



19, New Buildings

Broadclyst

Exeter

EX5 3EX

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Present: Cllrs Arthurs, Baker, Bromley, Gent, Jackson, Pepper, Staddon, Wollacott.

In attendance: Clerk, Assistant Clerk

Members of public: 1

Broadclyst Parish Council Annual Council meeting

Press and public were welcome to attend.

The Annual Council meeting of Broadclyst Parish Council was held on:

Monday 18th May 2015 at 19:00hrs in the Green Room, Victory Hall, Broadclyst

where the following business was transacted:

DRAFT MINUTES

It was noted that there were no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

15/68 ELECTION OF CHAIRMAN

Cllr Pepper stood down. It was proposed by Cllr Massey (via email) that Cllr Pepper be elected, seconded by Cllr Arthurs and unanimously agreed.

15/69 ELECTION OF VICE CHAIRMAN

It was proposed by Cllr Pepper that Cllr Massey be elected, seconded by Cllr Jackson and unanimously agreed.

15/70 APOLOGIES

Council resolved to accept apologies for absence from Cllrs Massey and Vaughan

15/71 DISCLOSABLE PECUNIARY INTEREST

There were no Declarations of interest not currently on Councillors' ROIs received and there was no receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda.

Cllr Gent reminded Council of his Pecuniary Interest in Agenda item 14/83bii as landowner adjacent to the application site.

15/72 ELECTIONS:

- a. The result of the 2015 Broadclyst Parish Council election was noted as follows: 10 valid nominations for Councillors with Broadclyst Parish Council were received by the Returning Officer; no withdrawals were made. The Returning Officer therefore declared Broadclyst Parish Council's election was uncontested.

- b. Broadclyst Parish Council's Councillors for the 2015-19 Term of Office were confirmed as: Cllrs Martin Arthurs, Nigel Baker, Neil Bromley, Henry Gent, Jason Jackson, Henry Massey, Christopher Pepper, Simon Staddon, Sarah Vaughan and Ian Wollacott.
- c. The Clerk confirmed that Acceptance of Office forms had been received from all Councillors. It was also confirmed all Councillors had updated their Register of Interests which had been received by the Clerk. These forms will be uploaded to the parish website and forwarded to EDDC for publishing on the District website.

15/73 MINUTES

Draft Minutes of the meeting on 7 April 2015 were published and circulated prior to the meeting. It was proposed by Cllr Arthurs, seconded by Cllr Wollacott and unanimously agreed to accept the minutes as a correct record of the meeting AND IT WAS RESOLVED

Standing Orders were suspended:

15/74 POLICE REPORT

The Police report was received and circulated prior to the meeting from PCSO Stannard.

15/75 COUNTY REPORTS

There was no report from County Ward member Cllr Bowden.

Cllr Pepper gave a brief outline of his duties as a Ward Member and will be commencing training in a fortnight. He is interested in sitting on DMC, Scrutiny and Overview, and is being put forward as Design Champion.

15/76 NATIONAL TRUST REPORT

There was no representation from the National Trust this month. The classic car rally was held this weekend and was a huge success with a record number of vehicles entered and visitors attending.

15/77 CRANBROOK REPORT

The monthly update from the Community Leaders Group at Cranbrook was circulated prior to the meeting. It was noted Broadclyst Parish Council's role will shift from an active one to one which supports further development and continues the links between Cranbrook and its neighbours.

15/78 TRAFFIC GROUP UPDATE

- i. The Minutes from the Traffic Group meeting which was held on 25th March 2015 were circulated. Cllr Gent gave a brief update as follows:
- Green Infrastructure update – DCC will not agree to a bridge at Broadclyst Station, cost of building the bridge will not justify the benefit. A meeting with DCC at County Hall confirmed there will not be a bridge, save for a major about turn in policy and the main North / South link will be via Crannaford Lane. Alternative use of existing agricultural underpass at Elbury Farm has been mooted; would create inconvenience and was not a popular option.
- A summary of Section 106 monies is being prepared by Jamie Hlland to show how much is where/from where and what it can be spent on.
- The possible stopping of traffic through Elbury lane, to create a quiet lane pedestrian and cycle use is being considered; this raised questions of how to get from end of Elbury Lane to get to Clyst Vale College and Clyston Mill. Various routes were discussed
- The need for a safe walking route between Broadclyst Station and Broadclyst Village is

noted and will not be addressed by this route; Cllr Gent said it remained a recognised concern.

- ii. The notes summarising the group's meeting with Peninsular Road Safety Partnership on 20th March 2015 had been circulated prior to the meeting. County Hall staff and Police were in attendance. Confirm no speed camera by primary school as there was not enough evidence to justify camera. 50mph limit is too close to school, advised that the 30mph boundary be pushed back towards Cullompton. The question of confirming gateways was raised; it was confirmed that the Minute (15/40ii) reads: It was proposed by Cllr Massey to move forwards and support in principle to allow further investigations, to see if the relevant permissions and funding can be obtained/secured to deliver this project. As this project is still a work in progress, it was noted that the Council is not yet in possession of sufficient detail (permissions, costs, maintenance arrangements etc.) to make an informed final resolution to support, or otherwise, the installation of village gateways.

