

BROADCLYST PARISH COUNCIL
BUDGET 2017/18
Resolved 03.01.2017 Minute ref: 17/13

1 RECEIPTS

Item	Year end 31.03.2016	16-17 Budget	Actual to 30_09_16	Est Actual to Year End	17-18 Resolved budget	Notes
Precept	116,478.48	199,698.00	199,698.00	199,698.00	275,744.00	finalised 03.01.2017 Minute ref 17/14
Top Up Grant re Precept	2,708.00	1,194.00	1,194.00	1,194.00	500.00	
Advertising	1,595.00	1,500.00	220.00		1,500.00	
Toilets rates grant	2,628.88	1,280.00	669.74	1,339.48	1,400.00	
P3 grant	3,000.00	1,000.00	0.00	500.00	1,000.00	pd in advance for 1718 year
DCC Grass cutting grant	-	828.00	828.00	828.00	828.00	
Allotments	300.00	300.00	0.00	300.00	350.00	
Bookings at Sports Pavilion	4,592.20	6,000.00	2,897.37		6,000.00	
Bowls Club	1,500.00	1,500.00	1,500.00		1,600.00	
Neighbourhood Plan	-	0.00	0.00		0.00	
Interest	28.16	35.00	37.77		45.00	
Miscellaneous	1,502.48	50.00	1,329.89		100.00	
Parish Together	5,000.00	0.00	1,400.00		0.00	Cranbrook PA system
S106	-	0.00	0.00	0.00	0.00	
Clyst Room Rent	-	400.00	0.00			to be removed from income line 17/18
TOTAL	139,333.20	213,785.00	209,774.77	203,859.48	289,067.00	

2 PAYMENTS

Item	Year end 31.03.2016	16-17 Budget	Actual to 30_09_16	Est Actual to Year End	17-18 Proposed budget
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ADMINISTRATION

Staffing (inc pension and HMRC for all staff)	44,068.95	75,000.00	35,814.68		105,169.00	ratified 03.01.2017
Officers' expenses	3,692.98	4,000.00	1,446.56		3,000.00	reduced as only one working from home allowance bieng paid
Telephone	429.70	750.00	417.02		1,000.00	
Banking	184.78	250.00	103.95		250.00	
Payroll	329.10	500.00	269.26		550.00	
Stationery	1,312.33	1,500.00	722.13		1,500.00	
I.T.	-	3,500.00	1,394.49		2,000.00	replace office IT as required, website
Hall Hire	373.50	900.00	186.00		500.00	reduced as use of office and pavilions for meetings has increased
Subscriptions	967.00	1,000.00	928.81		1,100.00	
Audit costs	650.00	750.00	375.00		800.00	external audit bill due
EM Youth Worker	3,067.50	7,000.00	3,500.00		9,500.00	increase to SLA as 2 sessions/week with 2 youth workers
Youth Club	-	600.00	0.00		1,500.00	toward May 16 project and admin cost of submitting grant fund applications???

	<u>TRAINING/CPD</u>	1,632.94	4,000.00	2,478.61	4,000.00
	<u>INSURANCE</u>	1,710.22	3,000.00	1,784.36	2,500.00 complete
	<u>PUBLIC RELATIONS</u>				
	Broadsheet	3,985.00	4,500.00	1,939.54	4,500.00
	Public consultation	734.18	1,000.00	1,035.89	3,500.00 to include cost of corporate comms work
	Crime/traffic	-	500.00	0.00	500.00
	Twinning	-	2,000.00	1,876.00	1,500.00 to build a fund for unforeseen expenditure, to a max of £6000 held in reserves
	Fun Day	-	1,000.00	1,806.83	2,500.00
	Arts, culture and entertainment	-	500.00	300.00	500.00
	Youth footie				1,000.00 annual subsidy to support youth football in the parish
	Community helipad &/or defibrilator				3,500.00 50% precept, 50% PT or external funding
	VIP operational support 1 year				500.00
	<u>MAINTENANCE</u>				
	Playing fields / public open space (contracted)	2,315.60	3,400.00	994.52	3,500.00 2.5% increase
	Safety/visibility grass cutting		4,500.00	2,016.00	7,000.00 reviewed quote for 1718
	Handyman	4,341.15	7,000.00	4,238.25	21,333.00 to allow for second member at 16hrs
	Hanydman operational budget				3,000.00 new allocation for tools, fuel etc.
	Parish vehicle lease				4,500.00 new allocation
	Parish vehicle operational costs				4,000.00 insurance, fuel, tax (3,030) plus unforseen allowance
	Lengthsman	7,566.99	3,000.00	2,046.04	5,000.00 to include 1k for gulley sucker autumn visit and 1K for river clearance
	Equipment service/repair	976.07			1,000.00
	Parish clock : service	-	260.00	512.00	240.00 annual to move to reserves for next 5 yr LTA
	Allotments	500.00	500.00	300.00	600.00
EM	P3 footpaths	898.06	1,000.00	661.69	1,000.00
	Refuse disposal/dog waste	810.00	1,300.00	357.50	1,300.00
	<u>PUBLIC TOILETS</u>				
	Utilities	1,144.39	1,500.00	564.71	1,500.00
	Cleaner's salary	2,899.19	5,000.00	1,594.95	6,000.00
	Maintenance	794.25	800.00	0.00	800.00
	Products		500.00	179.87	500.00
	Rates	-	0.00	0.00	0.00
	<u>CLYST ROOM</u>				
	Rates	146.40	175.00	147.62	175.00
	Clyst room maintenance	-	300.00	0	2,500.00 conversion to works compound

