together with the full discharge of condition 6 of application 12/1291/MOUT relating to phase 4.
16/2775/FUL & 16/2776/LBC	Higher Willyards, Broadclyst	Retention of amendments to existing replacement sunroom extension
16/2815/FUL	Loxbrook Farm, Broadclyst	Installation of photovoltaic panels to roofs of barns http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OH5ON6GHLK100
16/2891/FUL	23 Parkside Road, Exeter	Construction of single storey side extension http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OHQ211GHLNU00
16/2889/FUL	Pinhoe Target Shooting & Rifle Club, Langaton Lane, Exeter	Construction of extension to provide for additional shooting ranges, prop room, equipment stores, toilets, office and additional parking

16/2865/FUL	Hill Pond Caravan & Camping Site, Clyst St Mary	Change of use of land for the siting of mobile home to provide managers accommodation
16/3025/FUL	The Bell House Brockhill Station Road Broadclyst	Canopy to front elevation

Planning applications can be viewed on the East Devon District Council's Planning Portal.

17/17 STREET NAMING – PINN COURT

To consider 8 street names for the Pinn Court development from a supplied list of surnames taken from the Broadclyst Memorial relating to World War 2

17/18 CORRESPONDENCE

- i. To receive the December 2016 correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

17/19 AGENDA FEBRUARY 2017

To note Agenda Items for February 2017.

Dates for forthcoming meetings this month:

EDDC Cabinet	11 th January 2017	EDDC Offices, Knowle
DMC	17 th January 2017	EDDC Offices, Knowle
Comms Committee	tba	Broadclyst Pavilions
Quarterly Finance	Thursday 19 th January 2017 To be rescheduled	Broadclyst Pavilions

17/20 CLOSE OF MEETING

To close the meeting

Dated this 27th day of December 2016

AMS Hurren

Mrs Angie Hurren
MILCM
Broadclyst Parish Council Clerk

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.
- Speakers should restrict their comments to Agenda items only.
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.