



19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

**Present: Cllrs Arthurs, Gent, Jackson, Massey, Pepper, Wollacott**

**In attendance: Clerk**

**Members of Public: 0**

**Also: Phillip Smart**

**PCSO Jack Stannard**

## **Broadclyst Parish Council meeting**

**Press and public were welcome to attend.**

There was an Ordinary Council meeting of Broadclyst Parish Council on:

**Monday 6<sup>th</sup> July 2015 at 19:00hrs in the Green Room, Victory Hall, Broadclyst**

for the purpose of transacting the following business:

### **MINUTES**

**(Draft until ratified on 3 August)**

There were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

#### **15/104 APOLOGIES**

The Council resolved to accept apologies for absence from Cllrs Baker (illness), Staddon (work) and Vaughan (personal).

#### **15/105 DISCLOSABLE PECUNIARY INTEREST**

There were no Declarations of Interest not currently on Councillors' ROIs nor any receipt of requests for new Disclosable Pecuniary Interest\* (DPI) dispensations on items on the Agenda.

#### **15/106 MINUTES**

The draft Minutes of the Parish Council meeting held on 1<sup>st</sup> June 2015 were circulated prior to the meeting.

**RESOLVED.** It was proposed by Cllr Wollacott to accept the draft Minutes as a correct record of the meeting; Council was unanimous in its agreement.

***Standing Orders were suspended:***

#### **15/107 POLICE REPORT**

PCSO Jack Stannard attended to give a general update and to answer any questions arising from the pre-circulated Police report for June.

Devon & Cornwall Police recently delivered a talk to Year 9 students at Clyst Vale Community College about the dangers of solvent abuse following an increase in cases in Exeter. Teachers have also been made aware that there would seem to be a current phase in this form of drug use. These cases are often linked to anti-social behaviour which highlights the incidents.

**15/108 DISTRICT COUNCIL REPORTS**

Cllr Pepper tabled his monthly report in his capacity as District Ward member.

Cllr Hale sent her apologies and asked that any matters/actions to be forwarded to her.

**15/109 COUNTY REPORTS**

County Ward Member Cllr Peter Bowden sent apologies due to a previous engagement in Somerset.

**15/110 NATIONAL TRUST REPORT**

Phillip Smart, General manager at Killerton attended and gave an update on behalf of the National Trust.

**Events:** A busy month in the community with the “Spirit of Place” event having taken place on 19<sup>th</sup> June, where the local community and stakeholders were asked what was unique and special about Killerton and its estate in and around Broadclyst. The event was held as part of a national requirement; it will help direct care and management of properties. The National Trust is in the process of evaluating the feedback and is also using comments from social media pages; the findings will be shared in the Broadsheet once summarised.

The National Trust stall at the Fun Day was well attended with activities well received by Fun Day attendees. The Big Picnic took place on Friday which was very popular and much enjoyed by all.

**Estate:** Maintenance continues on a few properties.

The ‘Frame the View’ theme remains ongoing at Killerton. The Director General had visited recently, very positive.

Killerton will be engaging with the CABE Masterplan workshop next week; working with the Green Infrastructure Steering Board, the Consortium and EDDC

**Other matters:**

A query had arisen as to ongoing upkeep of the area of grass and bench to the rear of the Post Office. It was agreed that the permission would be given by the National Trust to Broadclyst Gardening Club to maintain this area. Phillip will write to the Gardening Club to clarify.

Thanks were given to Phillip for the support in both the Primary School’s recent Civil War enactment and for the Trust’s involvement with the Fun Day

**15/111 COMMUNITY LEADERS / CRANBROOK REPORT**

An update following the Community Leaders meeting which was held on Wednesday 10th June was circulated. It was noted the group will now be dissolved as the Town Council will pick up issues which were addressed through the CCLG. It was noted that the need to have a space for Joint Parishes to discuss common issues across the area; it has been suggested by JP Officers to invite Cranbrook Town Council to have representation at JP meetings.

**15/112 PUBLIC QUESTIONS**

There were no public questions on items on this Agenda

*The meeting reconvened under Standing Orders*

**15/113 ACCEPTANCE OF REPORTS**

There were no actions / matters arising from any of the public/stakeholder reports received this evening accordingly. There will likely be a summer social Joint Parish meeting, which will be an

ideal time to informally welcome a Cranbrook representative.

Action: Clerk to invite representation from Cranbrook Town Council

### **15/114 CLERKS REPORT**

- i. It was proposed by Cllr Jackson that recommendations contained within the Clerks Report for June 2015 be and to resolve to action any matter contained within as necessary

#### **Crowdfunder**

It was agreed to meet with the Managers of Broadclyst Football Youth teams to discuss and investigate the possibility of fundraising via Crowdfunder. It was noted that the launch date of 27<sup>th</sup> July may be thought too close to be able to adequately prepare. Delegation was given to the Clerk and Chairman to meet with the Managers and to progress the project should they wish to proceed.

- ii. It was proposed by Cllr Gent that the responsibility of granting dispensations be formally delegated to the Clerk so that the Proper Officer may do so in accordance with the requirements of S.33 of the Localism Act 2011. The proposal was seconded by Cllr Arthurs, unanimously agreed and so IT WAS RESOLVED.

### **15/115 FINANCE**

- i. **PAYMENT SCHEDULE FOR JUNE 2015**

The list of payments made relating to the month of June 2015 was received.

**RESOLVED** It was proposed by Cllr Arthurs to approve the payment schedule for June; Council Members were in agreement.

- ii. **BANK RECONCILIATION**

The Bank Reconciliation for May 2015 was received.

