

**Issue date: Tuesday 31<sup>st</sup> October 2017**

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Mrs. Angie Hurren

Parish Clerk



**To: Broadclyst Parish Council Members  
For Information: District and County Ward Members, Press  
and Public.**

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### **Broadclyst Parish Council Ordinary meeting**

**Press and Public are welcome to attend.**

There are 0 items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

You are hereby summonsed to an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 6<sup>th</sup> November 2017 at 19:00hrs** in the **Green Room, Victory Hall,**

**Broadclyst** for the purpose of transacting the following business:

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## **AGENDA**

### **17/187 APOLOGIES**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

### **17/188 DISCLOSABLE PECUNIARY INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

### **17/189 MINUTES**

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 4<sup>th</sup> October 2017

***Standing Orders will be suspended:***

### **17/1790 DISTRICT COUNCIL REPORTS**

To receive a report from District Ward Members Cllr Pepper and Rylance

### **17/191 COUNTY REPORTS**

To receive a report from County Ward members Cllr Bloxham and Randall-Johnson

### **17/192 NATIONAL TRUST REPORT**

To receive a report from the National Trust

### **17/193 POLICE REPORT**

To receive the Police report for October 2017

### **17/194 PUBLIC QUESTIONS**

For Public question time on items on this Agenda for no longer than 15 minutes if required

***The meeting will reconvene under Standing Orders***

### **17/195 ACCEPTANCE OF REPORTS**

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

## 17/196 COUNCIL REPORTS

### i. Clerks report

To receive the Clerks Reports for October 2017, including the conference report and Bowls report, and to resolve any recommendations contained within.

### ii. Pavilions Report

To receive the Pavilions Administrators report for October 2017 and to resolve any recommendations contained within.

## 17/197 FINANCE

### i. Bank Reconciliation

To receive and resolve to approve the Bank Reconciliation to 30 September 2017

### ii. Payment Schedule

To resolve to approve the list of payments for October 2017

## 17/198 NEIGHBOURHOOD PLAN

- i. To receive a report from the Neighbourhood Plan Officer and to resolve the recommendations contained within
- ii. To resolve to adopt a Steering Group 'Register of Interests' as part of the Code of Conduct, to apply to all steering group members

## 17/199 GOVERNANCE

- i. To receive a report on data protection law and the forthcoming EU General Data Protection Regulation 2018 (GDPR)
- ii. To resolve to set up a Task and Finish Forum to carry out an Privacy Impact Assessment and to prepare Council for GDPR compliance with the new legislative requirements.

## 17/200 PLANNING

### i. Recent decisions October 2017

Application ref:	Location:	Proposal:	Decision:
17/1046/LBC	Willow Cottage School Lane Broadclyst Exeter EX5 3EQ	<a href="#">Structural repairs to the Stables and Coach House and exploratory drainage works to the Stables, Coach House and the main house. New rainwater goods to Coach House, Stables and Garage.</a>	Approved with conditions  (pdf1046)
17/2055/FUL	6 Longmeadow Broadclyst EX5 3JF	<a href="#">Construction of single storey rear extension.</a>	Approved

### ii. Appeal decisions October 2017:

To note there have been no appeal decisions announced in October 2017

**iii. Validated applications:**

To note that the Council returned a 'does not wish to comment' response to the applications 17/2305/FUL; 17/2396/AGR; and 17/2205/FUL which were open for consultation in the period between October and November meetings.

To discuss validated planning applications received for consultation between the Planning Committee meeting up to the date of this meeting

<b>Application ref:</b>	<b>Location:</b>	<b>Proposal:</b>
17/2117/MRES	Site Of Cranbrook New Community Land To The East, West & North Of Stillwoods Farm Cranbrook	<a href="#"><u>Reserved matters proposal seeking approval of access, appearance, landscaping, layout and scale for the construction of 73 dwellings and associated infrastructure and landscaping, pursuant to outline permission 03/P1900, together with an update to the baseline environmental statement</u></a>

**17/201 CORRESPONDENCE**

- i. To receive the October 2017 correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

**17/202 AGENDA 4 DECEMBER 2017**

To note Agenda Items for the full Council next meeting

**17/203 CLOSE OF MEETING**

To close the meeting

Dated this 31<sup>st</sup> day of October 2017

*Angie Hurren*

**Broadclyst Parish Council Clerk**

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST**

### **Public speaking**

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- **Speakers should restrict their comments to Agenda items only.**
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You must not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.