

Present: Cllrs Arthurs, Bromley, Jackson, Massey, Pepper (Chair),
Wollacott

In Attendance: Clerk, Assistant Clerk

Members of Public: Dan Fields (National Trust)

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Full Council meeting

Monday 2nd February 2015

19:00hrs

Green Room, Victory Hall, Broadclyst

Press and public were welcome to attend.

There was a Full Council meeting of Broadclyst Parish Council where the following business was transacted:

Minutes

It was noted that there was 1 matter of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month: 15/28vii

Press and Public are requested to leave the room while this item is discussed; all public recording equipment must be removed from the meeting room for this item.

The Chairman reported the sad news that Cllr Derek Button passed away on Friday 23rd January. He had served the parish for many years and he will be deeply missed by all he knew him. His funeral service will be held on Friday 6th February 2015, 2pm in the Parish Church, Broadclyst followed by private cremation.

15/18 APOLOGIES

Council agreed to accept apologies for absence from Cllrs Gent, Staddon, and Vaughan.

15/19 DISCLOSABLE PECUNIARY INTEREST

No new receive Declarations of interest not currently on Councillors' ROIs nor receipt of requests for new Disclosable Pecuniary Interest* (DPI) dispensations on items on the Agenda were received.

15/20 MINUTES

The minutes of the Parish Council meeting held on 1 December 2014 had been published and circulated prior to the meeting; they were proposed by Cllr Wollacott, seconded Cllr Arthurs and unanimously agreed to be an accurate record AND IT WAS RESOLVED

Standing Orders were suspended:

15/21 POLICE REPORT

The Police report for the last month had been received; Council was pleased to note numbers were lower than average.

15/22 COUNTY REPORTS

There was no report from the County Ward member this evening; Cllr Bowden had previously sent his apologies as he was attending a Clinical Commissioning Group meeting this evening. Cllr Bowden has also made the following statement which will be published in the spring Broadsheet but seems appropriate to note here:

“We are all coming to terms with the loss of a good friend and supporter of all who lived in Broadclyst and beyond. Whenever he felt so driven Derek Button would encourage, cajole and persuade authority to change its collective mind for the benefit of everyone. I will miss him. His sound advice will not be forgotten. May God Bless him and his family and comfort all who he leaves behind.”

15/23 NATIONAL TRUST REPORT

Apologies were sent from Philip Smart for not attending this evening; Dan Fields gave the following verbal report:

The Christmas display in the house proved very popular again this year and the house has now closed for preparation for the new exhibition, “the F word”, which will open to the public on 14th February 2015.

In and around the estate: there are currently significant repairs underway to the stable block, replacing rotten beams and eaves. This work is being done in collaboration with English Heritage. Also there is a Pony grazing (conservation) programme currently being run on the estate which has proven to be very popular with visitors and on social media. There are 3 properties currently available for let, there has been a good level of interest but if anybody knows of people who are interested please ask to get in touch with Killerton direct. 7 being re-done at the moment around the estate.

15/24 CRANBROOK REPORT

Council received a written report from CHIC on community development in Cranbrook.

It was noted the group have a very proactive approach to addressing identified issues and the work being carried out by CHIC was to be commended.

Aside from the surgeries and work to resolve teething problems, community life continues to develop with events and initiatives being organised and supported by CHIC. The Cranbrook in Bloom competition is eagerly awaited!

15/25 PUBLIC QUESTIONS

There were no public questions on items on this Agenda this month.

The meeting reconvened under Standing Orders**15/26 CLERKS REPORTS**

The following Clerks Reports were received:

- i. Clerks report
- ii. Community leaders
- iii. Election report
- iv. SPMC minutes

There were no actions from the reports; the timetable for the Elections was noted.

15/27 ACCEPTANCE OF REPORTS

It was proposed by Cllr Wollacott, seconded Cllr Massey and unanimously in agreement to accept the reports and action matters arising from any of the public/stakeholder reports received this evening as applicable AND IT WAS RESOLVED

15/28 FINANCE**i. Finance minutes**

The minutes of the Finance committee which met on 21st January 2015 were published and circulated prior to the meeting.

