

**BROADCLYST PARISH COUNCIL BUDGET 2018/19**  
**Draft budget second approval: Minute ref: 18/13 Budget**  
**Precept approval: Minute ref: 18/14**

**1 INCOME**

<b>Item</b>	<b>Year end 31.03.2017</b>	<b>this year Budget</b>	<b>Actual to 30_09_17</b>	<b>18-19 Approved budget</b>
Precept	116,478.48	<b>275,744.00</b>	275,744.00	<b>350,969.00</b>
Interest	28.16	45.00	9.00	40.00
Top Up Grant re Precept	2,708.00	500.00	525.00	399.00
Advertising	1,595.00	1,500.00	330	1,500.00
Toilets rates grant	2,628.88	1,400.00	0.00	1,400.00
P3 grant	3,000.00	1,000.00	0.00	1,000.00
DCC Grass cutting grant	-	828.00	828.00	1,372.00
Allotments	300.00	350.00	300.00	350.00
Westclyst Allotments				300.00
Bookings at Sports Pavilion	4,592.20	6,000.00	3,043.00	6,200.00
Bowls Club	1,500.00	1,600.00	0.00	1,800.00
Neighbourhood Plan	-	0.00		0.00
Miscellaneous	1,502.48	100.00	1320	100.00
Parish Together	5,000.00	0.00	3,195.00	0.00
S106	-	0.00		0.00
Fun Day income			160.00	0.00
helipad grant			2,456.28	
donation (defib - New Inn fundraisers)			1,000.00	
<b>TOTAL</b>	<b>139,333.20</b>	<b>289,067.00</b>	<b>288,910.28</b>	<b>365,430.00</b>

**2 EXPENDITURE**

<b>Item</b>	<b>Year end 31.03.2017</b>	<b>17-18 Budget</b>	<b>Actual to 30_09_17</b>	<b>18-19 Draft budget</b>
<b><u>ADMINISTRATION</u></b>				
Staffing (officers)	44,068.95	105,169.00	47,710.00	70,000.00
Pension and HMRC on-costs for all staff				49,000.00
Officers' expenses	3,692.98	3,000.00	832.00	3,000.00
Council mobile phone	429.70	1,000.00	450.00	800.00
Banking	184.78	250.00	50.00	200.00
Payroll	329.10	550.00	201.00	600.00
Stationery	1,312.33	1,500.00	1,457.00	2,000.00
I.T.	-	2,000.00	1,912.00	2,000.00
Hall Hire	373.50	500.00	141.00	500.00
Subscriptions	967.00	1,100.00	2,485.00	1,200.00
Legal fees/professional advice				1,500.00
Legal support				3,000.00
Audit costs	650.00	800.00	1,028.00	2,500.00
Finance software				1,000.00
<b>EM</b> Youth Worker	3,067.50	9,500.00	3,850.00	8,000.00
Youth Club operational costs	-	1,500.00	60.00	2,000.00

**ACCOMMODATION**

Office rent		6,300.00	2,919.00	7,000.00
Office running costs		2,000.00	3,425.00	1,000.00
Rates				1,600.00
Office landline				1,600.00

**TRAINING/CPD**

	1,632.94	4,000.00	2,210.00	
Statutory training				1,000.00
Professional development				3,500.00
Sector development				500.00

**INSURANCE**

	1,710.22	2,500.00	1,862.00	3,000.00
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**PUBLIC RELATIONS**

Broadsheet	3,985.00	4,500.00	1,066.00	4,500.00
Public consultation	734.18	3,500.00	464.00	2,000.00
Crime/traffic	-	500.00	0.00	500.00
Twinning	-	1,500.00	440.00	1,500.00
Fun Day	-	2,500.00	2,563.00	2,000.00
Arts, culture and entertainment	-	500.00	3,000.00	500.00
Youth footie		1,000.00	910.00	1,000.00
Community helipad &/or defibrillator		3,500.00	5,599.00	2,000.00
VIP operational support 1 year		500.00	0.00	-

**MAINTENANCE**

Handymen	4,341.15	21,333.00	4,151.40	18,000.00
Maintenance operational budget		3,000.00	1,200.00	3,000.00
Parish vehicle lease		4,500.00	3,003.00	4,500.00
Parish vehicle operational costs		4,000.00	1,595.00	4,000.00
Lengthsman work	7,566.99	5,000.00	201.00	5,000.00
Safety/visibility grass cutting		7,000.00	1,008.00	7,000.00
Equipment service/repair	976.07	1,000.00	191.00	1,000.00
Parish clock : service	-	240.00	0.00	250.00
Allotments	500.00	600.00	300.00	700.00
Westclyst Allotments				250.00