BROADCLYST PARISH COUNCIL GRANTS

Community projects	1,749.42	3,000.00	1,465.00	3,000.00
Emerging communities	-	1,500.00	12.00	1,500.00

SPORTS PAVILION

Utilities	3,867.72	4,000.00	694.29	4,000.00
Staffing	4,086.76	6,000.00	2,796.47	6,000.00
Pavilions (building)	12,435.87	5,000.00	790.47	5,000.00
Cleaning Products	935.52	250.00	158.75	300.00
Service costs		500.00	104.00	500.00

RECREATION / SPORTS**Play area**

Informal Play inspection)	250.00	133.00	250.00	
Informal Play service		1,928.41	750.00	507.20	750.00
Informal Play repairs)	2,000.00	3,422.78	2,000.00	
BMX)	500.00	168.00	500.00	
Pitch maint inc annual reseed works		1,087.69	1,400.00	1,262.64	1,500.00

Bowls green

Bowls water meter	558.71	600.00	0.00	600.00
Bowls seeds/fertilizers	844.70	2,000.00	0.00	2,000.00
Bowls green (contractor)	5,799.00	6,300.00	2,770.00	6,300.00
Sprinkler service		400.00	0.00	400.00
Materials and repairs		800.00	795.40	800.00

NEW ASSETS

880.84	1,000.00	1,103.05	1,000.00
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CONTINGENCY

Car park	-	2,000.00	0.00	2,000.00	Building to max of: 10,000.00
Buildings maintenance	-	5,000.00	3,080.00	5,000.00	
Election costs	-	2,000.00	0.00	1,000.00	4,000.00
Rates	-	6,000.00	0.00	4,000.00	10,000.00
Allotment land	-	2,000.00	0.00	2,000.00	
Staffing	-	8,000.00	0.00	8,000.00	
Play equipment replacement fund				2,000.00	

SECTION 137

15.00	50.00	0.00	50.00
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NEIGHBOURHOOD PLANNING

Operational budget	93.72	5,000.00	2,057.91	5,000.00
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EM	<u>ADDITIONAL EXPENDITURE</u>				
	Youth 3D project	5,481.94			0
	Cranbrook Community Fund	5,824.70			0
	Parish Together		1,254.22		
	<u>ACCOMMODATION</u>				
	Office rent		5,000.00	3,489.73	6,300.00 to include upgrade to superfast broadband
	Office running costs			5,156.75	2,000.00
	TOTAL	131,120.28	212,785.00	101,213.94	0.00 289,067.00

3 RESERVES

at 1.4.16 at 30.09.16

General Reserve	13,081.19	13,081.19
Interest received on savings a/cs		31.88
<u>Earmarked Reserves</u>		
Buildings	1,920.28	1,920.28
Car Park	3,000.00	3,000.00
Grounds Maintenance	1,500.00	1,500.00
Election Costs	3,000.00	3,000.00
Pavilions	413.67	413.67
Neighbourhood Plan	6,939.17	6,939.17
P3	1,000.00	1,000.00
Youth worker	3,632.50	3,632.50
Cranbrook Netball Grant (CCF)	392.00	392.00

TOTAL RESERVES 34,878.81 34,910.69