



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Present: Cllrs Arthurs, Jackson, Gent, Bromley,
Wollacott, Pepper (Chair),

Apologies: Cllrs Button and Staddon

In attendance: Clerk, Assistant Clerk

Members of public: 1

Full Council meeting

Monday 5th January 2015

19:00hrs

Green Room, Victory Hall, Broadclyst

Press and public were welcome to attend.

There was a Full Council meeting of Broadclyst Parish Council where the following business was transacted:

MINUTES (draft)

It was noted there was 1 matter of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month:

15/11vi signing of the contract with Exe Turf Care for full maintenance of the Bowls Green.

The Chairman requested Press and Public to leave the room while this item was discussed and that all public recording equipment was removed from the meeting room for this item.

15/1 APOLOGIES

It was resolved to accept apologies for absence from Cllrs Button and Staddon

15/2 DISCLOSABLE PECUNIARY INTEREST

There were no new Declarations of interest not currently on Councillors' ROIs and receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda

15/3 MINUTES

The minutes of the Parish Council meeting held on 1 December 2014 were circulated prior to the meeting. It was proposed by Cllr Wollacott, seconded by Cllr Gent and all in favour to approve the minutes as a correct record of the meeting and IT WAS RESOLVED.

Standing Orders were suspended:

15/4 POLICE REPORT

The Police report was received and published.

15/5 DISTRICT AND COUNTY REPORTS

Cllr Bowden gave a verbal report.

There will be a 'Vision of Cranbrook' planning meeting on Monday 19th January; Councillors have been invited to attend. It is likely the Clerk and Cllr Gent will attend.

- Despite the many differences across the councils in this Ward in terms of what we have, what we do, our volunteer base and active council base, there is a need to look at ways to collectively to source funding in the area
- Planning applications continue to come forwards; not having a Local Plan is not a major problem, but the interpretation of the N.P.P.F. locally gives rise to needing care of how decisions are made and the implications for parishes. It is also good to note that the number of appeals lost by EDDC represents only 2.6% of applications going through their hands, one of the lowest in the country.
- There are concerns in the middle Clyst area (Sowton to Clyst St Mary) to flooding in relation to the new developments. Proposals need to be looked at carefully to ensure mitigations are in place to address run off etc.
- Highways is by far the biggest single budget item at DCC and remains the area of greatest concern across parish councils.
- Comment was made to Cllr Bowden regarding the difference between what was promised in the preliminary planning stages of Cranbrook, how public transport plans were in place, including a brand new bus route with new busses, a good rail-service which would help keep private cars off the road, fines for developers if targets were not achieved, against what would seem to be the reality of already noticeably increased volumes of private car traffic at Cranbrook. Cllr Bowden will feed this back.
- The question was raised as to the accuracy of the flood report released by DCC today and its effect on funding to address flooding and flood prevention. There are 2 reasons for the inaccuracies: one is lack of information being passed back through from parishes and the other may be that householders are reluctant to admit their house has been flooded as it will adversely affect their insurance.

15/6 NATIONAL TRUST REPORT

There was no representation from the National Trust at the meeting.

15/7 CRANBROOK REPORT

There was no Cranbrook report this month.

15/8 PUBLIC QUESTIONS

There were no Public question time on items on this Agenda

The meeting reconvened with Standing Orders

15/9 CLERKS REPORTS

The Clerks Report was received and recommendations contained within were approved as follows:

Comms

The minutes of the Comms meeting held on 15th December had been published and circulated. It was proposed by Cllr Gent that these were a true record of the subcommittee meeting, seconded by Cllr Jackson and all voted in favour of accepting the minutes.

Emergency Plan

A small steering group is working on producing a draft community emergency plan for Broadclyst using the documents previously drawn up. This is being done under the Community Resilience Pathfinder Scheme and will be recognised by the Emergency Services, Devon County Council and the Environment Agency.

The recommendation put to Council was:

- i. To approve formation of the Emergency Plan steering group
- ii. To approve key members as: Cllrs Gent, Massey, Pepper, Vaughan, Clerk, Asst Clerk
- iii. To note the Community Emergency Plan is being revised and updated and will be tested early in the New Year.
- iv. To delegate authority to the Steering Group to review the Plan as necessary and report to Council on a Task and Finish basis on the Plan's revision.

It was proposed by Cllr Wollacott, seconded by Cllr Jackson and all Councillors voted in favour of approving the recommendation and IT WAS RESOLVED.

Parish together projects

It was proposed to look at methods of eradicating Himalayan Balsam from the Clyst, maybe to make an application to the Parish Together fund to buy some tools/equipment to pull/cut this invasive species. Cllr Vaughan is making enquiries to the process of removing it from the Exe, and will find out what tools are required. However it was felt that this would not be able to be done in time to meet the deadline for the next round, so would be progressed in the next financial year. The Clerks' recommendation to consider a Youth project which would benefit teenagers across the joint parish area was well received; Council noted this area of work is receiving less and less grant subsistence despite its importance in the community.

The application will be formally mandated in agenda item 15/11 iv below.

Bowling Green full maintenance contract

As per the recommendation, it was proposed by Cllr Gent, seconded by Cllr Wollacott to formally enter into a 3 year contract with Exe Turf Care and to delegate spend of the budget allocation for this contract in accordance with the proposed quarterly payment schedule in 2015/16 to Council's Responsible Finance Officer. All Councillors voted to accept this proposal and IT WAS RESOLVED.