**RESOLVED** It was proposed by Cllr Gent to approve the payment schedule for June; Council Members were in agreement.

- iii. **BROADCLYST VIKINGS COMMUNITY GRANT APPLICATION**

An application from the Under 11's (Broadclyst Vikings football team) and Officers report was received. The purpose of the grant is to buy new goals of the correct Devon FA approved size for the Under 11's age group at the cost of £300. Matched funding was secured from club funds and fundraising at the 2015 Fun Day.

**RESOLVED** It was proposed by Cllr Jackson to approve the award of £150 for June; all Council Members were in agreement.

### **15/116 BROADCLYST ALLOTMENTS**

- i. It was noted that the lease of the Allotment field expires on 30<sup>th</sup> September 2015 and that the renewal of the lease would need to be discussed and confirmed with the National Trust before the lease between Broadclyst Parish Council and Broadclyst Allotment Association could be renewed.
- ii. It was proposed by Cllr Wollacott to delegate authority to the Clerk and Cllr Pepper to progress renewal of the lease, reporting back to Full Council on 7<sup>th</sup> September 2015. All Members in agreement and so it was **RESOLVED**.

**15/117 SAFE ROUTE TO SCHOOL PHASE 2**

Correspondence relating to Phase 2 of the Safe Route to school project in Dog Village was received regarding DCC carrying out the following works:

- A new 3.5m wide footway in front of the land (Type F1A), constructed on top of the existing paved surface, with flush roadside kerbs (BN1) to allow vehicles to crossover.
- An area of new surfacing (Type F2), measuring 6m wide by 7m long and bordered by concrete edging kerbs (EF), on the parish Council's land.

**RESOLVED** It was proposed by Cllr Gent that consent be given for these works to go ahead as described; Council Members were unanimous in their support.

**15/118 PLANNING****a. The following was noted:****i. Planning decisions made in June 15:**

15/1039/CPL	5 Sanders Close Broadclyst Exeter EX5 3HE	Lawful development certificate for proposed extension to existing garage	Approved
15/1042/FUL	Garden Flat Westwood House Westwood Broadclyst Exeter EX5 3DH	Construction of raised platform/balcony with open store below to the detached garden flat/garage and replacement of window with door to west elevation	Approved
15/0963/FUL	Comberoy Cottage Broadclyst Exeter EX5 3DR	Construction of single storey rear extension	Approved

**ii. Appeal decisions June 15:**

There were no appeal decisions announced in June 2015

**iii. Comment from Planning Committee meeting**

It was noted that Broadclyst Parish Council Planning Committee submitted a comment to the Local Planning Authority following its public meeting on Monday 22<sup>nd</sup> June 2015. The comments have been uploaded to the Parish website; a hard copy is available on request to the Clerk.

**b. The following planning applications validated in June 15 were discussed**

15/1461/MFUL	Exeter Science Park (Tithebarn Cluster Car Park & Access Road) Clyst Honiton	SUPPORTED Additional comments: In line with the list of infrastructure and sustainable transport measures which would be required to help mitigate the development traffic impacts of the Monkerton development, it is logical that the Science park make similar contributions to support these measures including: <ul style="list-style-type: none"> <li>• Internal layouts to provide safe and</li> </ul>
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		<p>permeable walking and cycling routes throughout the development to make easy links to ridgeline green corridor / jobs / shops etc</p> <ul style="list-style-type: none"> <li>• Contribution towards planned high quality off-site cycle link connecting with the city centre</li> <li>• Improved walking and cycling linkages to Pinhoe station and neighbouring communities</li> <li>• Contributions to public transport to achieve a 10 minute frequency bus serving development areas north and south of the ridgeline</li> <li>• Contribution to the provision of a segregated bus link / extensive bus priority between Tithebarn Lane and Sainsbury’s junction</li> <li>• Contribution to the provision of East-West link road between Tithebarn Lane bridge and Cumberland Way.</li> <li>• Residential and Employer Travel Plans, including green transport schemes</li> <li>• Workplace parking charges</li> <li>• Contribution to Junction improvements (as identified through Transport Assessment analysis)</li> </ul> <p>Furthermore, the parking areas could benefit from the installation of overhead solar panels for both shelter and power generation. In order to protect neighbouring properties a traffic plan for site Construction traffic to adhere to is requested when setting out the CEMP.</p> <p>Provision of Litter bins</p>
15/1409/VAR	Land North East Of Crannaford House Broadclyst	Supported
15/0966/ADV	Co-operative Retail Services Ltd 147 Younghayes Road Cranbrook Exeter	Supported

15/1514/LBC	4 West Clyst Barnyard West Clyst Exeter EX1 3TR	Supported – refer to Listed Building Officer
15/1301/FUL	Higher Burrowton Cottage Broadclyst Exeter EX5 3DA	Supported

**15/119 CORRESPONDENCE**

- i. The correspondence list was received.
- ii. There were no matters arising from the correspondence list to action, however it was reported by Cllr Wollacott that the recent consultation by David Lock associates regarding the western Cranbrook expansion zones was very poorly advertised, with only the parishes being notified rather than letter-drops, fliers, posters etc. being distributed to local residents. When asked, David Lock Associates stated it was down to the Parishes to advertise the consultation, which has never been raised with the Parishes and has never been the case, although  
Cllr Massey reported there have been complaints by local residents at Broadclyst Station that the whole area has been affected by Cranbrook and its residents, especially with litter issues and trespassing to private property

**15/120 AGENDA 3 AUGUST 2015**

There were no Agenda Items put forward at this meeting for consideration on 3<sup>rd</sup> August 2015. The Chairman stated Members could contact the Clerk during the month should any requests arise.

**15/121 CLOSE OF MEETING**

The meeting closed at 20:20

**Signed:**.....

**Position:**.....

**Date of ratification:**.....

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST**