

Issue date: Tuesday 29th August 2017

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Mrs. Angie Hurren

Parish Clerk



To: Broadclyst Parish Council Members
For Information: District and County Ward Members, Press and Public.

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 4th September 2017 at 19:00hrs** in the **Acland Room, Victory Hall,**

Broadclyst for the purpose of transacting the following business:

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AGENDA

17/151 APOLOGIES

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

17/152 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

17/153 MINUTES

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 7th Aug 2017 and the Planning Committee Minutes from its meeting on 21st August 2017.

Standing Orders will be suspended:

17/154 REDHAYES PHASE 6 PRESENTATION

Presentation to Broadclyst and Clyst Honiton Parish councils by Cavanna Homes

17/155 DISTRICT COUNCIL REPORTS

To receive a report from District Ward Members Cllr Pepper and Rylance

17/156 COUNTY REPORTS

To receive a report from County Ward members Cllr Bloxham and Randall-Johnson

17/157 NATIONAL TRUST REPORT

To receive a report from the National Trust

17/158 POLICE REPORT

To receive the Police report for July/Aug 2017

17/159 PUBLIC QUESTIONS

For Public question time on items on this Agenda for no longer than 15 minutes if required

The meeting will reconvene under Standing Orders

17/160 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

17/161 COUNCIL REPORTS

- i. **Clerks report**
To receive the Clerks Reports for August 2017, including the annual Youth Club review with the YMCA, and to resolve to action any matter(s) contained within as necessary
- ii. **Pavilions Report**
To receive the Pavilions Administrators report for August 2017
- iii. **Clyst Caring Day Care Centre Report**
To receive a report on the current position of the Centre and future funding challenges

17/162 FINANCE

- i. **Bank Reconciliation**
To receive Bank Reconciliation to 31st July 2017
- ii. **Payment Schedule**
To resolve to approve the list of payments for August 2017

17/163 NEIGHBOURHOOD PLAN

- i. To receive a report from the Neighbourhood Plan Officer and to resolve the recommendations contained within
- ii. To receive and to resolve to adopt a draft Pre-Application Community Involvement Protocol

17/164 GOVERNANCE BOUNDARY REVIEW

To receive a request from EDDC's Chief Executive, Mark Williams, for Broadclyst Parish Council's preliminary views on a request by Cranbrook Town Council to undertake a Community Governance Review of the Cranbrook parish boundary to include the eastern, western and southern expansion areas to the development of Cranbrook.

The Chairman may resolve to move into Part B for part of this item if he considers it necessary to enable discussion of potential land-use options which are not yet in the public domain due to their confidential nature.

17/165 COMMUNITY

- i. **Fun Day 2017:** to note that Fun Day award letters have been sent to community groups and that a presentation afternoon will be held on
- ii. **Community Awards 2017/18:** to resolve which Community Awards will be awarded for 2017/18 to individuals and groups for voluntary work and achievement in the community.

17/166 PLANNING

i. Appeal decisions August 2017:

To note there have been no appeal decisions announced in August 2017

ii. Planning Comment

To note the Planning Committee submitted its comment to the Local Planning Authority following its public meeting on Monday 21st August 2017

iii. Validated applications:

To discuss validated planning applications received for consultation between the Planning Committee meeting up to the date of this meeting

Application ref:	Location:	Proposal:
17/1046/LBC	Willow Cottage School Lane Broadclyst EX5 3EQ	Structural repairs to the Stables and Coach House and exploratory drainage works to the Stables, Coach House and the main house. New rainwater goods to Coach House, Stables and Garage.
17/1422/FUL	Land West Of Lower Burrowton, Broadclyst	Agricultural workers dwelling Amended plans with additional supporting information

17/167 CORRESPONDENCE

- i. To receive the August 2017 correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

17/168 AGENDA 2 OCTOBER 2017

To note Agenda Items for the full Council next meeting

17/169 CLOSE OF MEETING

To close the meeting

Dated this 29th day of August 2017

Angie Hurren

Broadclyst Parish Council Clerk

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.