Two copies of the contract were signed by Cllrs Wollacott and Pepper, one for each party.

15/10 ACCEPTANCE OF REPORTS

It was proposed by Cllr Wollacott, seconded by Cllr Gent and all Councillors voted to accept the reports given this evening and IT WAS RESOLVED.

15/11 FINANCE

i. Bank Reconciliation

The bank reconciliation for November 2014 was published and circulated prior to the meeting. It was proposed Cllr Arthurs, seconded Cllr Jackson with all in favour to approve and IT WAS RESOLVED

ii. Cranbrook Community Fund Application - Little Twinkles

This application was withdrawn as the launch of the group has now been moved back to September 2015.

iii. Cheque List

The schedule of payments relating to December 2014 had been published and circulated prior to the meeting.

It was proposed by Cllr Gent, seconded by Cllr Jackson and all Councillors voted in favour to approve the list of cheques raised for December 2014 and IT WAS RESOLVED

iv. Parish Together Projects

Ideas for joint parish projects were discussed and the criteria noted as follows:

The funding is available to town and parish councils working together and does not fund unsustainable projects, salaries for ongoing posts, individuals, private businesses,

revenue costs for existing projects.

Grants are for capital (one off costs, costs of a permanent item, structure) and/ or revenue costs (day to day costs, temporary items, events). Applications must show towns and parishes working together and involving their communities to try to solve local issues. Projects that create useful networks across the parishes involved will be looked on favourably. It was also noted that the Closing date for applications is 13 February 2015.

As per the recommendation in the Clerks report and in the absence of any other projects having come forwards in the meantime, it was proposed by Cllr Gent, seconded by Cllr Wollacott that a joint Youth Project be pursued with Rockbeare Parish Council. All Councillors were in favour of the proposal and IT WAS RESOLVED.

It was also proposed by Cllr Gent, seconded by Cllr Wollacott to delegate authority to the Clerk and Broadclyst VIP's to progress this project, with a progress report to Full Council on 2 February 2015 to approve submission of the application. All Councillors were in favour and IT WAS RESOLVED.

v. IID application

The submission of an application to the IID (Invest In Devon fund) to mitigate Highways issues in the parish was discussed. Given the current level of cuts at County level there is only a small chance of success, but nonetheless it was considered to be worthwhile trying. It was proposed Cllr Gent, seconded Cllr Vaughan and all were in favour of submitting an application to the Fund for a total of £7,600 to fund provision of a dropped kerb to the top of the playing field and to fund repair works to the raised cycleway at Broadclyst Station and IT WAS RESOLVED.

The Clerk was given delegation to complete and submit the application form in order to meet the deadline of Wednesday 7th January 2015.

The next item took place under Part B conditions (exclusion of press and public) due to the confidential contractual nature of the business.

vi. Bowls Green maintenance contract

A full maintenance contract with Exe Turf Care as the identified contractor (Finance Minute ref: F14/29, was ratified and agreed by Full Council on 1st December (Minute ref: 14/225v)

The specimen contract has been received. It was proposed by Cllr Massey, seconded Cllr Arthurs and all in favour to sign a 3 year contract with Exe Turf Care AND IT WAS RESOLVED. The contract was signed by Cllrs Pepper and Wollacott.

The Chair declared the part B session closed and members of press and public were invited to re-join the meeting which then proceeded with the next agenda item.

15/12 PLANNING

- i. There were no Planning applications to discuss which had been consulted upon over the Christmas period
- ii. In order to support compliance with legislation, a draft Code of Conduct for Councillors was drawn up outlining correct procedures when discussing planning applications and liaising with developers outside Council meetings. It was proposed by Cllr Wollacott, seconded by Cllr Jackson and all were in favour to adopt draft Code of Good Practice for Planning and IT WAS RESOLVED

15/13 TRAFFIC GROUP

- i. The Terms of Reference for Broadclyst Traffic Group have been drawn up and scrutinised by both parties to enable a close working relationship to be established between the subcommittee
Proposed Cllr Massey, seconded Cllr Wollacott and all in favour to adopt the Terms of Reference and IT WAS RESOLVED.

- ii. The minutes from the meeting of the Traffic Group on 27th November 2014 were noted.
- iii. Cllr Gent gave an update on recent work by the Traffic Group with Cllr Massey adding that the use of the Red Lion as a village car park was no longer an option, however a private arrangement between the school and the pub is being worked on to allow short term parking for the morning and afternoon school runs
Cllr Massey added that despite providing photographic proof to the police as requested of a Large Goods Vehicle using Station Road (7.5t weight limit) and following this up with a further request for an update from the Police, it appears there has been no enforcement being taken.

15/14 LOCAL GOVT. BOUNDARY COM ELECTORAL REVIEW

The Local Government Boundary Commission for England has formally commenced an electoral review of Devon County Council. The Commission is carrying out a review to deliver electoral equality for voters across the county. At present, some county councillors represent many more, or many fewer, electors than their colleagues elsewhere in the county. The review aims to correct those imbalances.

The review was discussed and it was proposed not to draw up a consultation response from Council at this point.

15/15 CORRESPONDENCE

There were no matters arising from the Correspondence list.

A letter has been received from the Victory Hall Management Committee requesting nomination of a representative for 2015/16.

15/16 AGENDA 2 February 2015

There was a request for an Agenda item for 2nd February 2015 for promoting parish council work in the run up to the election.

15/17 CLOSE OF MEETING

The meeting closed at 20:30hrs

Signed:

Dated:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**