<b>EM</b>	P3 footpaths	898.06	1,000.00	560.00	1,000.00
	dog waste	810.00	1,300.00	810.00	3,500.00
	Refuse			487.00	600.00

**PUBLIC TOILETS**

Utilities	1,144.39	1,500.00	806.00	1,500.00
Cleaner's salary	2,899.19	6,000.00	1,924.00	4,500.00
Maintenance	794.25	800.00	37.00	1,000.00
Products		500.00	179.00	500.00
Rates	-	0.00		2,100.00

**CLYST ROOM**

Rates	146.40	175.00	158	180.00
Clyst room maintenance/conversion	-	2,500.00	267	3,000.00

**BROADCLYST PARISH COUNCIL GRANTS**

Community projects	1,749.42	3,000.00	1100	3,000.00
Emerging communities	-	1,500.00	36	3,000.00

**SPORTS PAVILION**

Utilities	3,867.72	4,000.00	1886	4,500.00
Staffing	4,086.76	6,000.00	3285	9,000.00
Pavilions (building)	12,435.87	5,000.00	2806	5,000.00
Cleaning Products	935.52	300.00	107	600.00
Service costs		500.00	330	750.00
Broadband			414	600.00

**RECREATION / SPORTS**

Playing fields / public open space (contracted)	2,315.60	3,500.00	1,687.00	4,000.00
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**EM Play area**

Informal Play inspection )		250.00	0	300.00
Informal Play service	1,928.41	750.00	0	750.00
Informal Play repairs )		2,000.00	0	2,000.00
BMX )		500.00	0	500.00
Pitch maint inc annual reseed works	1,087.69	1,500.00	1067	1,500.00
Westclyst sports pitch				1,500.00

**Bowls green**

Bowls water meter	558.71	600.00	10	800.00
Bowls seeds/fertilizers	844.70	2,000.00	0	2,000.00
Bowls green (contractor)	5,799.00	6,300.00	3946	8,350.00
Sprinkler service		400.00	250	500.00
Materials and repairs		800.00	191	500.00
Sprinkler head replacement				1,200.00

**NEW ASSETS**

880.84	1,000.00	0	-
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**CONTINGENCY**

Car park	-	2,000.00	0.00	2,000.00
Buildings maintenance	-	5,000.00	0.00	5,000.00
Election costs	-	1,000.00	0.00	1,000.00
Rates	-	4,000.00	3,629.00	4,000.00
Allotment land	-	2,000.00	100.00	2,000.00
Staffing	-	8,000.00	0.00	8,000.00
Play equipment replacement fund		2,000.00	0.00	2,000.00
Andrews water heater				5,000.00
Reserves				20,000.00
I.T.				1,000.00

**NEIGHBOURHOOD PLANNING**

NP Officer			2308	18,000.00
Operational budget	93.72	5,000.00	2,520.00	5,000.00

**EM ADDITIONAL EXPENDITURE**

Youth 3D project	5,481.94	0	
Cranbrook Community Fund	5,824.70	0	
Parish Together			377

<b>TOTAL</b>	<b>131,105.28</b>	<b>289,017.00</b>	<b>127,560.40</b>	<b>365,430.00</b>
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### 3 RESERVES

at 31.03.2017 at 01.04.17

General Reserve	13,081.19	41,774.00
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#### Earmarked Reserves

Buildings	1,920.28	0.00
Car Park	2,000.00	2,000.00
Rates	0.00	6,000.00
Grounds Maintenance	1,500.00	3,280.00
Election Costs	2,000.00	2,000.00
Pavilions	413.67	413.67
Neighbourhood Plan	6,939.17	7,007.17
P3	1,000.00	1,000.00
Youth worker	3,632.50	7,132.50
Staffing Contingency	0.00	4,037.00
Allotments	0.00	2,000.00
Parish Together	0.00	1,400.00
<b>EM Sub total</b>		<b>36,270.34</b>

### TOTAL RESERVES

**32,486.81 78,044.34**

### 4 Breakdown

	Exp	Inc	Precept
Staff and Administration	£154,300		£140
Office and Pavilions	£22,650		£6,200
Maintenance	£47,980		
Public Relations	£14,000		£1,500
Public Conveniences	£9,600		£1,400
P3, rec, sports prov	£24,900		£3,450
Grants/SLA's	£16,000		£1,372
NP	£23,000		
General - contingency	£53,000		
CTSG			£399
<b>Totals</b>	<b>£365,430</b>	<b>£14,461</b>	<b>£350,969</b>

