

Issue date: Tuesday 1st November 2016

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Parish Clerk



For Information: District and County Ward Members, Press and Public.

19, New Buildings

Broadclyst

Exeter

EX5 3EX

www.broadclyst.org

Broadclyst Parish Council Ordinary meeting

Press and Public are welcome to attend.

There will be an Ordinary Council meeting of Broadclyst Parish Council which will be held on **Monday 7th November 2016** at **19:00hrs** in the **Green Room, Victory Hall, Broadclyst** for the purpose of transacting the following business:

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AGENDA

NB: There will be no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month

16/183 APOLOGIES

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered to also be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

16/184 DISCLOSABLE PECUNIARY INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Town Clerk in advance of the meeting.

16/185 APPROVAL OF MINUTES

To receive and resolve to approve as a correct record the Minutes of the Parish Council meeting held on 3rd October 2016 and the Minutes from the Planning Committee's meeting on 19th October 2016

Standing Orders will be suspended:

16/186 COMMUNITY HELIPAD

Toby Russel, Community Helipads Development Officer for the Devon Air Ambulance Trust, will speak about the process and cost of extending use of Broadclyst Recreation ground to be an emergency helipad.

16/187 DISTRICT COUNCIL REPORTS

To receive a report from District Ward Members Cllr Pepper and Cllr Hale

16/188 COUNTY REPORTS

To receive a report from County Ward Member Cllr Bowden

16/189 NATIONAL TRUST REPORT

To receive a report from the National Trust

16/190 POLICE REPORT

To receive the Police report for October 2016

16/191 PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, take questions or give evidence in respect of the business on the agenda under Standing Orders 3e to 3k.

The meeting will reconvene under Standing Orders

16/192 ACCEPTANCE OF REPORTS

To accept reports received from stakeholders and to resolve to action any matters arising from any of the public/stakeholder reports received this evening accordingly.

16/193 COUNCIL REPORTS

- i. **Clerks report**
To receive the Clerks Report for October 2016 and to resolve to action any matters contained within as necessary
- ii. **Neighbourhood Plan**
To receive an update from the Neighbourhood Planning Officer
- iii. **Pavilions report**
To receive a monthly report from the Pavilions
- iv. **Provision of Public Seats**
To receive the Clerks Report concerning the provision of Public Seats at the Dog Walking Field and to resolve to pass the request to the Finance Committee for consideration.

16/194 CORPORATE GOVERNANCE AND FINANCE

i. Bank Reconciliation

To receive and resolve to approve the bank reconciliation for September 2016

ii. Payment Schedule for October 2016

To receive and resolve to approve the list of payments made for October 2016

iii. Broadclyst Parish Council Community Grants

To receive applications from 1st Pinhoe Scouts and Devon UK Mega 2017

iv. Broadclyst Youth Club Annual Review

To receive a report following an annual review of the Parish Council's Service Level Agreement (SLA) with the YMCA

v. Finance Committee meeting

To note that the Finance Committee will meet on Tuesday 15th November 2016 in the Green Room, Victory hall, Broadclyst at 19:30hrs to consider the 2017/18 Budget

16/195 ELECTORAL REVIEW OF EAST DEVON DISTRICT COUNCIL

To note that a response to the District Ward Electoral review consultation will be considered Broadclyst Parish Council's representatives and those of neighbouring parishes later in November.

16/196 PLANNING

i. Planning Decisions:

To note the following planning decisions made by the Local Planning Authority in October 16:

Application ref:	Location:	Proposal:	Outcome:
16/2098/FUL	Hillcroft, Clyst Honiton, Exeter, EX5 2AN	Conversion of roof space to accommodation with new dormer window and roof light to side elevation.	Approved.
16/2214/FUL 16/2215/FUL 16/2216/FUL 16/2217/FUL 16/2218/FUL	Channons Farm, Westwood, Broadclyst, Exeter EX5 3DH	Construction of roof over existing silage clamp Construction of roof over livestock handling area	Approved. Approved.

ii. Appeal decisions October 16:

To note there have been no appeal decisions announced in October 2016

iii. Validated applications:

To discuss any validated planning applications received between publishing of this Agenda and the meeting

Planning applications can be viewed on the East Devon District Council's Planning Portal.

16/197 CORRESPONDENCE

- i. To receive the October 2016 correspondence list
- ii. To resolve to action any matters arising from the correspondence list as appropriate.

16/198 AGENDA 5th DECEMBER 2016

To note Agenda Items for 5th December 2016.

Dates for forthcoming meetings this month:

Wednesday 9 th November	EDDC Cabinet	EDDC	5.30pm
Tuesday 15 th November	Finance Committee	Green Room	7.30pm

16/199 CLOSE OF MEETING

To close the meeting

Dated this 1st day of November 2016

Angie Hurren

Broadclyst Parish Council Clerk

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Public speaking

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chairman will suspend standing orders and invite questions from members of the Press and Public on items contained within this Agenda. The public will then be able to speak on that matter only.

Please note:

- All individual contributions will be limited to a period of 3 minutes – where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.
- Speakers should restrict their comments to Agenda items only.
- The Chairman has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chairman will reconvene the meeting under standing orders, the consideration of reports will begin and the public will take no further part in the meeting.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact the Clerk in advance on 07532 286713

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let Council's Officers know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting.
- The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chairman who will instruct those taking a recording to cease while they speak.