



NEIGHBOURHOOD PLAN OFFICER'S REPORT

Report to: Broadclyst Parish Council

Date of Meeting: 4th March 2019

Agenda item: 19/40iii

Subject: Broadclyst Neighbourhood Plan

Purpose of report: to update Council

Recommendation:

- i. that that report be noted
- ii. that recommendations contained within the report be considered and resolved

Financial implications: The preparation of the Broadclyst Neighbourhood Plan is supported by government Locality grants. Staffing costs are partly being met from parish council budgets and partly from grant fund

Legal implications: Broadclyst Parish Council is a qualifying body¹ and is therefore eligible to write a Neighbourhood Plan. The District Council has a statutory duty to support the preparation of Neighbourhood Plans.

Equalities impact: Not applicable

Risk: The Audit Commission (2001) defines “risk” as an event or action which will adversely affect an organisation’s ability to achieve its objectives, project plans and processes and to successfully execute its strategies. Therefore “risk management” is the process by which risks are **identified, evaluated and controlled**.

Broadclyst Parish Council recognises that it has a responsibility to manage risks, both internal and external, and is therefore committed to the implementation of a risk management strategy in line with the introduction of Local Audit and Accountability Act 2014 in order to protect the Council from avoidable losses.

The co-operation of all Members and officers is essential to ensure the Council’s resources and service provision are not adversely affected by uncontrolled risk, to ensure the Council does not fail to seize opportunities which benefit the community.

¹ For Neighbourhood Development Orders, the definition of “qualifying body” is in section 61E(6) of the Town And Country Planning, England, Act 1990 (inserted by paragraph 2 of the Localism Act 2011). For the purposes of Neighbourhood Development Plans the definition of “qualifying body” is in section 38A(12) of the Planning and Compulsory Purchase 2004 Act (as inserted by paragraph 7 of the Localism Act 2011).

Risk analysis

A detailed risk analysis has been carried out and is summarised below

Risk Description	Likelihood	Impact	Mitigation Measures
Failure to deliver Neighbourhood Plan	Low	Moderate	Continued budget monitoring
Failure to meet evidenced community need	Low	Moderate/Major	Regular review of progress against community survey results

Key information

Neighbourhood Plans were introduced by the Localism Act 2011. The idea behind localism is that decision making is passed to a more local level, from local government to local communities. There are two main parts to neighbourhood planning: Neighbourhood Plans (NP) and Neighbourhood Development Orders (NDO).

A Neighbourhood Plan is a community-led planning framework for guiding the future development, regeneration and conservation of an area. It is about the use and development of land and may contain a vision, aims, planning policies, proposals for improving the area or providing new facilities, or allocating key sites for specific kinds of development. It may deal with a wide range of social, economic and environmental issues (such as housing, employment, heritage and transport) or it may focus on one or two issues only. It is for those producing the plan to decide on its scope and content.

A Neighbourhood Plan will be part of the statutory development plan for the area, if successful at a referendum. This statutory status gives neighbourhood plans more weight than some other local documents, such as parish plans, community plans and village design statements.

A Neighbourhood Plan must meet certain “basic conditions”. These include compliance with European and national legislation, contributing to the achievement of sustainable development, having appropriate regard to national policy and being in general conformity with existing strategic planning policy. It should not promote less development than that identified in the development plan for the area. It can provide for greater growth levels. It can also specify policies and guidance on how new development should be designed, orientated and located. The preparation of neighbourhood plans must include a robust programme of community engagement and have a proportionate evidence base.

Link to Council Action Plan:

The preparation of Broadclyst Neighbourhood Plan supports the Council’s commitment to enabling local housing delivery; supporting business growth and increased productivity; and community capacity building and engagement.

REPORT

1. Selection of Sites for the Broadclyst NP Community Consultation Events.

The Overview Steering Group meeting on 11th February 2019 was inquorate so no decisions could be made. Matters outstanding from that meeting include the provisional selection of economic sites to go forward to the Public Consultation Events. Work is underway to ensure that sites are accurately and comparably presented at the Consultation Events, enabling Broadclyst residents to assess and select sites.

The Overview Steering Group will continue the site selection process for the Public Consultation Events at its next meeting on March 11th. It is envisaged that a final site selection will take place later in March or early April.

Technical assessments which have been carried out on potential sites which have come forward through the Call for Sites process, and 'next steps' documents sent to Landowners, have been checked by Council's solicitors so that content and wording is appropriate and accurate. Given the sensitivities involved, this legal support has great value in the Neighbourhood Plan Call for Sites process.

2. Broadclyst Neighbourhood Plan Community Consultation Events dates update

The Consultation as reported in December 2018 NP report, has been moved back and will now take place between May 18th – 24th.

Date 2019	Public Consultation Dates and Details (updated)
Saturday 18 th May	1. Parish-wide consultation: a formal period, which sets out the proposals for each site. Potential sites will be revealed for the Public to comment on. Public Consultation Event Broadclyst Victory Hall 1pm – 5pm
Wednesday 22 nd May	Repeat of Saturday's Public Consultation Event Broadclyst Sports Pavilions 8am to 8pm
Monday 20 th May to Friday 24 th May	Mobile display unit to visit areas across the Parish at Westclyst, Beare, Blackhorse, and Westwood
Wk./com May 28 th	2. Local consultation: in the same manner as normal planning applications, there will be A4 notifications on the sites with links to online information.
Wk./com May 28 th	3. Online website consultation: representations will be invited via information available on the parish website.
9 th July 2019	Public Consultation Period Closes for all Sites.

This range of venues will ensure that the display and consultation will encourage residents in outlying areas to view and respond, facilitating an effective consultation process.

Recommendation: For Council to note the change of dates, and to continue to publicise and support the Plan Consultation Events

This concludes my report.
Janvrin Edbrooke
Broadclyst NP Lead Officer