Cllr Wollacott (Chair of Finance) gave an update that following the recent 5 year annual service offer by the current contractor to service the Church Clock St John the Baptist Broadclyst for the period 2015-2019 inclusive, the contractor had offered to split the invoice into 2 parts:

1st March 2015 the sum of £512 nett and 1st March 2016 the sum of £500 nett

It was proposed by Cllr Pepper, seconded by Cllr Arthurs and all Members agreed that this was worthwhile to do this in order to save 15% of the total cost over the 5 year period AND IT WAS RESOLVED

Furthermore it was noted that the Finance Committee had agreed (Minute ref F15/4d) that funds for this to be transferred from general reserves as only £250 had been allocated for clock servicing in the 15/16 budget.

It was proposed by Cllr Arthurs, seconded Cllr Massey and all Members were in agreement that the minutes represented a true and accurate record of the Finance Committee meeting on 21st January 2015 AND IT WAS RESOLVED.

ii. Cranbrook Community Fund Application – Cranbrook Cycling Club

A CCF application from Cranbrook Cycling Club was received for a start-up grant of £500 to establish and help equip a cycling club in Cranbrook.

It was proposed by Cllr Arthurs, seconded by Cllr Jackson with all Members in favour of processing the application in accordance with the Officers report and award the sum of £500 to the Cranbrook Cycling Club from CCF funds AND IT WAS RESOLVED.

iii. Cranbrook Community Fund Application – Cranbrook Badminton Club

A CCF application from Cranbrook Badminton Club was received for a start-up grant of £500 to establish and help equip a badminton club in Cranbrook.

It was proposed by Cllr Arthurs, seconded by Cllr Jackson with all Members in favour of processing the application in accordance with the Officers report and award the sum of £500 to the Cranbrook Cycling Club from CCF funds AND IT WAS RESOLVED.

iv. Broadclyst Community Fund – 1st Pinhoe Scouts

An application had been received from 1st Pinhoe Scout Group for a grant of £500 to install a semi-permanent visible safety barrier to improve the safety of youths and volunteer leaders.

It was proposed by Cllr Arthurs, seconded by Cllr Jackson with all Members in favour of processing the application in accordance with the Officers report and award the sum of £500 to 1st Pinhoe Scout group from Broadclyst Parish Community funds AND IT WAS RESOLVED.

Council was pleased to see excellent use being made of the available funds to support the emerging community and to improve existing facilities in the parish. Sincere thanks are expressed to all who undertake community projects and volunteer to run community groups.

v. **Parish Together Projects**

Following discussions with neighbouring parishes, the following proposal was put to Council by the Clerk and Broadclyst VIP's who had been delegated to prepare a report for Council (Minute ref 15/11iv) :

To submit two parish together fund applications:

- a. To work with Whimble, Poltimore, Rockbeare and Clyst Honiton to address the need for additional Lengthsman hours following DCC cutbacks
- b. To work with Rockbeare to offer an educational life-skills week event for young people.

The Closing date for applications was noted to be 13 February 2015

It was proposed by Cllr Jackson, seconded Cllr Massey with all Councillors in favour to submit 2 applications as detailed in the Clerks report to support both of the above projects AND IT WAS RESOLVED.

vi. **Staff loans**

The model policy procedure for Staff Loans was received, summarised as follows: Staff may apply for interest free loans in respect of training or expenses directly related to their specific function within the Council. Application is to be made via line managers to the Finance Committee or Full Council. Broadclyst Parish Council's policy is to advance no more than one month's net salary repayable directly from salary in one year. All loans will be notified to the payroll bureau and are repayable over 12 equal instalments directly from salary.

it was proposed by Cllr Arthurs, seconded Cllr Jackson and unanimously agreed to adopt the staff loan policy AND IT WAS RESOLVED.

The next item was discussed under Part B conditions (exclusion of press and public) due to the confidential nature of the business conducted

vii. **Staff Loan application**

The Clerk left the room.

An application was received from the Clerk for a staff loan against salary; it was noted there are no tax or NI implications to the employee.