15/79 PUBLIC QUESTIONS

There was comment that the idea of an underpass from Elbury Farm should be further explored. The level crossing at Crannaford Crossing is best upgraded to a full width level crossing rather than a bridge be built. The timing is crucial to get the contributions into the current planning applications before the legal agreements are put in place.

The meeting reconvened with Standing Orders

15/80 ACCEPTANCE OF REPORTS

The reports that had been presented were accepted.

15/81 CLERKS REPORT

The Clerks Report was received and accepted; there were no actions to be taken.

15/82 FINANCE

i. ANNUAL AUDIT RETURN

a) The Internal Auditor's report was received and it was noted that Council had a clean audit. Proposed by Cllr Wollacott and seconded by Cllr Gent and unanimously supported.

b) The Accounting Statement for External Auditor was approved and signed. Proposed by Cllr Arthurs and seconded by Cllr Jackson and unanimously supported.

c) The Annual Governance Statement for 2014/15 was completed and approved. Proposed by Cllr Jackson and seconded by Cllr Arthurs and unanimously supported.

ii. PAYMENT SCHEDULE FOR APRIL 2015

It was noted that BACS payments are now being made where possible and it was resolved to approve the list of payments made for April 2015. Proposed by Cllr Jackson, seconded by Cllr Arthurs.

iii. PLANNED WORKS FOR APPROVED CONTRACTORS

The planned works schedule and budget allocations were received with recommendation from the Clerk to approve (under Financial Regs 11.1(c)) in order to

ensure the best available terms are obtained. Quotes had been received in accordance with BPC Financial Regs 10.3 and it was accepted and approved. Deposit to be raised with May payments. Proposed by Cllr Wollacott and seconded by Cllr Jackson and unanimously supported AND IT WAS RESOLVED.

iv. **COMMUNITY GRANT APPLICATION**

An application was received from the Broadclyst Fun Day Committee for a grant towards the cost of setting up this year's Fun Day event.

It was proposed by Cllr Jackson, seconded Cllr Arthurs and unanimously supported to award a grant of £442.58

15/83 PLANNING

a. **The following was noted:**

i. **Planning decisions made in April 15:**

Ref. No: 15/0505/FUL	Oakdene Broadclyst	Alterations to existing building and erection of glazed canopy	Approved
Ref. No: 15/0451/FUL	Oakdene Broadclyst	Alterations to existing structure, demolition of rear lean to, new first floor rear window and refurbishment of existing workshop	Approved
Ref. No: 15/0451/FUL	6 Wheat Field Lane Cranbrook	Construction of conservatory	Approved
Ref. No: 15/0176/FUL	Littleshaw Bluehayes	Change of use of part of garden to site building for day care for dogs.	Approved
Ref. No: 15/0061/FUL	Higher Comberoy Farm Broadclyst	Demolition of farm building and construction of cattleshed and associated hardstanding	Approved

ii. **Appeal decisions April 15:**

There were no appeal decisions announced in April 2015

b. **The following planning applications validated in April 15 were discussed**

- i. **15/0963/FUL Comberoy Cottage, Broadclyst** Construction of single storey rear extension **Supported**
- ii. **15/0898/MFUL Land Adjacent To The Gardens Clyst Honiton** Construction of 48no dwellings and new vehicular access off Honiton Road and associated drainage works
Deferred to Planning meeting on 3rd June. Clerk to request an extension from EDDC.
- iii. **15/0913/FUL 4B Woodbury View Broadclyst** Construction of a workshop. A question was raised as to the ownership of the land, as this was Council-owned land. **Supported in terms of planning;** it is presumed the LPA will confirm land ownership before determining this application.
- iv. **15/1042/FUL Garden Flat, Westwood House, Westwood** Construction of raised platform/balcony with open stone below to the detached garden

flat/garage and replacement of window with door to west elevation
Closing date: 1st June 2015 **Supported**

15/84 CORRESPONDENCE

- i. The correspondence list was discussed.
- ii. There were no matters arising from the correspondence list. Cllr Gent will prepare a draft response to the Consultation on County Council ward division to be discussed and prepared for submission from the Council at the next meeting.
- iii. The new primary school at Westclyst is scheduled to be open in 2016 but building will not be completed until 2017. The school is seeking the opinion and support of the Parish Council to facilitate this interim period, the following 3 options have been proposed:
temporary accommodation on site
temporary accommodation at the existing BCPS site
find an alternative suitable location
After discussion it was agreed that Broadclyst Parish Council will work with the school and EDDC to enable delivery of facilities which suit the needs of all interested parties.

15/85 AGENDA 1 JUNE 2015

Agenda Items for 1st June 2015 –
Response to County Council ward division consultation.
Response to informal consultation from BCPS re Westclyst Primary School

15/86 CLOSE OF MEETING

The meeting closed at 20:45

Signed:.....

Print:.....

Date:.....

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