It was proposed by Cllr Massey and seconded by Cllr Jackson, with all in favour to process the application for a staff loan of £600, repayable as agreed in accordance with the adopted procedure AND IT WAS RESOLVED

It was also proposed the Clerk researches breakdown cover up to value of £100 per annum, with Home-start and Relay essential. Generate car and car usage policy to give faster assistance.

The Clerk returned to the meeting.

The Chair declared the part B session closed. There were no members of press and public who had been asked to leave to invite to re-join the meeting before proceeding with the next agenda item.

viii. **Cheque List**

The list of cheques raised for January 2015 had been published and circulated prior to the meeting.

It was noted that payment for the Outdoor Gym equipment was being refunded by EDDC out of Section 106 funds (nett amount only) with the VAT being reclaimed under Part II, Reliefs, Exemptions and Payments, Section 33, (3) (a) of the VAT Act 1994.

It was proposed by Cllr Jackson, seconded by Cllr Massey and all Councillors were in favour to approve the cheque list AND IT WAS RESOLVED.

15/29 PLANNING

i. The following were noted:

Planning decisions made in December 14 and January 15:

Ref. No: 14/2740/FUL	Beaumont Lodge Broadclyst Exeter EX5 3JH	Conversion of the existing garage into a granny annex.	Approved
Ref. No: 14/2520/FUL	Land Adjoining Clyst Honiton Sewage Pumping Station Clyst Honiton	Replacement public footbridge over River Clyst	Approved
Ref. No: 14/2415/LBC	Stable block and Clock tower Killerton	Renovation and repair of clock tower	Approved
Ref. No: 14/1886/FUL	Land South Of 37 Pinn Hill Exeter	Construction of 2 no dwellings with car ports and creation of new vehicular access	Approved
Ref. No: 14/2536/VAR	Land North East Of Crannaford House Broadclyst	Variation of Condition No.2 of Planning Permission of 13/2679/VAR	Approved

Appeal decisions made in Jan 15:

Ref: 14/00073/HH 34 Parkside Road Exeter EX1 3TN

Construction of hip to gable roof extensions and front dormer window and roof-lights to facilitate loft conversion

Status: Dismissed. Appeal type: Householder appeal. Decision: Appeal dismissed

Planning Enforcements under consideration in Jan 15

A summary of planning enforcements was received and it was noted there are 9 enforcements in the parish pending consideration.

The following planning applications validated in Jan 15 were discussed:

- ii. **15/0061/FUL Higher Comberoy Farm, Broadclyst. EX5 3DN**
Demolition of farm building and construction of cattle-shed and associated hard-standing (Comments by 6 Feb)
SUPPORTED
- iii. **15/0176/COU Littleshaw, Bluehayes, Broadclyst. EX5 3BA**
Change of use of part of garden to site building for day care for dogs (Comments by: 16 Feb)
SUPPORTED

iv. 14/2968/VAR Land adjacent to 8 Sandercroft Close (plot 9)

Variation of condition 5 (plans condition) of application 07/1905/FUL to allow amendments to approved drawings

VOTE: 5 to support, 0 not to support, 0 abstention, 1 declaration of interest.

SUPPORTED

15/30 CORRESPONDENCE

An email had been received from the Outdoors Manager at Killerton concerning making the Killerton to Broadclyst Multi Use Trail inclusive to allow equestrian access onto the trail.

It was stated that any action which takes horses away from the main road has to be in everyone's best interests; Council voted unanimously to support the proposal to open the trail up to horse riders in line with its commitment to increasing road safety in the parish however possible. It is hoped this will discourage riders from crossing the B3181 at Gypsy corner where there have been several nasty accidents, including an equine fatality, over the years.

Furthermore, it is hoped this will neither impede nor negate the longer-term delivery of a more suitable equine crossing point between Killerton estate and Ashclyst forest at Budlake, as mooted last year.

There were no other actions or matters arising from the Correspondence list

15/31 AGENDA 2 March 2015

There were no Agenda Items put forward for 2nd March 2015

15/32 CLOSE OF MEETING

The meeting closed at 20:15

Signed:

Dated:

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**